

# **Service Delivery and Budget Implementation Plan (SDBIP)**

**2011/2012**



**GREATER TZANEEN MUNICIPALITY**

4th Quarter Report (July 2012)

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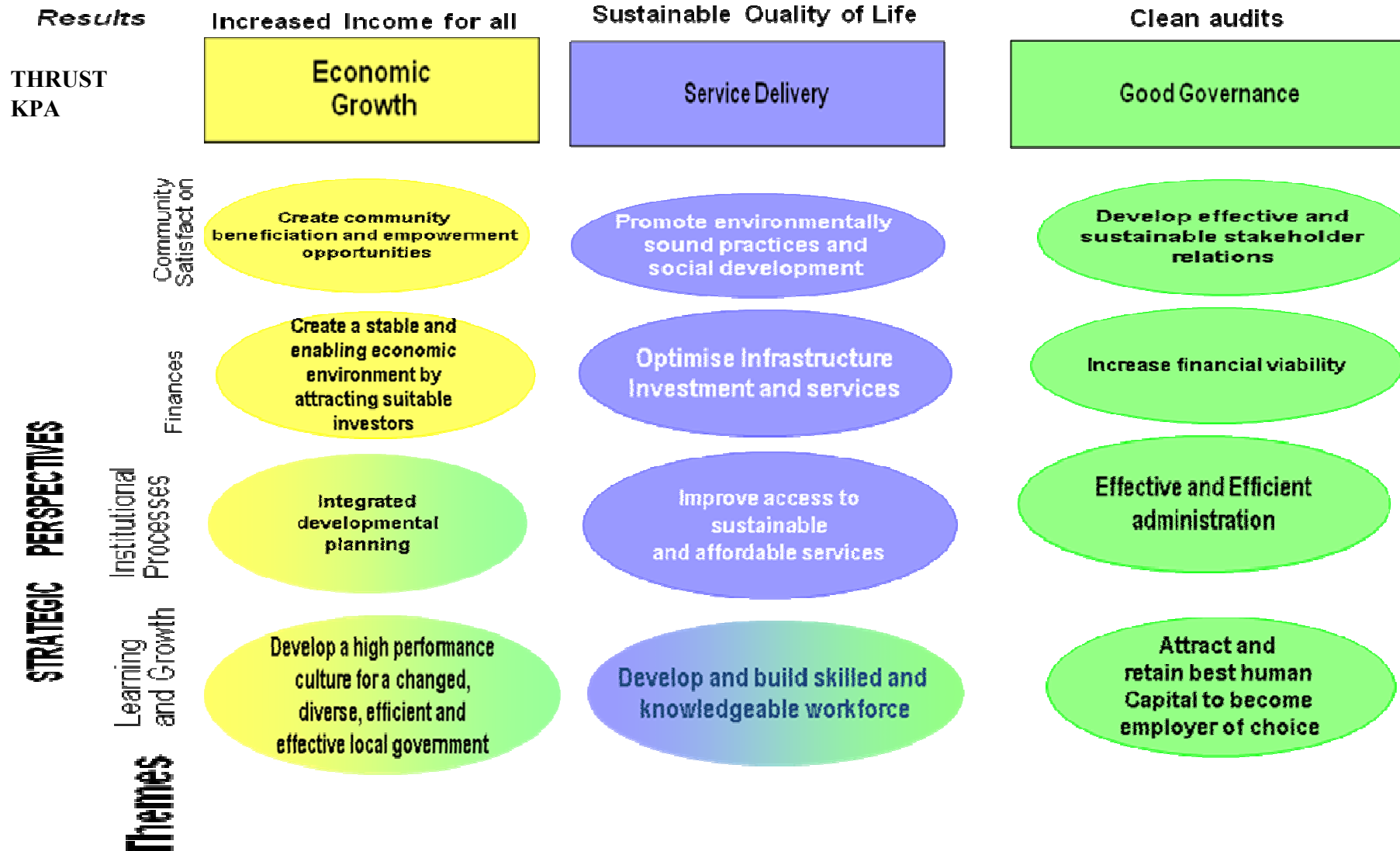
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## INTRODUCTION & APPROVAL

The Service Delivery and Budget Implementation Plan (SDBIP) is developed in terms of the Municipal Finance Management Act (Act no.56 of 2003). In terms of the MFMA Circular 13 of the National Treasury, "the SDBIP gives effect to the Integrated Development Plan (IDP) and budget of the municipality and will be possible if the IDP and budget are fully aligned with each other, as required by the MFMA." The budget gives effect to the strategic priorities of the municipality and it is therefore important to supplement the budget and the IDP with a management and implementation plan, therefore the SDBIP.

The SDBIP serves as the commitment by Council to reaching the service delivery targets per Key Performance Area (KPA) and Thrust area (Economic Growth, Service Delivery & Good Governance) as set in the Integrated Development plan (IDP), in an attempt to address the needs expressed by the community. The SDBIP is therefore developed annually to form the basis for monitoring and measuring the performance of the Municipality against quarterly service delivery targets and budget projections. The SDBIP is therefore a vital link between the Mayor, Council and the Administration and a tool to hold Management accountable for its performance in terms of execution of the budget and the performance of Senior Management in the achievement of the strategic objectives as set by Council. The SDBIP therefore also forms the basis of the Performance Agreements of the Municipal Manager and other Senior Managers.

## 2011-2016 IDP STRATEGY MAP



The 3 themes contained in the GTM strategy map are aligned to the 5 Key Performance Areas of the Local Government Strategic Agenda. The Good Governance Thrust includes, Municipal Financial Viability while Transformation and Organisational Development is covered in the Learning and Growth theme for all three Key Performance Areas

### Monthly Revenue projections by source for 2011/12 ('000)

Source	Jul '11		Aug '11		Sep '11	
	Projected	Actual	Projected	Actual	Projected	Actual
Property rates	3 352	5269	4 917	5389	3 963	5292
Penalties imposed and collection charges on rates	203	271	211	197	280	204
Service charges	31 616	34 824	32 546	36 823	25 734	34 952
Rent of facilities and equipment	6	55	7	54	7	1 846
Interest earned - external investments		40		145	27	288
Interest earned - outstanding debtors	856	1 279	1 249	1 330	1 297	1 275
Fines	102	158	260	5	165	994
Licenses and Permits	23	63	27	0	21	106
Income from Agency services	3 474	4 198	3 115	244	4 422	4 724
Operating grants and subsidies	100 762	99 618	8 436	0	5 291	3 751
Other Revenue	21	40	116	22	34	13
Gain on disposal of property, plant and equipment		0		0		0
Income foregone	(1 193)	-734	(1 736)	-745	(733)	-757
<b>Total Revenue</b>	<b>139 221 825</b>	<b>145 081</b>	<b>49 147 315</b>	<b>43 464</b>	<b>40 508 546</b>	<b>52 688</b>

## Monthly Revenue projections by source for 20

Source	Oct '11		Nov '11		Dec '11	
	Projected	Actual	Projected	Actual	Projected	Actual
Property rates	4 098	5321	4 410	5 397	4 660	4 759
Penalties imposed and collection charges on rates	311	294	237	308	334	203
Service charges	34 141	27351	24 661	29 549	27 964	38 919
Rent of facilities and equipment	7	45	7	62	7	61
Interest earned - external investments		169		553		54
Interest earned - outstanding debtors	1 135	1429	1 344	1 399	1 344	1 397
Fines	183	555	131	344	164	805
Licenses and Permits	20	246	80	81	12	53
Income from Agency services	3 662	2841	3 361	7 330	3 084	5 810
Operating grants and subsidies	4 936	0	61 701	9 666	2 225	78 384
Other Revenue	97	313	37	668	66	1
Gain on disposal of property, plant and equipment		0		0		-
Income foregone	(1 249)	-744	(1 648)	-849	(1 685)	(768)
<b>Total Revenue</b>	<b>47 341 392</b>	<b>37 820</b>	<b>94 321 546</b>	<b>54 508</b>	<b>38 174 906</b>	<b>129 679 015</b>

## Monthly Revenue projections by source for 20

Source	Jan '12		Feb '12		Mar '12	
	Projected	Actual	Projected	Actual	Projected	Actual
Property rates	4 657	5 171	2 157	5 279	1 656	5 220
Penalties imposed and collection charges on rates	332	298	256	287	255	318
Service charges	24 806	18 615	26 557	23 433	31 025	29 027
Rent of facilities and equipment	15	-1 717	12	-233	9	62
Interest earned - external investments		155		184		259
Interest earned - outstanding debtors	1 286	1 434	783	1 367	1 087	1 445
Fines	308	-416	208	116	169	814
Licenses and Permits	15	-53	18	-140	23	42
Income from Agency services	3 804	783	3 954	5 451	2 739	4 635
Operating grants and subsidies	9 162	-41 192	2 532	11 298	49 091	72 529
Other Revenue	13	514	36	-422	64	12
Gain on disposal of property, plant and equipment		0		0		0
Income foregone	(1 783)	-639	(378)	-692	(232)	-740
<b>Total Revenue</b>	<b>42 614 773</b>	<b>-17 047</b>	<b>36 134</b>	<b>45 928</b>	<b>85 885 551</b>	<b>113 623</b>

## Monthly Revenue projections by source for 20

Source	Apr '12		May '12		Jun '12		TOTAL	TOTAL
	Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual
Property rates	4 337	5 449	4 515	5 347	2 870	3 920	45 592	14716
Penalties imposed and collection charges on rates	362	291	263	330	118	-1 926	3 162	-1305
Service charges	28 627	44 831	27 122	41 298	24 684	-6 128	339 483	80001
Rent of facilities and equipment	8	62	134	63	13	-87	233	38
Interest earned - external investments		50		374	24	439	51	863
Interest earned - outstanding debtors	1 493	1 498	1 349	-719	1 464	-18 946	14 685	-18167
Fines	166	190	238	315	235	751	2 330	1256
Licenses and Permits	0	29	41	22	23	53	303	104
Income from Agency services	4 232	2 610	4 232	3 691	3 563	3 675	43 643	9976
Operating grants and subsidies	-	0	-	225	0	-1 996	244 136	-1771
Other Revenue	14	26	21	66	3 273	3 263	3 792	3355
Gain on disposal of property, plant and equipment		0		0	1 500	0	1 500	0
Income foregone	(1 607)	-323	(1 752)	-766	(1 573)	-41	(15 570)	-1130
<b>Total Revenue</b>	<b>37 632 231</b>	<b>54 713</b>	<b>36 164 025</b>	<b>50 246</b>	<b>36 192 391</b>	<b>-17 023</b>	<b>683 338 617</b>	<b>87 936</b>



**Monthly Projected Expenditure by Vote 2011/12 ('000)**

Vote	Jul-11			Aug-11			Sep-11		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	685			841			536		
Executive and Council	1 546			1 636			1 790		
Financial Services	4 315		79 091	4 978		4 961	3 970		5 078
Corporate Services	2 187		0	2 734		0	2 803		0
Planning and Economic Development	2 178		4 673	3 884		1 184	2 604		1 176
Community Services	8 496		5 054	9 471		4 847	7 683		6 095
Engineering Services	7 122	2 080	16 764	9 508	2 395	7 240	4 173	5 396	4 154
Transport, Safety, Security and Liaison									
Electrical Engineering	4 935		33 640	31 252		30 915	35 189		24 005
<b>Total By Vote</b>	<b>31 464 057</b>	<b>2 079 517</b>	<b>139 221 754</b>	<b>64 304 221</b>	<b>2 394 583</b>	<b>49 147 335</b>	<b>58 747 960</b>	<b>5 396 001</b>	<b>40 508 567</b>

**Monthly Actual Expenditure by Vote 2011/12 ('000)**

Vote	Jul-11			Aug-11			Sep-11		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	636			359			397		
Executive and Council	2 341			1 661			1 524		
Financial Services	2 632		80 002	3 376		6 454	2 685		7 699
Corporate Services	1 830	6		2 416			2 395	198	
Planning and Economic Development	1 253		7 007	3 443			880		33
Community Services	6 697		5 966	8 709		1 968	9 717		7 433
Engineering Services	3 871		24 940	7 766		2 359	16 626	2 567	5 350
Transport, Safety, Security and Liaison									
Electrical Engineering	3 804		27 166	26 585		32 683	32 735	8 538	32 173
<b>Total By Vote</b>	<b>23 064</b>	<b>6</b>	<b>145 081</b>	<b>54 315</b>	<b>0</b>	<b>43 464</b>	<b>66 959</b>	<b>11 303</b>	<b>52 688</b>

**Monthly Projected Expenditure by Vote 2011/1**

Vote	Oct-11			Nov-11			Dec-11		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	539			818			800	500	
Executive and Council	1 771			2 463			1 767		
Financial Services	2 466		4 601	3 349		63 379	4 745	500	4 915
Corporate Services	3 067		0	3 583		0	2 709	500	0
Planning and Economic Development	2 291		374	3 394		12	1 414	500	
Community Services	12 228		5 423	10 260		5 036	9 811	1 000	4 811
Engineering Services	18 841	8 649	3 490	9 629	12 789	2 991	14 941	12 797	2 256
Transport, Safety, Security and Liaison									
Electrical Engineering	33 165	2 805	33 453	39 958	820	22 903	9 174	7 592	26 192
<b>Total By Vote</b>	<b>74 368 656</b>	<b>11 453 331</b>	<b>47 341 413</b>	<b>73 455 247</b>	<b>13 608 563</b>	<b>94 321 567</b>	<b>45 361 148</b>	<b>23 388 867</b>	<b>38 174 927</b>

**Monthly Actual Expenditure by Vote 2011/12 (**

Vote	Oct-11			Nov-11			Dec-11		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	531			512			615		
Executive and Council	1559			1505			1 978		
Financial Services	3507		6905	3171		7901	3 710		84 899
Corporate Services	2866	010	000	2733			2 639	173	
Planning and Economic Development	1041	183	020	1140		8007	3 091	301	-3 983
Community Services	10552		5141	8800		9403	9 883		8 380
Engineering Services	13108	1224	2115	8755	2044	2118	15 974	2 387	19 390
Transport, Safety, Security and Liaison									
Electrical Engineering	21577	2771	23638	21772	4165	27079	20 495	6 112	20 993
<b>Total By Vote</b>	<b>54 741</b>	<b>4 188</b>	<b>37 819</b>	<b>48 388</b>	<b>6 209</b>	<b>54 508</b>	<b>58 385</b>	<b>8 973</b>	<b>129 679</b>

**Monthly Projected Expenditure by Vote 2011/1**

Vote	Jan-12			Feb-12			Mar-12		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	561			628			369		
Executive and Council	2 387			1 713			1 765		
Financial Services	2 785		4 722	3 676		3 068	3 570		36 397
Corporate Services	3 201		0	2 696		0	2 457		0
Planning and Economic Development	1 272		6 634	3 997		8	1 921		8
Community Services	10 358		5 666	11 674		5 834	11 720		18 216
Engineering Services	8 713	516	2 569	8 416	6 095	2 565	9 239	13 309	5 029
Transport, Safety, Security and Liaison									
Electrical Engineering	26 834	4 000	23 023	19 207	6 831	24 660	<b>30 390</b>		26 236
<b>Total By Vote</b>	<b>56 111 464</b>	<b>4 516 132</b>	<b>42 614 794</b>	<b>52 007 043</b>	<b>12 925 561</b>	<b>36 134 483</b>	<b>61 430 201</b>	<b>13 308 757</b>	<b>85 885 551</b>

**Monthly Actual Expenditure by Vote 2011/12 (**

Vote	Jan-12			Feb-12			Mar-12		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	728			505			580		
Executive and Council	1 797			1 500		1	2 117		
Financial Services	3 102		-32 163	2 911		16 519	2 536		51 546
Corporate Services	4 325		0	2 024		582	1 834	450	516
Planning and Economic Development	713	17	-2	763		998	3 098	387	5
Community Services	10 167		2 038	8 609		7 583	9 232		6 569
Engineering Services	12 750	2 044	-11 766	7 465	1 036	-4 383	7 499	5 100	31 367
Transport, Safety, Security and Liaison									
Electrical Engineering	15 337	4 166	24 847	20 729	2 633	24 628	18 295	2 641	23 620
<b>Total By Vote</b>	<b>48 919</b>	<b>6 227</b>	<b>-17 046</b>	<b>44 506</b>	<b>3 669</b>	<b>45 928</b>	<b>45 191</b>	<b>8 578</b>	<b>113 623</b>

**Monthly Projected Expenditure by Vote 2011/1**

Vote	Apr-12			May-12			Jun-12			Total		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	652			537			791			7 756	500	-
Executive and Council	1 740			1 848			1 770			22 196	-	-
Financial Services	3 064		4 793	4 005		5 254	7 407		6 093	48 329	500	222 352
Corporate Services	2 194		0	3 780		0	2 670		0	34 081	500	1
Planning and Economic Development	2 482			2 295		9	<u>3 942</u>		416	31 674	500	14 494
Community Services	10 272		5 921	10 386		6 038	16 995	9 453	4 537	129 354	10 453	77 480
Engineering Services	6 146	7 018	22	6 491	3 839	172	5 610	8 995	45	108 831	83 876	47 298
Transport, Safety, Security and Liaison										-	-	-
Electrical Engineering	19 855		26 896	23 548		24 690	20 020		25 100	293 528	22 047	321 714
<b>Total By Vote</b>	<b>46 404 181</b>	<b>7 017 874</b>	<b>37 632 252</b>	<b>52 889 988</b>	<b>3 838 696</b>	<b>36 164 025</b>	<b>59 204 569</b>	<b>18 448 518</b>	<b>36 191 949</b>	<b>675 748 734</b>	<b>118 376 400</b>	<b>683 338 617</b>

**Monthly Actual Expenditure by Vote 2011/12 (**

Vote	Apr-12			May-12			Jun-12			Total		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	603			589			451	18		1 643	18	0
Executive and Council	336			3 042			1 643			5 021	0	0
Financial Services	3 352		7 143	2 907		4 884	5 869	168	-13 894	12 128	168	-1 867
Corporate Services	3 696			1 766	218		6 503	36	-1 028	11 965	254	-1 028
Planning and Economic Development	1 168		7	384		1	1 601		7	3 153	0	15
Community Services	10 645		4 694	9 726	148	6 042	11 226	224	1 297	31 597	372	12 033
Engineering Services	10 466	1 944	11 935	15 864	3 350	-8 711	16 792	4 462	2 901	43 122	9 756	6 125
Transport, Safety, Security and Liaison										0	0	0
Electrical Engineering	22 246	2 918	30 934	24 181	2 757	48 029	51 168	4 235	-6 305	97 595	9 910	72 658
<b>Total By Vote</b>	<b>52 512</b>	<b>4 862</b>	<b>54 713</b>	<b>58 459</b>	<b>6 473</b>	<b>50 245</b>	<b>95 253</b>	<b>9 143</b>	<b>-17 022</b>	<b>206 224</b>	<b>20 478</b>	<b>87 936</b>

**Quarterly Summary of Projected  
Revenue and Expenditure by Vote  
(2011/12) ('000)**

Vote	Quarter ending 30 September 2010			Quarter ending 31 December 2010		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	2 062	–	–	2 156	500	–
Executive and Council	4 972	–	–	6 001	–	–
Financial Services	13 263	–	89 131	10 560	500	72 895
Corporate Services	7 724	–	0	9 360	500	0
Planning and Economic Development	8 665	–	7 033	7 100	500	386
Community Services	25 650	–	15 996	32 299	1 000	15 270
Engineering Services	20 803	9 870	28 157	43 412	34 235	8 738
Transport	–	–	–	–	–	–
Electrical Engineering	71 376	–	88 561	82 297	11 216	82 548
<b>Total By Vote</b>	<b>154 516 237</b>	<b>9 870 101</b>	<b>228 877 656</b>	<b>193 185 052</b>	<b>48 450 761</b>	<b>179 837 907</b>

**Quarterly Summary of Actual Revenue  
and Expenditure by Vote (2011/12)  
('000)**

Vote	Quarter ending 30 September 2010			Quarter ending 31 December 2010		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	1 392	0	0	1 658	0	0
Executive and Council	5 526	0	0	5 042	0	0
Financial Services	8 693	0	94 155	10 388	0	99 705
Corporate Services	6 641	204	0	8 238	183	0
Planning and Economic Development	5 576	0	7 040	5 272	484	4 044
Community Services	25 123	0	15 367	29 235	0	22 924
Engineering Services	28 263	2 567	32 649	37 837	5 655	23 623
Transport	0	0	0	0	0	0
Electrical Engineering	63 124	8 538	92 022	63 844	13 048	71 710
<b>Total By Vote</b>	<b>144 338</b>	<b>11 309</b>	<b>241 233</b>	<b>161 514</b>	<b>19 370</b>	<b>222 006</b>

**Quarterly Summary of Projected  
Revenue and Expenditure by Vote  
(2011/12) ('000)**

Vote	Quarter ending 31 March 2011			Quarter ending 30 June 2011		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	1 558	–	–	1 980	–	–
Executive and Council	5 865	–	–	5 358	–	–
Financial Services	10 031	–	44 186	14 476	–	16 140
Corporate Services	8 355	–	0	8 643	–	0
Planning and Economic Development	7 189	–	6 649	8 719	–	426
Community Services	33 752	–	29 716	37 653	9 453	16 497
Engineering Services	26 368	19 919	10 163	18 247	19 852	240
Transport	–	–	–	–	–	–
Electrical Engineering	76 431	10 831	73 919	63 423	–	76 686
<b>Total By Vote</b>	<b>169 548 707</b>	<b>30 750 450</b>	<b>164 634 828</b>	<b>158 498 737</b>	<b>29 305 088</b>	<b>109 988 226</b>

**Quarterly Summary of Actual Revenue  
and Expenditure by Vote (2011/12)  
('000)**

Vote	Quarter ending 31 March 2011			Quarter ending 30 June 2011		
	Opex R '000	Capex R '000	Rev R '000	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	1 813	0	0	1 643	18	0
Executive and Council	5 414	0	1	5 021	0	0
Financial Services	8 549	0	35 902	12 128	168	-1 867
Corporate Services	8 183	450	1 098	11 965	254	-1 028
Planning and Economic Development	4 574	404	1 001	3 153	0	15
Community Services	28 008	0	16 190	31 597	372	12 033
Engineering Services	27 714	8 180	15 218	43 122	9 756	6 125
Transport	0	0	0	0	0	0
Electrical Engineering	54 361	9 440	73 095	97 595	9 910	72 658
<b>Total By Vote</b>	<b>138 616</b>	<b>18 474</b>	<b>142 505</b>	<b>206 224</b>	<b>20 478</b>	<b>87 936</b>

**Quarterly Summary of Projected  
Revenue and Expenditure by Vote  
(2011/12) ('000)**

Vote	Total		
	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	7 756	500	–
Executive and Council	22 196	–	–
Financial Services	48 329	500	222 352
Corporate Services	34 081	500	1
Planning and Economic Development	31 674	500	14 494
Community Services	129 354	10 453	77 480
Engineering Services	108 831	83 876	47 298
Transport	–	–	–
Electrical Engineering	293 528	22 047	321 714
<b>Total By Vote</b>	<b>675 748 734</b>	<b>118 376 400</b>	<b>683 338 617</b>

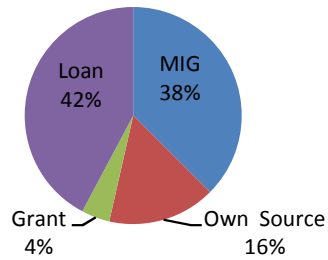
**Quarterly Summary of Actual Revenue  
and Expenditure by Vote (2011/12)  
(‘000)**

Vote	Total		
	Opex R '000	Capex R '000	Rev R '000
Municipal Manager	6 506	18	0
Executive and Council	21 003	0	1
Financial Services	39 758	168	227 895
Corporate Services	35 027	1 091	70
Planning and Economic Development	18 575	888	12 100
Community Services	113 963	372	66 514
Engineering Services	136 936	26 158	77 615
Transport	0	0	0
Electrical Engineering	278 924	40 936	309 485
<b>Total By Vote</b>	<b>650 692</b>	<b>69 631</b>	<b>693 680</b>

### 2011/12 Capital Funding by source ('000)

Funding Source	R '000	%
MIG	44 376	37.5%
Own Source	19 000	16%
Grant	5 000	4%
Loan	50 000	42%
<b>Total</b>	<b>118 376</b>	<b>100%</b>

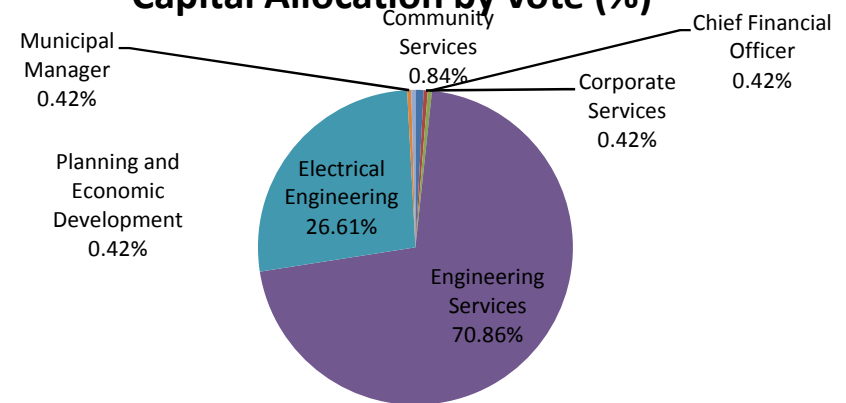
### Capital funding by Source (%)



### 2011/12 Capital Allocation by vote ('000)

Vote	R '000	%
Community Services	1 000	0.84%
Corporate Services	500	0.42%
Chief Financial Officer	500	0.42%
Engineering Services	83 876	70.86%
Electrical Engineering	31 500	26.61%
Municipal Manager	500	0.42%
Planning and Economic Development	500	0.42%
<b>Total</b>	<b>118 376</b>	<b>100%</b>

### Capital Allocation by vote (%)





**Key Performance Indicators (KPIs) - Office of the Municipal Manager**

KPA/ Theme	Strategic Objective	Programme	Key Performance Indicator	Baseline 2010/11	Target Sept '11	Actual Achieved 30 Sept '11	Target Dec '11	Actual Achieved 30 Dec '11	Target Mar '12	Actual Achieved 30 March '12	Target Jun '12	Actual Achieved 30 June '12	Reason for deviation	Means of verification			
LED	Create community beneficiation and empowerment opportunities through networking for increased employment and poverty alleviation	Poverty Reduction and empowerment	% reduction in unemployment	20%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	0.5%	n/a		Unemployment Results from Stats SA or other accepted source			
		Integrated developmental planning	Integrated development planning	IDP credibility rating	Medium	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	High	High		DLGH report	
				Timeous adoption of IDP (31 May)	Draft IDP adopted by 28 Feb Final IDP adopted by 29 April	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	100%	30th of May 2012		Council Minutes
				Timeous adoption of SDBIP (30 June)	Not available yet	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	100%	100%	Adopted on the 20/6/12	SDBIP signed by Mayor
				# of Steering Committee meetings	2	3	1	6	2	9	3	12	4	There were postponement of meetings due to unforeseen circumstances	Minutes & attendance registers of Steering Committee meetings		
				% Compliance to the timeframes set in the IDP process plan	80%	100%	80%	100%	80%	100%	100%	100%	60%	Postponement of planned sessions	Approved Process Plan -Progress reports		
				# of Rep forum meetings	3	1	0	2	1	3	1	4	3	Whilst the target for IDP rep forums remained 4 but some phases of the IDP were combined and presented to one Rep Forum	Minutes & Attendance registers of Rep forum meetings		
		Integrated Spatial Development	% of capital spent in the priority areas identified in Spatial Development Framework	100%	100%	0%	100%	0%	100%	0%	100%	100%	all projects were implemented within the SDF	Revised SDF vs Capital Expenditure			
			% of capital spent on projects as identified in IDP for specific year	100%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	100%	100%		IDP list of capital projects & Budget report	
		Develop a high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management and assessment	# of Quarterly performance reviews	2	1	1	2	1	3	2	4	2	Directors did not conduct informal review for 1st and 3rd quarter	Assessment reports		
% of critical posts with signed performance agreements	100%			100%	100%	100%	100%	100%	100%	100%	100%		Signed Performance Agreements				
Institutional Performance Management	% Institutional performance score		tbd	tbd	not available	tbd	not available	tbd	not available	tbd	tbd		Electronic system not available to calculate	Annual Performance Report			

### Key Performance Indicators (KPIs) - Office of the Municipal Manager

KPA/ Theme	Strategic Objective	Programme	Key Performance Indicator	Baseline 2010/11	Target Sept '11	Actual Achieved 30 Sept '11	Target Dec '11	Actual Achieved 30 Dec '11	Target Mar '12	Actual Achieved 30 March '12	Target Jun '12	Actual Achieved 30 June '12	Reason for deviation	Means of verification	
			% Section 57 Managers with signed Performance Agreements/ Plans by 30 Jun	0%	100%	100%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	100%		Performance Agreements for Sect 57 Managers	
			% of MM Manager's with signed performance plans by 31 July	0%	100%	0%	Not applicable this quarter	100%	Not applicable this quarter	100%	Not applicable this quarter	100%		Signed Performance Plans Managers	
		Performance Management Reports	# of audited Quarterly performance reports submitted to Council on time	0	1	1	2	2	3	3	4	4	Not audited. Only mid-year report was audited	Exco Agendas containing Quarterly Performance Reports	
			# of MM Departmental monthly reports submitted on time	12	3	4	6	7	9	12	12	12		Monthly, quarterly, half yearly and annual reports	
		Project Management	% capital projects within budget	100%	100%	0%	100%	100%	100%	100%	100%	100%		Monthly reports	
			% of capital projects within time	100%	100%	0%	100%	0%	100%	50%	100%	50%	Late approval of the loan	Monthly reports	
			% of capital projects within specifications	100%	100%	0%	100%	100%	100%	100%	100%	100%		Monthly reports	
BSD	Promote environmentally sound practices and social development	Disaster management	Annual Disaster Management reports submitted to Council and MDM by 31 July	1	31 July '11	0	Not applicable this quarter	0	Not applicable this quarter	n/a	Not applicable this quarter	1	n/a	Disaster Annual Report proof of submission to Council & MDM	
			% emergency relief cases responded to within 72-hours	100%	100%	100%	100%	100%	100%	100%	100%	100%	n/a	Relief reports	
		Environmental management	% compliance to the environmental legislation checklist	80%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	80%	100%		Environmental Checklist
		Social Security	# of Tzaneen Social Security Forum meetings	0	0	0	1	n/a	1	n/a	n/a	2	KPI to be removed.	n/a	Minutes & Attendance registers
		Optimise infrastructure investment and services	Improve access to sustainable and affordable services	% capital budget spent on upgrading municipal assets	Actual Awaited	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	100%	72%	

**Key Performance Indicators (KPIs) - Office of the Municipal Manager**

KPA/ Theme	Strategic Objective	Programme	Key Performance Indicator	Baseline 2010/11	Target Sept '11	Actual Achieved 30 Sept '11	Target Dec '11	Actual Achieved 30 Dec '11	Target Mar '12	Actual Achieved 30 March '12	Target Jun '12	Actual Achieved 30 June '12	Reason for deviation	Means of verification	
		Water infrastructure	% reduction in distribution losses (water)	Actual Awaited	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	5%	20%		Water distribution reports	
		Maintenance of municipal assets	% operational budget spent on repairs and maintenance	18.9%	Reporting only - no target	1.30%	Reporting only - no target	5.68	Reporting only - no target	0%	18.9%	13.0%		Maintenance Expenditure Statement	
	Improve access to sustainable and affordable services	Accessible services	<i>Km of roads tarred</i>	Actual Awaited	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	21	0		Road Progress Reports
			<i>% of households with access to basic level of water</i>	76%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	77%	78%		5-year Capital investment plan
			<i>% of households with access to basic level of sanitation</i>	33%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	35%	41%		5 Year Capital Investment plan. Council resolution - Adopted IDP
			<i>% of households with access to basic level of electricity</i>	81%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	83%	85%		Records of correspondence
		<i>% Households with access to basic level of solid waste removal</i>	11%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	11%	12%		Records of correspondence	
	Electricity	R-value sourced to implement electricity recovery plan	R 114 000 000	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	R 114 000 000	R55.350 000.0	Capacity Project	Monthly reports	
	Develop and build skilled and knowledgeable workforce	Capacity building and Training	% compliance to Workplace Skills plan	90%	100%	10%	100%	65%	100%	100%	100%	100%		Workplace Skills Plan Training plan	
	GG	Develop effective and sustainable stakeholder relations	Client satisfaction	% Community satisfaction rating	39.4%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	50%	50%		External Client Satisfaction Survey report
Inter-governmental relations			% of MM forum and technical working group meeting resolutions implemented	100%	100%	0%	100%	95%	100%	95%	100%	100%		Resolutions register	
			# of quarterly reports from MDM council representatives	0	1	0	2	0	3	0	4	0	No reports were submitted	MDM Council reps reports	
			% of premier IGR resolutions implemented	100%	100%	100%	100%	95%	100%	95%	100%	98%		IGR resolution register and Quarterly Council reports Minutes of MM s forum	
			% of local IGR forum and technical working group meeting resolutions implemented	100%	100%	n/a	100%	n/a	100%	n/a	100%	n/a	IGR Forum held on a District Level	Minutes of meetings - Resolutions Register	
			# of District MM Forum attended	Actual Awaited	Reporting only - no target	0	Reporting only - no target	0	Reporting only - no target	1	Reporting only - no target	1		Minutes of meetings, attendance register & resolution register	
Increase financial viability		Financial Management and Budgeting	% of municipal budget spent	Not available yet	Reporting only - no target	21%	Reporting only - no target	43.77	Reporting only - no target	62.24%	100%	92%		Monthly financial budget reports	
			% of departmental budget spent	Not available yet	25%	18%	50%	40%	75%	67%	100%	90%		Monthly financial budget reports	
		Financial viability	% increase in cost coverage	Actual Awaited	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	0.11	2.32		Financial reports Financial viability calculations
			% decrease in outstanding rates and service debtors	Actual Awaited	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	1%	0%	only 1st phase done	Financial reports
	Municipal Assets	% capital spent on upgrading municipal assets	Actual Awaited	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	100%	72%		Budget report	
Revenue Management	% increase in own revenue generated	Actual Awaited	Reporting only - no target	0	Reporting only - no target	20%	Reporting only - no target	48%	Reporting only - no target	49%			Report on revenue generated		

**Key Performance Indicators (KPIs) - Office of the Municipal Manager**

KPA/ Theme	Strategic Objective	Programme	Key Performance Indicator	Baseline 2010/11	Target Sept '11	Actual Achieved 30 Sept '11	Target Dec '11	Actual Achieved 30 Dec '11	Target Mar '12	Actual Achieved 30 March '12	Target Jun '12	Actual Achieved 30 June '12	Reason for deviation	Means of verification		
		Supply chain management	# of Tenders awarded that deviated from the adjudication committee recommendations	2	0	0	0	0	0	0	0	0		Monthly SCM report		
			% of Bids awarded within 2 weeks after adjudication committee resolution	100%	100%	100%	100%	100%	100%	100%	90%	100%	100%		Submission register Monthly reports	
	Effective and Efficient administration	Performance Reporting		% Section 79 & 80 (MFMA) reports submitted within legislated timeframes	New indicator	100%	100%	100%	n/a	100%	n/a	100%	n/a	Indicator incorrect	MFMA Report submission register	
				% performance reports submitted within legislated timeframes	25%	100%	100%	100%	100%	100%	100%	100%	100%	100%		Performance Reports submission register
				% of NDPG reports submitted in time	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%		NDPG reports submissions
		Administration	Timeous submission of annual report	Annual report submitted by 24 February 2011	n/a	Not applicable this quarter	n/a	Not applicable this quarter	31 Jan '12	31 January '12	n/a	n/a		Acknowledgement of Receipt, DLGH, AG & PT		
		Council Structures	% of Council resolutions implemented	100%	100%	100%	100%	100%	100%	90%	100%	95%		Council annual program Resolution register		
		Meeting Management	# Management meetings	52	13	4	26	8	39	12	52	22	Target not complete due to other municipal commitments	Minutes of management meetings & Attendance Registers		
		Sound Governance		% of reported cases of corruption prosecuted	100%	100%	0%	100%	100%	100%	0%	100%	0%	No cases reported	Anti-corruption and theft policy approved	
	# of quarterly internal audit reports submitted to audit committee			4	1	1	2	1	3	2	4	4		Audit Risk Report Quarterly Audit reports		
	% of Audit queries responded to within 14 days			100%	100%	100%	100%	100%	100%	100%	100%	100%		Register of Audit queries & corresponding reports		
	Attract and retain the best human capital to become employer of choice	Employee satisfaction and well-being		# of MTAS reports submitted on time	1	4	4	1	1	2	2	3	3		Quarterly MTAS reports, Acknowledgement of receipt	
				% Staff turnover	6%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	5.9%	4.6%	Low staff turnover	HR reports	

**Quarterly targets per Project - Office of the Municipal Manager**

KPA/ Theme	Strategic Objective	Programme	Project Name	Opex 2011/2012	Capex 2011/2012	Start Date	End Date	Qtr Ending Sept '11	Actual Achieved 30 Sept '11	Qtr Ending - Dec '11	Actual Achieved 31 Dec '11	Qtr Ending - Mar '12	Actual Achieved 31 March '12	Qtr Ending - Jun '12	Actual 30 June '12	Reason for deviation	Means of verification
LED	Integrated Development Planning	Integrated Development Planning	<i>IDP, Budget &amp; PMS alignment</i>			01/07/2011	30/06/2012	Manage the drafting of the IDP and Budget. Ensure that the SDBIP is aligned to the IDP & Budget	SDBIP and IDP not fully aligned, will be corrected in January with the adjustment budget	Manage the drafting of the IDP and Budget. Ensure that the SDBIP is aligned to the IDP & Budget	draft analysis phase of 2012/13 IDP finalised only. 2011/12 IDP to be adjusted to ensure alignment	Manage the drafting of the IDP and Budget. Ensure that the SDBIP is aligned to the IDP & Budget	The IDP office in the MM,s department is responsible for managing and drafting of the IDP. The IDP and SDBIP are aligned.	Manage the drafting of the IDP and Budget. Ensure that the SDBIP is aligned to the IDP & Budget	IDP drafted together with Budget in order to ensure alignment. We are satisfied that the IDP and Budget are aligned.		Correspondence Audit report
			IDP drafting & review			01/07/2011	30/06/2012	Draft Process plan and submit to Council by 30 July. Circulate community needs to departments and facilitate analysis phase review through the Representative Forum.	Process plan not submitted on time therefore rep forum was delayed.	Conduct Strategic planning session and prioritise projects for next financial year. Submit project requests to Sector Departments	strategic session not yet convened. Proposed dates for the 25-27th Jan 12. not yet at project phase	Draft IDP to Council by 30 March	IDP was sent to Council on the 30th of March	Advertise IDP for public input, consolidate inputs and present to Council by 30 May.	2012/13 IDP adopted by Council on 30 May '12	Waiting for inputs from Budget and performance management unit.	Council Minutes on Process Plan Progress report per phase Correspondence with Departments Council Minutes for IDP adoption
			IDP implementation monitoring			01/07/2011	30/06/2012	Monitor the implementation of the IDP by ensuring that Thrust meetings are held and that reports are discussed at Management. Attend	No meetings held	Monitor the implementation of the IDP by ensuring that Thrust meetings are held and that reports are discussed at Management. Attend	no thrust meetings were held	Monitor the implementation of the IDP by ensuring that Thrust meetings are held and that reports are discussed at Management. Attend	no thrust meetings were held	Monitor the implementation of the IDP by ensuring that Thrust meetings are held and that reports are discussed at Management. Attend	no thrust meetings were held	no thrust meetings were held	Thrust committees not functional
Develop high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	Employee Performance Management	PMS Policy Review			01/07/2011	30/06/2012	Ensure that Revised PMS policy is adopted by Council by 30 September '11	Revised PM Policy approved by Council on the 25th of August.	Implement revised PMS policy	Policy implemented, cascading of PM dependant on appointment of additional human resources or service provider	Implement revised PMS policy	Policy implemented, cascading of PM dependant on appointment of additional human resources or service provider	Implement revised PMS policy	Policy implemented	Cascading of PM dependant on appointment of additional human resources or service	PMS policy
			<i>Cascade Performance Management System</i>			01/07/2011	30/06/2012	Liaise with Mopani District Municipality wrt the appointment of a service provider to assist with the cascading of the PMS to all levels of staff. Ensure that all employees involved are trained. Report	No progress from MDM with the appointment of a service provider. In the process of drafting tender specifications for own advertisement	Cascade PMS to level 4 as a pilot and report progress to Council.	No progress, tender documents not yet finalised	Cascade PMS to level 4 as a pilot and report progress to Council.	No progress HR to be capacitated to cascade PMS	Cascade PMS to level 4 as a pilot and report progress to Council.	No progress	HR to be capacitated to Cascade PMS.	Correspondence PPs for level 4
			Employee Performance Evaluation			01/07/2011	30/06/2012	Conduct audit on 2010/11 Annual Individual Performance Report and submit report to MM & audit committee within 2	Report was audited	Not applicable this quarter	Not applicable this quarter	Conduct audit on 2011/12 Mid-year individual performance report and submit report to MM & audit committee within 2	not yet audited.	Not applicable this quarter	2011/12 Mid year performance report issued		Audit report on Annual Individual Performance Report -Audit report on Mid-year individual performance report
			<i>Instilling Values and Culture of Discipline (10 Point plan)</i>			01/07/2011	30/06/2012	Revise the existing 10 point plan to ensure that measurable targets are set. Monitor implementation	10 point plan is still relevant and does not need any reviewal yet.	Revise the existing 10 point plan to ensure that measurable targets are set. Monitor implementation	10 point plan is still relevant and does not need any reviewal yet.	Revise the existing 10 point plan to ensure that measurable targets are set. Monitor implementation	10 point plan is still relevant and does not need any reviewal yet.	Revise the existing 10 point plan to ensure that measurable targets are set. Monitor implementation	10 point plan is still relevant and does not need any reviewal yet.		Revised 10 Point plan Progress reports

**Quarterly targets per Project - Office of the Municipal Manager**

KPA/ Theme	Strategic Objective	Programme	Project Name	Opex 2011/2012	Capex 2011/2012	Start Date	End Date	Qtr Ending Sept '11	Actual Achieved 30 Sept '11	Qtr Ending - Dec '11	Actual Achieved 31 Dec '11	Qtr Ending - Mar '12	Actual Achieved 31 March '12	Qtr Ending - Jun '12	Actual 30 June '12	Reason for deviation	Means of verification
		Institutional Performance Management	PMS Software & equipment		R 450 000	01/07/2011	30/06/2012	Investigate potential software to management performance information. Invite presentations by candidates	Information sessions held with potential service providers. Tender documents being drafted	Purchase electronic Performance Management software, monitor installation and uploading of initial data	Tender documents being drafted - progress constrained by lack of sufficient human resource in PM office	Monitor installation and uploading of initial data	No progress, tender documents not yet finalised - no budget for 2011/12	Utilise electronic PMS for performance planning and reporting	Awaiting quotations for implementation in 2012/2013	No Budget 2011/12. Budget was transferred to IDP.	Proof of Purchase
			Performance Reporting			01/07/2011	30/06/2012	Finalise Annual Performance Report by 30 August. Submit 4th Qtr MTAS report to DLGH within 5 weeks of close of quarter	Annual Performance Report approved by Council on the 25th of Aug '11. 4th Qtr MTAS submitted to DLGH within timeframes	Submit 1st Quarter MTAS & SDBIP reports to DLGH within 5 weeks of close of quarter	1st Qtr MTAS and SDBIP submitted to Council and DLGH	Submit 2nd Quarter MTAS & SDBIP reports to DLGH within 5 weeks of close of quarter	2nd Qtr MTAS (Outcome9) and SDBIP submitted to Council & COGHSTA.	Submit 3rd Quarter MTAS & SDBIP reports to DLGH within 5 weeks of close of quarter	3rd quarter outcome 9 and SDBIP submitted to Council and COGHSTA		Proof of submission of MTAS (4) and SDBIP (4)
		Performance Management Reports	Performance Auditing			01/07/2011	30/06/2012	Conduct audit on 2010/11 Annual Performance report within 2 weeks of receipt and submit report to the MM and the Audit Committee	Annual Performance Report was audited	Conduct audit on the Annual Report and submit report to the MM and Audit Committee. Audit 1st Quarter SDBIP report and submit report to the MM and Audit Committee	1st Quarter SDBIP report was not audited by Internal Audit	Audit the 2nd Qtr SDBIP report and submit report to the MM and Audit Committee within 7 days of receipt.	1st & 2nd Quarter SDBIP report was not audited by Internal Audit	Audit the 3rd Qtr SDBIP report and submit report to the MM and Audit Committee within 7 days of receipt.	3rd Quarter SDBIP not audited and no report issued		SDBIP Audit Reports -Annual Performance Report audit report -Annual Report Audit report
		Employee Performance Management	Performance monitoring & evaluation			01/07/2011	30/06/2012	Ensure that annual assessment of all relevant employees in the Office of the MM is conducted. Ensure that the Annual Performance	Managers in the Office of the MM was assessed and a report drafted. Report not ready for Council	Conduct an informal evaluation of 1st Quarter Performance of relevant employees in the Office of the MM and draft a report by 21 October '11	No reports of informal 1st Quarter Assessment received from Directors.	Ensure that a mid-year assessment of employee performance is conducted and a report drafted by 30 January '12	Mid-year Performance assessments concluded by 30 March. Capturing of Scores & drafting of report still in progress	Ensure that an informal evaluation of 3rd Quarter Performance of relevant employees in the Office of the MM is conducted and a	Mid Year individual performance report not yet approved by Council 3rd quarter informal assessments not done.	Delay in auditing of the results of the mid year assessment by Internal Audit.	1st & 3rd Qtr Departmental Individual Performance Report 2010/11 Individual Performance report 2011/12 Mid-year
BSD	Promote environmental sound practices and social development	Disaster management	Institutional Capacity for Disaster management			01/07/2011	30/06/2012	Build capacity of Disaster Management unit by establishing an Advisory Forum & 4 Technical Committees. Ensure that Annual Report is Submitted to Council by 30 July	a contact list has been identified for role players which will form part and parcel of the establishment of the Advisory Forum. The Annual report has been submitted to Mopani Disaster Centre.	Monitor the functionality of the Advisory forum & Technical committees for Disaster Management	according to the Disaster Management Act 57/2002 sec 51 no1, this is a district function.	Monitor the functionality of the Advisory forum & Technical committees for Disaster Management	according to the Disaster Management Act 57/2002 sec 51 no1, this is a district function.	Monitor the functionality of the Advisory forum & Technical committees for Disaster Management	According to Disaster Management Act,57/2002,sect 51 no 1 this is a district function.	It is a district function,local municipalities coordinates the function.	Council Minutes for 2010/11 Disaster management report
			Disaster Risk Reduction			01/07/2011	30/06/2012	Update the Disaster Risk Corporate Plan. Arrange Disaster risk awareness campaign to cover all wards	Disaster risk plan has been updated, circulating for comments to directors	Update the Disaster Risk Corporate Plan. Conduct awareness campaign	Disaster risk corporate plan is updated	Update the Disaster Risk Corporate Plan and circulate for comments. Conduct awareness campaign	Disaster risk corporate plan is updated	Finalise Disaster Risk corporate plan and submit to Council for approval with the IDP. Conduct awareness campaign	Updated and approved by Council on the 28/02/2012.Awareness campaigns were also conducted.	N/A	Council Minutes Disaster Risk Corporate Plan approval -Awareness campaign report
	Optimise infrastructure investment and services	Infrastructure Planning	Infrastructure Development Plans			01/07/2011	30/06/2012	Monitor the drafting of the Infrastructure Development plans (Water, Sewer, Roads, Parks & Cemetery master plans)	costing of the plan is R3 million and due to financial constraints, plan has not yet been finalised	Monitor the drafting of the Infrastructure Development plans (Water, Sewer, Roads, Parks & Cemetery master plans)	compiling terms of reference	Monitor the drafting of the Infrastructure Development plans (Water, Sewer, Roads, Parks & Cemetery master plans)	compiling terms of reference	Monitor the drafting of the Infrastructure Development plans (Water, Sewer, Roads, Parks & Cemetery master plans)	Infrastructure development plans were not developed due to budget constraints		Correspondence with Directors Progress Reports
		Water & Sewer Infrastructure	Water Service Authority			01/07/2011	30/06/2012	Follow-up with DLGH/COGTA on progress with GTM Service Authority Status recommendation	letters have been sent to Cogta, still awaiting responses. We have signed new WSA/WSP agreement with Mopani	Follow-up with DLGH/COGTA on progress with GTM Service Authority Status recommendation	still awaiting response from Cogta	Follow-up with DLGH/COGTA on progress with GTM Service Authority Status recommendation	still awaiting response from Cogta	Follow-up with DLGH/COGTA on progress with GTM Service Authority Status recommendation	Still awaiting response from COGTA		Correspondence

**Quarterly targets per Project - Office of the Municipal Manager**

KPA/ Theme	Strategic Objective	Programme	Project Name	Opex 2011/2012	Capex 2011/2012	Start Date	End Date	Qtr Ending Sept '11	Actual Achieved 30 Sept '11	Qtr Ending - Dec '11	Actual Achieved 31 Dec '11	Qtr Ending - Mar '12	Actual Achieved 31 March '12	Qtr Ending - Jun '12	Actual 30 June '12	Reason for deviation	Means of verification	
GG	Develop effective and sustainable stakeholder relations	Integrated development planning	IDP stakeholder register			01/07/2011	30/06/2012	Advertise for local stakeholders to register with GTM on the IDP stakeholder register. Updated register ready by 30 August '11	was advertised and register has been updated	Monitor the attendance of IDP Representative Forum meetings by registered stakeholders and devise initiatives to encourage	stakeholders are attending the Rep forum meetings	Report to Council on the % of Registered Stakeholders that attend Quarterly Repforum meetings	stakeholders are attending the Rep forum meetings	Report to Council on the % of Registered Stakeholders that attend Quarterly Repforum meetings	Stakeholders are attending the Rep forum meetings		Advertisement Stakeholder Register Attendance Log	
Effective and Efficient administration	Information Technology		Integrated Management Information System (IMIS)			01/07/2011	30/06/2012	Consult all Departments to determine the requirements for an Integrated Management Information System	project has not been implemented due to budget constraints	Draft a Terms of Reference for the appointment of a service provider	project has not been implemented due to budget constraints	Appoint service Provider for the development of a IMIS	project has not been implemented due to budget constraints	Monitor the development of a IMIS	Project has not been implemented	Budget constraints	Correspondence with Departments TOR SLA for IMIS	
	Municipal assets		Furniture - MM	R 50 000		01/07/2011	30/06/2012	Procure furniture for the Office of the Municipal Manager	furniture not yet procured	Not applicable this quarter	furniture not yet procured	Not applicable this quarter	furniture not yet procured	Not applicable this quarter	Chairs for the Office of the Municipal Manager was procured		Invoice & Proof of payment	
	Risk management		Risk monitoring			01/07/2011	30/06/2012	Update risk assessment and prevention mechanisms. Monitor risks in all Departments	Risk register has been updated and submitted to Audit Committee but was referred back for modification	Update risk assessment and prevention mechanisms. Monitor risks in all Departments	risk register to be resubmitted on the 20th of Jan 2012	Update risk assessment and prevention mechanisms. Monitor risks in all Departments	Risk register was submitted and accepted by the external audit committee	Update risk assessment and prevention mechanisms. Monitor risks in all Departments	Risk assessment conducted. Report not yet issued.		Risk Assessment Report	
	Fraud & Anti-corruption		Corruption and Maladministration			01/07/2011	30/06/2012	Monitor administration to curb corruption and maladministration	No reports of corruption or maladministration were received	Monitor administration to curb corruption and maladministration	No reports of corruption or maladministration were received	Monitor administration to curb corruption and maladministration	No reports of corruption or maladministration were received	Monitor administration to curb corruption and maladministration	No reports of corruption or maladministration were received	Correspondence Response to Internal Audit Reports		Correspondence Response to Internal Audit Reports
	Sound Governance		Council Resolution Implementation			01/07/2011	30/06/2012	Monitor the implementation of Council resolutions. Keep register of progress	Council resolutions are monitored and a register is kept.	Monitor the implementation of Council resolutions. Keep register of progress	Council resolutions are presented at the management meetings for reporting and updating of the	Monitor the implementation of Council resolutions. Keep register of progress	Council resolutions are presented at the management meetings for reporting and updating of the	Monitor the implementation of Council resolutions. Keep register of progress	Council resolutions are presented at the management meetings for reporting and updating of the		Resolution Register Implementation	

### Key Performance Indicators (KPIs) - Chief Financial Officer

KPA/ Theme	Strategic Objective	Programme	Key Performance Indicator	Baseline 2010/11	Target Sept '11	Actual Achieved 30 Sept '11	Target Dec '11	Actual 31 Dec '11	Target Mar '12	Actual 31 March '12	Target Jun '12	Actual 30 June '12	Reason for deviation	Means of verification
LED	Integrated developmental planning	Integrated development planning	Timeous adoption of budget (31 May)	APPROVE BUDGET BY 31 April 2011	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	31 May '12	30-May-12	N/A	Council Minutes
	Develop a high performance culture for a changed, diverse, efficient and effective local government	Institutional Performance Management	% of CFO Manager's with signed performance plans by 31 July	0%	100%	100%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	N/A	N/A	Signed Performance Plans
		Performance Management Reports	# of Finance Departmental monthly reports submitted on time	12	3	3	6	6	9	9	12	12		Monthly, quarterly, half yearly and annual reports
BSD	Improve access to sustainable and affordable services	Accessible services	% of households on indigent register with access to basic water services	New indicator	Reporting only - no target	4.00%	Reporting only - no target	4%	Reporting only - no target	4%	Reporting only no target	4.00%		Billing reports
			% of households on indigent register with access to basic sanitation services	New indicator	Reporting only - no target	4.00%	Reporting only - no target	4%	Reporting only - no target	4%	Reporting only no target	4.00%		Billing reports
			% of households on indigent register with access to electricity	New indicator	Reporting only - no target	95%	Reporting only - no target	95%	Reporting only - no target	95%	Reporting only no target	100.00%		FBE Eskom list Indigent register
			% of households on indigent register with access to a basic level of waste removal services	New indicator	Reporting only - no target	4.8%	Reporting only - no target	4.80%	Reporting only - no target	5%	Reporting only no target	5.00%		Billing reports
		Administration	Updated and credible indigent registers	100%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	100%	100%		Updated Indigent register Processes Progress reports
GG	Increase financial viability	Administration	Timeous submission of annual financial statements	31-Aug-10	31-Aug-11	31-Aug-11	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	31-Aug-11		Acknowledgement of receipt by AG & PT
		Debt management	% of Loan amount utilised for capital projects	100%	Reporting only - no target	25.99%	Reporting only - no target	25.99%	Reporting only - no target	25.99	100%	85%	Loan was approved late	Correspondence, Capital project payment records
			R-value outstanding service debtors	R 205 000 000	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	R 192 000 000	R 230 087 802		Financial Statements	
			Average % Payment rate for municipal area	90%	90%	80%	90%	89%	90%	99%	90%	93%		Budget report
			R-value total debts written off annually	R 10 000 000	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	R 13 728 913	R 62 000 000	UMS appointed to clean data	Council Resolution
			% Payment rate - Tzaneen (urban)	100%	100%	96.18%	100%	96%	100%	96%	100%	99%		Budget reports
			% Payment rate -Tzaneen (rural)	100%	100%	92.47%	100%	89%	100%	94%	100%	92%		Budget reports
			% Payment rate -Nkowankowa	10%	10%	29.08%	10%	29%	10%	29%	10%	29%		Budget reports
			% Payment rate -Lenyenye	10%	10%	32.36%	10%	36%	10%	37%	10%	40%		Budget reports
			% Payment rate -Letsitele	100%	100%	87.74%	100%	106%	100%	115%	100%	111%		Budget reports
% Payment rate -Haenertsburg	90%	90%	87.41%	90%	109%	90%	99%	90%	92%		Budget reports			



### Key Performance Indicators (KPIs) - Chief Financial Officer

KPA/ Theme	Strategic Objective	Programme	Key Performance Indicator	Baseline 2010/11	Target Sept '11	Actual Achieved 30 Sept '11	Target Dec '11	Actual 31 Dec '11	Target Mar '12	Actual 31 March '12	Target Jun '12	Actual 30 June '12	Reason for deviation	Means of verification		
		Financial Management and Budgeting	% variance from annual Legislated Budget timetables	0%	0%	0.00%	0%	0%	0%	0%	0%	0%		Timetable & progress reports		
			% of budget allocated for training and development (SDP)	1.30%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	1.32%	1.39%		Approved Departmental budget 31 May 2010	
			% Operating budget for Councillor allowances (Councillor allowances budgeted / total operating budget)	3.1%	Reporting only - no target	0.51%	Reporting only - no target	1.09%	Reporting only - no target	1.70%	2.25%	2.26%			Approved Departmental budget 31 May	
			% General expenses budget / Operating expenses budget	12%	Reporting only - no target	2.40%	Reporting only - no target	4.86%	Reporting only - no target	8.31	10%	11%			Budget Reports	
		Financial reporting	% of departmental Queries arising from previous audit report attended to by the end of the financial year	100%	n/a	Not applicable this quarter	100%	Not applicable this quarter	n/a	Not applicable this quarter	n/a	100%			Records of Audit queries	
		Financial viability	<i>Cost coverage ratio</i>	1.69	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	1.8	2.32			Financial reports Financial viability calculations	
			<i>Debt coverage ratio</i>	17.63	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	9	35.77			Financial reports Financial viability calculations	
			<i>Outstanding service debtors to revenue ratio</i>	101%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	100%	68%			Financial reports Financial viability calculations	
		Municipal Assets	% GRAP compliance (asset register)	100%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	100%	100%				Audit report	
		Reduced corruption	Functional supply chain management system (% functionality)	100%	100%	100%	100%	100%	100%	100%	100%	100%			Functionality criteria	
		Revenue Management	% reduction in rates and services billed, not recovered	2%	0.25%	0.00%	0.5%	0.0%	0.75%	0.00%	1%	0%			Only 1st phase write off's done	Quarterly Revenue reports
			% Revenue from grants	Not available yet	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	38%	30%			Money reverted back to national treasury	Budget reports

### Key Performance Indicators (KPIs) - Chief Financial Officer

KPA/ Theme	Strategic Objective	Programme	Key Performance Indicator	Baseline 2010/11	Target Sept '11	Actual Achieved 30 Sept '11	Target Dec '11	Actual 31 Dec '11	Target Mar '12	Actual 31 March '12	Target Jun '12	Actual 30 June '12	Reason for deviation	Means of verification
			R-value MIG funding / R-Value Capital budget as %	22%	n/a	Not applicable this quarter	n/a	Not applicable this quarter	n/a	Not applicable this quarter	37%	19%	delays with the appointment of contractors and consultants by supply chain(procurement processes takes too long).2 the basic environmental impact assessment processes also takes long.delays with the issuing of ROD(mining permit) by the department of minerals and energy.the permit was applied for in june 2011,till to date it has not been issued and this means the contractor on site cannot mine any borrow pits without the permit	Budget reports
			% equitable share received	100%	42%	42%	60%	86%	100%	95%	100%	95%	Money reverted back to national treasury due to underspending on conditional grants	Bank Statement
			% compliance to revenue enhancement strategy implementation plan	100%	100%	100%	100%	100%	100%	100%	100%	100%		Progress reports
		Supply chain management	Total R-value of contracts awarded during the financial year	Not available yet	Reporting only - no target	R 109 089 855	Reporting only - no target	R 79 318 750	Reporting only - no target	R 135 091 860.04	Reporting only - no target	R 138 055 183.51		SCM Report
			Average time taken from tender advertisement to submission of recommendation to the MM (# of weeks)	8	8	8	8	8	8	12	8	12		Contract register
Effective and Efficient administration		Council Structures	% of Council resolutions implemented	100%	100%	100%	100%	100%	100%	100%	100%	100%		Departmental Resolution register
		Information Technology	# of employees on laptop scheme	New indicator	Reporting only - no target	35	Reporting only - no target	35	Reporting only - no target	35	Reporting only - no target	35		Laptop contract register

### Key Performance Indicators (KPIs) - Chief Financial Officer

KPA/ Theme	Strategic Objective	Programme	Key Performance Indicator	Baseline 2010/11	Target Sept '11	Actual Achieved 30 Sept '11	Target Dec '11	Actual 31 Dec '11	Target Mar '12	Actual 31 March '12	Target Jun '12	Actual 30 June '12	Reason for deviation	Means of verification
		Meeting Management	# of departmental meetings	4	1	1	2	2	3	3	4	4		Minutes and Attendance registers of Departmental meetings
		Unqualified audit	Audit opinion	Qualified	Not applicable this quarter	Not applicable this quarter	Unqualified	QUALIFIED	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	QUALIFIED		Audit Report

Quarterly targets per Project - Chief Financial Officer

KPA/ Theme	Strategic Objective	Programme	Project Name	Opex 2011/2012	Capex 2011/2012	Start Date	End Date	Qtr Ending Sept '11	Actual Achieved 30 Sept '11	Qtr Ending - Dec '11	Actual Achieved 31 Dec '11	Qtr Ending - Mar '12	Actual Achieved 31 March '12	Qtr Ending - Jun '12	Actual 30 June '12	Reason for deviation	Means of verification
LED	Develop high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	Performance monitoring & evaluation			01/07/2011	30/06/2012	Participate in the Annual Performance Assessment for 2010/11. Ensure that scoresheets are completed in time & POEs are complete	Performance assessments of Managers concluded, assessment of Directors postponed to October	Conduct an informal assessment of 1st Quarter Performance of relevant employees in the Department and send report to the MM by 21 October '11	1st Quarter informal assessment not done	Participate in the mid-year employee performance evaluations for 2011/12. Ensure that scoresheets are completed in time & POEs are complete	All POE completed informal assessment in April	Conduct an informal assessment of the 3rd Quarter Performance of relevant employees in the Department and submit report to the MM by 20 April '12	Reports submitted to MM	N/A	1st & 3rd Qtr Departmental Individual Performance Reports Correspondence
BSD	Optimise infrastructure investment and services	Improve access to sustainable and affordable services	5 Year Capital Investment framework			01/07/2011	30/06/2012	Draft the 5-Year Capital Invest framework	No progress	Draft the 5-Year Capital Invest framework	No progress	Ensure the 5-Year Capital Investment framework is included in the draft IDP	Research done Drafting in process	Not applicable this quarter	Not done	Infrastructure sector plans are not available	5 Yr Capital Investment framework
GG	Increase Financial Viability	Financial viability	5 Year Financial Plan			01/07/2011	30/06/2012	Not applicable this quarter	Not applicable this quarter	Assess financial performance during 2010/11 and draft 5-Year Financial Plan accordingly	Not applicable this quarter	Submit 5 Year Financial plan to the MM for inclusion in the draft IDP.	Research done Drafting in process	Not applicable this quarter	Not done	Infrastructure sector plans are not available	5 Year Financial Plan Correspondence
			GRAP Training and Financial System improvement	R 200 000		01/07/2011	30/06/2012	Comprehensive system analysis and official training	No progress	Comprehensive system analysis and official training	No progress	Comprehensive system analysis and official training	Training with Treasury is done	Comprehensive system analysis and official training	GRAP training conducted		Attendance registers of training sessions
			Operation Clean Audit	R 200 000		01/07/2011	30/06/2012	Manage annual audit and timeous response on audit queries (AFS 2010/11)	No progress	Finalisation of Annual Audit	audit action plan drafted	Drafting and approval of Clean Audit Action Plan	Finalised Audit Action Plan	Implementation of the Clean Audit Action plan	Audit action plan approved and implemented		Council Minutes approving Audit Action Plan Audit Report & Management report
		Indigent management	Indigent register policy	R 200 000		01/07/2011	30/06/2012	Review of indigent policy and workshop with stakeholders	UMS consulted appointed to revisit indigent policy and policy reviewed during 2010/2011	Finalisation of indigent policy and submit to Council for approval	UMS consulted appointed to revisit indigent policy and policy reviewed during 2010/2011	Not applicable this quarter	Not applicable this quarter	Consolidate and submit indigent write offs report for approval by Council.	Indigent write offs report submitted to Council		Reviewed indigent policy Updater indigent register Council resolutions
		Information management	Financial Software supplier Data Base and Electronic Bank reconciliation		R 300 000	01/07/2011	30/06/2012	Not applicable this quarter	Not applicable this quarter	Procurement and payment of Microsoft Licences	Not applicable this quarter	Not applicable this quarter	Electronic Bank Recon written and it will be implemented after Fujitsu is finished with the system	Payment of Microsoft Licences	Electronic Bank recon in process	Will be implemented after Fujitsu is finished with the system	Proof of payment
		Revenue Management	Revenue enhancement Strategy			01/07/2011	30/06/2012	Appoint Service Provider to revisit the Revenue enhancement strategy.	UMS consulted appointed to revisit valuation roll	Monitor the revision of the Revenue Enhancement Strategy	UMS consulted appointed to revisit valuation roll	Submit revised strategy to Council for approval	Revenue Enhancement document review in process	Not applicable this quarter	Revenue enhancement strategy was revised and presented to Council		Council Minutes Revised Revenue Enhancement strategy
			Update Valuation Roll	R 400 000		01/07/2011	30/06/2012	Balancing of valuation roll to system	process completed during 2010/2011 financial year	Balancing of valuation roll to system	process completed during 2010/2011 financial year	Finalise TOR for valuation roll review for next term	Process is ongoing	Review of valuation roll Publicise supplementary valuation roll	Supplementary valuation roll publicised and new tender in process		Supplementary valuation roll TOR for Valuation roll review
		Supply chain management	Supply chain functionality improvement (MTAS)			01/07/2011	30/06/2012	Draft a list of criteria to measure SCM functionality. Report quarterly on progress made on improving functionality	functionality checklist will be submitted during the second quarter	Draft a list of criteria to measure SCM functionality. Report quarterly on progress made on improving functionality	functionality checklist will be submitted during third quarter	Draft a list of criteria to measure SCM functionality. Report quarterly on progress made on improving functionality	Functionality checklist not yet done	Draft a list of criteria to measure SCM functionality. Report quarterly on progress made on improving functionality	A bid register was developed to monitor SCM functionality		Supply Chain Functionality Checklist
	Supply chain management software			R 200 000	01/07/2011	30/06/2012	Not applicable this quarter	Not applicable this quarter	Purchase SCM software and monitor installation	Not applicable this quarter	Not applicable this quarter	Fujitsu software will be used	Purchase SCM software	Fujitsu software will be used		Procurement documentation Invoice	

### Key Performance Indicators (KPIs) - Corporate Services

KPA/ Theme	Strategic Objective	Programme	Key Performance Indicator	Baseline 2010/11	Target Sept '11	Actual Achieved 30 Sept '11	Target Dec '11	Actual Achieved 31 Dec '11	Target Mar '12	Actual Achieved 31 March '12	Target Jun '12	Actual 30 June '12	Reason for deviation	Means of verification	
LED	Integrated developmental planning	Community Based Planning	% compliance to CBP implementation plan	20%	100%	0%	100%	0%	100%	0%	100%	0%	COGTA assumed responsibility for CBP	Business plan and Monthly report	
	Develop a high performance culture for a changed, diverse, efficient and effective local government	Institutional Performance Management	% of CORP Manager's with signed performance plans by 31 July	0%	100%	100%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	100%		Signed Performance Plans	
		Performance Management Reports	# of Corporate Services Departmental monthly reports submitted on time	12	3	3	6	100%	9	9	12	12		Monthly, quarterly, half yearly and annual reports	
GG	Develop and build skilled and knowledgeable workforce	Capacity building and Training	% of Personnel budget spend on implementing the Workplace skills plan	1.3%	Reporting only - no target	not calculable	Reporting only - no target	not calculable	Reporting only - no target	not calculable	Reporting only - no target	not calculable	Training vote not part of Personnel budget. WSP funds only 15.3% spent as WSP funds used for CPMD training	Work place skills plan. Budget	
			# of Sec 57 managers undergone CPMD Training	2	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	3	3		CPMD Training schedule	
	Develop effective and sustainable stakeholder relations	Public Participation	% of functional ward committees in terms of the new model	100%	100%	5%	100%	100%	100%	100%	100%	100%	100%		Ward committee functionality reports
			Number of ward committee management meetings held	306	102	102	204	136	306	306	408	408		Ward committee functionality reports	
			Percentage attendance by Ward Committee members	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%		Ward committee functionality reports
			Number of community meetings held	Actual Awaited	1	1	2	2	3	3	4	4		Minutes & attendance registers	
	Increase financial viability	Financial Management and Budgeting	% of departmental budget spent	Not available yet	25%	25%	50%	50%	75%	69%	100%	100%		Monthly financial budget reports	

### Key Performance Indicators (KPIs) - Corporate Services

KPA/ Theme	Strategic Objective	Programme	Key Performance Indicator	Baseline 2010/11	Target Sept '11	Actual Achieved 30 Sept '11	Target Dec '11	Actual Achieved 31 Dec '11	Target Mar '12	Actual Achieved 31 March '12	Target Jun '12	Actual 30 June '12	Reason for deviation	Means of verification	
		Financial reporting	% of departmental Queries arising from previous audit report attended to by the end of the financial year	100%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	100%	100%		Register of Audit queries & corresponding reports	
	Effective and Efficient administration	Committee Management	% of Cluster committees quorated	100%	100%	100%	100%	100%	100%	90%	100%	100%		Cluster and other committee agendas & minutes	
		Council Structures	% of Council resolutions implemented	100%	100%	100%	100%	100%	100%	90%	100%	100%		Departmental Resolution register	
			# of Council meetings held	4	1	1	2	2	3	3	4	4		Council & Exco Meeting register	
			# of Exco meetings held	24	6	5	12	9	18	12	24	18	No Items to present to Council.	Council & Exco Meeting register	
			# of Special exco and Council meetings held	2	0	0	1	3	0	2	2	7		Council & Exco Meeting register	
		Information technology	% Daily Data and mail backup available	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%		Mail backup logs Data back-up logs
			% of printing faults attended to within 1 working day	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%		Printer fault register
			% of Attendance to IT faults within 24Hours.	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%		Monthly IT reports on Jobs completed (Jobcard based)
			% of workstations with access to IT network	95%	95%	80%	95%	80%	95%	90%	95%	100%		Monthly reports	

### Key Performance Indicators (KPIs) - Corporate Services

KPA/ Theme	Strategic Objective	Programme	Key Performance Indicator	Baseline 2010/11	Target Sept '11	Actual Achieved 30 Sept '11	Target Dec '11	Actual Achieved 31 Dec '11	Target Mar '12	Actual Achieved 31 March '12	Target Jun '12	Actual 30 June '12	Reason for deviation	Means of verification
			hrs downtime for outside work stations	New indicator	0	1	0	0	0	0	0	0		Down time register
		Information management	# of website updates	New indicator	Reporting only - no target	32	Reporting only - no target	25	Reporting only - no target	23	Reporting only - no target	21		Website update register
		Legal support	R-value spent on external legal fees	R 2 210 439	Reporting only - no target	471 618.15	Reporting only - no target	1,8M	Reporting only - no target	R 1 467 731	Reporting only - no target	R4,5 Million	Municipality currently engaged in number of cases before High Court	Legal Expenditure
		Meeting Management	# of departmental Manager meetings	Actual Awaited	1	1	2	1	3	1	4	2	Held regular bilerals with individual Managers in the Department.	Minutes and Attendance registers of Management meetings
			# of Governance Thrust meetings held	0	1	0	2	2	3	6	4	0	A strategic session report was adopted	Minutes and Attendance Registers
		Personnel Management system	% Personnel costs / Operating expenses (excl Salaries of councillors)	29%	35%	29%	35%	30%	35%	29%	35%	22%		Budget reports
		Employment equity	# of people from employment equity target groups employed in the three highest levels of management	22	19	19	19	19	19	19	22	19		Employment Equity plan & compliance report
			% of employees in the three highest levels of management that are female	20.6%	24.1%	20.60%	27.5%	20.60%	31.0%	20.60%	35%	2		Employment Equity plan & compliance report
			% of employees that have a disability	1.8%	1.9%	2.10%	2.0%	2.10%	2.1%	2.40%	2.2%	2.30%		Employment Equity plan & compliance report
			% of employees that are female	32%	32.5%	33.90%	33%	34%	33.5%	34%	35%	34.10%		Employment Equity plan & compliance report
			% of employees that are youth	30.5%	31.5%	31.60%	31.5%	31.70%	32%	32%	35.5%	35.20%		Employment Equity plan & compliance report
	Attract and retain the best human capital to become	Employment equity	% Compliance to Employment Equity plan	100%	100%	100%	100%	100%	100%	100%	100%	100%		Employment Equity plan & compliance report

### Key Performance Indicators (KPIs) - Corporate Services

KPA/ Theme	Strategic Objective	Programme	Key Performance Indicator	Baseline 2010/11	Target Sept '11	Actual Achieved 30 Sept '11	Target Dec '11	Actual Achieved 31 Dec '11	Target Mar '12	Actual Achieved 31 March '12	Target Jun '12	Actual 30 June '12	Reason for deviation	Means of verification
	employer of choice	Labour relations	% of critical posts filled	100%	100%	100%	100%	100%	100%	100%	100%	100%		Staff establishment
			# Industrial actions	0	0	1	0	0	0	1	0	3	Remuneration disputes	Referral letter of Industrial Action
		Organisational Design	Total Number of staff employed in the municipality	609	Reporting only	615	Reporting only	618	Reporting only	619	Reporting only	651		Staff establishment
			Number of budgeted posts vacant for more than three months during the financial year	45	Reporting only	28	Reporting only	24	Reporting only	16	Reporting only	12		HR Monthly reports
			Total Number of Section 57 staff employed	6	8	6	8	5	8	5	8	5		Staff establishment
			Number of Section 57 posts vacant for more than three months	0	1	0	1	3	1	3	1	3		Staff establishment



Quarterly targets per Project - Corporate Services

KPA/ Theme	Strategic Objective	Programme	Project Name	Opex 2011/2012	Capex 2011/2012	Start Date	End Date	Qtr Ending Sept '11	Actual Achieved 30 Sept '11	Qtr Ending - Dec '11	Actual Achieved 31 Dec '11	Qtr Ending - Mar '12	Actual Achieved 31 March '12	Qtr Ending - Jun '12	Actual 30 June '12	Reason for deviation	Means of verification	
LED	Create community benefitation and empowerment opportunities	Community Based Planning	Community Based Planning Revital			01/07/2011	30/06/2012	Liaise with COGTA to ensure the appointment of service provider to revive the CBP. Alternatively capacitate employees to facilitate CBP.	Not Implemented	Liaise with COGTA to ensure the appointment of service provider to revive the CBP. Alternatively capacitate employees to facilitate CBP.	0%	Liaise with COGTA to ensure the appointment of service provider to revive the CBP. Alternatively capacitate employees to facilitate CBP.	0%	Liaise with COGTA to ensure the appointment of service provider to revive the CBP. Alternatively capacitate employees to facilitate CBP.	No progress	COGTA did not have funding for CBP during this financial year	Correspondence CBP training attendance	
	Integrated Development Planning	Integrated Development Planning	IDP implementation monitoring			01/07/2011	30/06/2012	Arrange quarterly Good Governance Thrust meetings. Ensure involvement of relevant Sector Departments and other stakeholders and submit reports to the MM.	No thrust meetings took place	Arrange quarterly Good Governance Thrust meetings. Ensure involvement of relevant Sector Departments and other stakeholders and submit reports to the MM.	No Thrust meeting took place awaiting strategy to rearrange.	Arrange quarterly Good Governance Thrust meetings. Ensure involvement of relevant Sector Departments and other stakeholders and submit reports to the MM.	No Thrust meeting took place awaiting strategy to rearrange.	Arrange quarterly Good Governance Thrust meetings. Ensure involvement of relevant Sector Departments and other stakeholders and submit reports to the MM.	Not implemented. Thrust Committees not reestablished in 2011/2012	TOR not revised	Stakeholder list Minutes proof of submission to MM	
	Develop high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	Performance monitoring & evaluation			01/07/2011	30/06/2012	Participate in the Annual Performance Assessment for 2010/11. Ensure that score sheets are completed in time & POEs are complete	100% implemented	Conduct an informal assessment of 1st Quarter Performance of relevant employees in the Department and send report to the MM by 21 October '13	100% implemented	Participate in the mid-year employee performance evaluations for 2011/12. Ensure that score sheets are completed in time & POEs are complete	100% implemented	Conduct an informal assessment of the 3rd Quarter Performance of relevant employees in the Department and submit report to the MM by 20 April '14	Implemented. Acting Director and All managers complied with the APA 2010/2011 and participated in mid-year performance assessment for 2011/12	Informal assessments not conducted	1st & 3rd Qtr Departmental Individual Performance Reports Correspondence	
GG	Develop effective and sustainable stakeholder relations	Customer care	Customer Call Centre (Mayoral Hotline)		R 180 000	01/07/2011	30/06/2012	Prepare job specifications and procure services through supply chain process.	Had presentations from service providers and await proposals	Manage customer call centre and hotline and report to Council on response time	To be implemented in the 3rd quarter after budget adjustment	Manage customer call centre and hotline and report to Council on response time	Tender advertised supply chain process in progress	Manage customer call centre and hotline and report to Council on response time	50% implemented. Specification prepared by the Department given to SCM to process. Awaiting appointment of Service Provider to implement the project.	Awaiting for the conclusion of the Supply Chain Management Processes for the appointment of the Service Provider	Customer Care and Hotline activity Reports	
	Public Participation	Public Participation management				01/07/2011	30/06/2012	Draft Public Participation programme for 2011/12, submit to Council by 30 July '11. Coordinate and facilitate public participation sessions as per the approved programme	100% Achieved strategic plan implemented	Review the Public participation strategy. Submit to Council by 30 November '11. Coordinate and facilitate public participation sessions as per the approved programme	100%	Coordinate and facilitate public participation sessions	100%	Coordinate and facilitate public participation sessions	PPP developed and monthly reports submitted to Council.	Integrated Public Participation programme - Revised Public participation strategy		
	Intergovernmental relations	Municipal IGR		R 50 000		01/07/2011	30/06/2012	Ensure regular attendance of IGR meetings and implementation of resolutions	100% implemented	Ensure regular attendance of IGR meetings and implementation of resolutions	100%	Ensure regular attendance of IGR meetings and implementation of resolutions	100%	Ensure regular attendance of IGR meetings and implementation of resolutions	Attended all IGR meetings invited. Submitted Consolidated reports of the Municipalities required.	Minutes and resolutions		
	Marketing & Branding	Digital Video Cameras (2)		R 15 000		01/07/2011	30/06/2012	Procure 2 Digital Video Cameras	Video Cameras to be purchased on the second quarter of 2011/2012.	Not applicable this quarter	Not done	Not applicable this quarter	Not done	Not applicable this quarter	1 Video Camera purchased	insufficient funding	Invoice and Proof of payment for to video cameras	
		Digital Cameras (2)		R 10 000		01/07/2011	30/06/2012	Procure 2 Digital Cameras	50%. Only 1 digital camera purchased. Another one to be purchased by December 2011	Not applicable this quarter	1 x camera purchased	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Only 1 digital camera purchased.		Invoice and Proof of payment for 2 digital cameras	
		Branding equipment		R 30 000		01/07/2011	30/06/2012	Procure branding equipment	2 Gazebos, 2 Telescopic, 2 Pull-Ups, 2 Flags purchased.	Not applicable this quarter	90% implemented only Gazebos outstanding	Not applicable this quarter	100 implemented	Not applicable this quarter	2 Gazebos, 2 Telescopic, 2 Pull-Ups, 2 Flags purchased.		Invoice and Proof of payment for branding equipment	
		Design of the Municipal flag		R 5 000		01/07/2011	30/06/2012	Registration with the Heraldry. Presentation of the flag and hanging.	Registration process finalised. Municipal flag purchased. To be hung on 18 October 2011.	Not applicable this quarter	Finalized. Unveiling before Council took place on 25/10/2011	Not applicable this quarter	Project finalized during 2010/2011 financial year.	Not applicable this quarter	Project finalized during 2010/2011 financial year.		Copies of designs	
		Communication	Internal and External Communication		R 150 000		01/07/2011	30/06/2012	Collect news from various departments. Develop Quarterly Newsletters. Compile monthly internal newsletter.	Newsletter completed, the Quarterly Tzaneen Bulletin finalised	Collect news from various departments. Develop Quarterly Newsletters. Compile monthly internal newsletter.	100% implemented and issue to be released.	Collect news from various departments. Develop Quarterly Newsletters. Compile monthly internal newsletter.	100% implemented and issue to be released	Collect news from various departments. Develop Quarterly Newsletters. Compile monthly internal newsletter.	All publications were released as per planning schedule.		Copies of newsletters
			Communication Strategy				01/07/2011	30/06/2012	Revise the Communication Strategy in consultation with all Departments	communication strategy to be reviewed in March 2012 after the reviews of the national and the provincial com.strat	Submit revised Communication strategy to Council for approval by 30 November '11	Not implemented	Ensure that all Official communication activities are in line with the approved strategy	To be revised for approval by last Council meeting	2010/2011 strategy revised and adopted in the 1st quarter of the 2011/2012 financial year.		Revised Communication Strategy (Council Minutes)	
			Media Relations		R 20 000		01/07/2011	30/06/2012	Plan and ensure successful networking session.	networking session organised for the end of November 2011	Not applicable this quarter	Not applicable this quarter	Plan and ensure successful networking session.	networking session organised for the end of November 2011	Only one networking session held in November 2011	Postponement of arranged sessions	Activity report	
Effective and Efficient administration	Information Technology	Rural Broadband connectivity		R 14 000 000		01/07/2011	30/06/2012	Memorandum of understanding signed with CSIR. Technical designs finalised. Service provider appointed.	Currently developing specification with CSIR	Connect to all Thusing centres and GTM satellite offices. Appoint service provider to maintain broadband infrastructure.	Bid advertised and closed. (SCMU27/2011).	Connect to schools and clinics. Maintain broadband infrastructure	Currently services provider appointed and currently busy with implementation of first phase	Maintain broadband infrastructure	90% Implemented. All required equipments secured and installed by the Service Provider.	Awaiting License from ICASA to activate satellite connectivity.	Signed MOU with CSIR Technical Designs Signed SLA's	
		Maintenance Contract Tally-Genicom line printers		R 50 000		01/07/2011	30/06/2012	Source quotations for the maintenance of the Tally-Genicom line printers and appoint	Still in progress(sourcing quotations)	Monitor implementation of SLA for maintenance of Tally-Genicom line printers	Big 5 currently assisting with maintenance on quotation basis	Monitor implementation of SLA for maintenance of Tally-Genicom line printers	Big 5 still maintaining the machines on Quotation basis.	Monitor implementation of SLA for maintenance of Tally-Genicom line printers	Maintenance and repairs of the printers done as required	IT reports		
		Purchase Projectors		R 70 000		01/07/2011	30/06/2012	Source quotations and purchase projectors, manage usage and maintain	Still in progress(sourcing quotations)	Manage usage of projectors and maintain	Awaiting the budget carry-over process to be completed.	Manage usage of projectors and maintain	Four Projectors procured.	Manage usage of projectors and maintain	Four Projectors procured.	Invoice and proof of payment		
		IT equipment refurbishment and leasing		R 4 000 000		01/07/2011	30/06/2012	Manage and installation of new equipment and training in proper usage	100 % complete	Manage and maintain equipment. Expand wireless network & Install fibre optic backbone in Council Buildings. Right size Microsoft licensing. Replace Finance Server,	100% done.	Manage and maintain equipment. Expand wireless network & Install fibre optic backbone in Council Buildings	100% (Service Provider [Banziwe] appointed and SLA signed with the Service Provider for Rural Broadband Project)	Manage and maintain equipment. Expand wireless network & Install fibre optic backbone in Council Buildings	Fibre optic to costly therefore microwave solution was implemented. Surveys done on all sites, towers not yet constructed.	Service Provider awaiting ICASA license to start construction of towers	Signed SLA IT reports	

Quarterly targets per Project - Corporate Services

KPA/ Theme	Strategic Objective	Programme	Project Name	Opex 2011/2012	Capex 2011/2012	Start Date	End Date	Qtr Ending Sept '11	Actual Achieved 30 Sept '11	Qtr Ending - Dec '11	Actual Achieved 31 Dec '11	Qtr Ending - Mar '12	Actual Achieved 31 March '12	Qtr Ending - Jun '12	Actual 30 June '12	Reason for deviation	Means of verification
		Legal support	Delegation of Authority	R	250 000	01/07/2011	30/06/2012	Appoint service provider to review of Delegation of Authority. Monitor review of Delegations and submit to Council for approval. Arrange a meeting with delegations	The review is on the 8, 9 and 10 November 2011	Not applicable this quarter	Not implemented	Not applicable this quarter	Not implemented	Not applicable this quarter	Not implemented. Delegations were not revised in the 2011/2012 financial year	Insufficient budget to appoint the Service Provider.	Council Resolution Revised Delegations Report
			Promulgation of By-laws			01/07/2011	30/06/2012	Appoint service provider for promulgation. Ensure that by-laws are promulgated. Monitor the public participation process and finalise by-laws for promulgation	The Public Participation will be held on 5 November 2011	Ensure that by-laws are promulgated. Monitor the public participation process and finalise by-laws for promulgation	90% Implemented	Ensure that by-laws are promulgated. Monitor the public participation process and finalise by-laws for promulgation	Still in process	Ensure that by-laws are promulgated. Monitor the public participation process and finalise by-laws for promulgation	90% PPP is in progress for all identified By-Laws.	We are finalizing PPP on the identified By-Laws	Government Gazette
	Attract and retain the best human capital to become employer of choice	Labour relations management	Local Labour Forum			01/07/2011	30/06/2012	Arrange Local Labour Forum meetings. Assist with resolving disputes and complaints. Monitor and advise on labour policies and procedures	2 LLF meetings took place	Arrange Local Labour Forum meetings. Assist with resolving disputes and complaints. Monitor and advise on labour policies and procedures	3 LLF meetings took place	Arrange Local Labour Forum meetings. Assist with resolving disputes and complaints. Monitor and advise on labour policies and procedures	2 LLF meetings took place	Arrange Local Labour Forum meetings. Assist with resolving disputes and complaints. Monitor and advise on labour policies and procedures	10 LLF meetings took place		Agendas and minutes of LLF meetings
		Employee Retention	Employee Retention Strategy			01/07/2011	30/06/2012	Revise the draft Employee Retention strategy and submit to Council for approval by 30 September	Submitted at Cluster, but placed on ice		Awaits SALGA (Limpopo) draft		Received SALGA template and reviewed / submitted Retention Strategy to structures		Council requested to be workshopped on the Employee Retention policy prior to approval		Council Minutes -Retention strategy

### Key Performance Indicators (KPIs) - Office of the Mayor

KPA/ Theme	Strategic Objective	Programme	Key Performance Indicator	Baseline 2010/11	Target Sept '11	Actual Achieved 30 Sept '11	Target Dec '11	Actual Achieved 31 Dec '11	Target Mar '12	Actual Achieved 31 March '12	Target Jun '12	Actual 30 June '12	Reason for deviation	Means of verification		
LED	Create community beneficitation and empowerment opportunities through networking for increased employment and poverty alleviation	Poverty Reduction and empowerment	# of Jobs created by Municipal Capital projects for youth	New indicator	Target awaited	159	Target awaited	274	Target awaited	269	Target awaited	269	No new projects	Consolidated Job creation reports		
			# of Jobs created by Municipal Capital projects for women	New indicator	Target awaited	1338	Target awaited	287	Target awaited	114	Target awaited	114	No new projects	Consolidated Job creation reports		
			# of Jobs created by Municipal Capital projects for disabled persons	New indicator	Target awaited	26	Target awaited	1	Target awaited	15	Target awaited	15	No new projects	Consolidated Job creation reports		
	Develop a high performance culture for a changed, diverse, efficient and effective local government	Performance Management Reports	# of Office of the Mayor Departmental monthly reports submitted on time	N/A	3	0	6	0	9	0	12	0	No Director, position not budgeted for	Monthly, quarterly, half yearly and annual reports		
BSD	Promote environmentally sound practices and social development	Health well-being	# of HIV/AIDS council meetings	4	1	0	2	0	3	0	4	0	Position vacant	Minutes & Attendance registers		
			# Of HIV/AIDS campaigns or initiatives implemented and supported	4	1	0	2	0	3	0	4	0	Position vacant	Invitations, Programmes & Minutes of preparatory meetings		
			# of Community members attending external HIV/AIDS awareness sessions	Reporting only	Reporting only	0	Reporting only	0	Reporting only	0	Reporting only	0	Reporting only	0	Position vacant	Attendance Records
			# of employees attending internal HIV/AIDS awareness sessions	Reporting only	Reporting only	0	Reporting only	0	Reporting only	0	Reporting only	0	Reporting only	0	Position vacant	Attendance Registers
			# of internal peer educators trained	22	22	0	Not applicable this quarter	0	Not applicable this quarter	0	22	0	Position vacant	Attendance registers		
			# of by-monthly meetings held with peer educators	6	1	0	3	0	4	0	6	0	Position vacant	Mintues & Attendance registers		
			# of condoms distributed	N/A	Reporting only	0	Reporting only	0	Reporting only	0	Reporting only	0	Reporting only	0	Position vacant	Monthly report
			# HIV/AIDS Councillors trained	N/A	Reporting only	0	Reporting only	0	Reporting only	0	Reporting only	0	Reporting only	0	Position vacant	Training attendance register
			# of newsletter updates relating to HIV/AIDS	0	1	0	2	0	3	0	4	0	Position vacant	News Letters		

### Key Performance Indicators (KPIs) - Office of the Mayor

KPA/ Theme	Strategic Objective	Programme	Key Performance Indicator	Baseline 2010/11	Target Sept '11	Actual Achieved 30 Sept '11	Target Dec '11	Actual Achieved 31 Dec '11	Target Mar '12	Actual Achieved 31 March '12	Target Jun '12	Actual 30 June '12	Reason for deviation	Means of verification	
			# of Website updates relating to HIV/AIDS	0	1	0	2	0	3	0	4	0	Position vacant	Website updates	
GG	Develop effective and sustainable stakeholder relations	Inter-governmental relations	# of issues raised during the Local Imbizos	Actual Awaited	Reporting only - no target	15	Reporting only - no target	0	Reporting only - no target	0	Reporting only - no target	0	Imbizo's postponed due to poor Communication with Stakeholders	Imbizo Resolution register	
		Inter-governmental relations	% of issues raised during Imbizos resolved within the financial year	100%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	100%	0	Imbizo's postponed due to poor Communication with Stakeholders	Imbizo Resolution register	
		Inter-governmental relations	Number of issues raised during the Provincial Imbizos resolved	Actual Awaited	Reporting only - no target	0	Reporting only - no target	0	Reporting only - no target	0	Reporting only - no target	0	0	No Provincial imbizos	Imbizo Resolution register
		Inter-governmental relations	Number of issues raised during the Local Imbizos resolved	Actual Awaited	Reporting only - no target	still in progress	Reporting only - no target	0	Reporting only - no target	0	Reporting only - no target	0	0	Imbizo's postponed due to poor Communication with Stakeholders	Imbizo Resolution implementation report
Increase financial viability	Financial Management and Budgeting	% of departmental budget spent	Not available yet	25%	31%	50%	60%	75%	100%	100%	100%	100%		Monthly financial budget reports	
	Financial reporting	% of departmental Queries arising from previous audit report attended to by the end of the financial year	100%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	100%	100%			Register of Audit queries & corresponding reports	
Effective and Efficient administration	Council Structures	% of Council resolutions implemented	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%		Departmental Resolution register	
	Meeting Management	# of departmental meetings	N/A	1	1	2	1	3	1	4	1			Minutes and Attendance registers of Departmental meetings	

**Quarterly targets per Project - Office of the Mayor**

KPA/ Theme	Strategic Objective	Programme	Project	Opex 2011/2012	Capex 2011/2012	Start Date	End Date	Qtr Ending Sept '11	Actual Achieved 30 Sept '11	Qtr Ending - Dec '11	Actual Achieved 31 Dec '11	Qtr Ending - Mar '12	Actual Achieved 31 March '12	Qtr Ending - Jun '12	Actual 30 June '12	Reason for deviation	Means of verification	
LED	Develop high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	Performance monitoring & evaluation			01/07/2011	30/06/2012	Participate in the Annual Performance Assessment for 2010/11. Ensure that scoresheets are completed in time & POEs are complete	No participation -	Conduct an informal assessment of 1st Quarter Performance of relevant employees in the Department and send report to the MM by 21 October '14	No participation -	Participate in the mid-year employee performance evaluations for 2011/12. Ensure that scoresheets are completed in time & POEs are complete	No progress	Conduct an informal assessment of the 3rd Quarter Performance of relevant employees in the Department and submit report to the MM by 20 April '15	No progress	No Director, position not budgeted for	1st & 3rd Qtr Departmental Individual Performance Reports Correspondence	
BSD	Promote environmental sound practices and social development	Youth, Gender & Disability	Annual Youth Assembly	R 100 000		01/07/2011	30/06/2012	Arrange and co-ordinate Annual youth assembly during August	The youth assembly is due in April 2012	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	No progress	Not applicable this quarter	Annual Youth Assembly held at Ivory Tusk lodge on the 15th of June 2012		Youth Assembly agenda & attendance register	
			Disability Council Official Launch	R 50 000		01/07/2011	30/06/2012	Not applicable this quarter	Not applicable this quarter	Arrange and co-ordinate launch of Disability Council during October	Disability council will be held in June 2012.	Not applicable this quarter	No progress	Not applicable this quarter	Disability Council was relaunched on the 8th of June 2012 at Ivory Tusk Lodge		Disability Council minutes & attendance register	
			National Disability Month Celebrations	R 50 000		01/07/2011	30/06/2012	Not applicable this quarter	Not applicable this quarter	Arrange and co-ordinate national disability month celebrations during December	Disabled employees workshop (Entertainment hall), Disabled entrepreneurs workshop (Nkowa Comm. Hall) and Disability indaba(Lenyeny Comm. Hall) held	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Disabled employees workshop (Entertainment hall), Disabled entrepreneurs workshop (Nkowa Comm. Hall) and Disability indaba(Lenyeny Comm. Hall) held		Disability month activity plan & report	
			National Women's Month Celebrations	R 50 000		01/07/2011	30/06/2012	Arrange and co-ordinate national women's month celebrations during August	Transported women to national celebrations,done sexuality rights campaign at Dumela High, Organised 30 NGO's for leadership workshop,women soccer and 70 women in business workshop.	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Transported women to national celebrations,done sexuality rights campaign at Dumela High, Organised 30 NGO's for leadership workshop,women soccer and 70 women in business workshop.		Womens month activity plan & report
			National Youth Month celebrations	R 70 000		01/07/2011	30/06/2012	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Arrange and co-ordinate national youth month celebrations during June	Youth month celebrated by coordinating 4 buses to provincial event at Maruleng on the 16th of June. A local youth month was addressed by the Mayor on the 23rd of June at Lenyeny community		Youth month activity plan and report
			Relaunch Of SAWID	R 70 000		01/07/2011	30/06/2012	Arrange and co-ordinate relaunch of SAWID during August	Pending	Not applicable this quarter	Pending	Not applicable this quarter	No progress	Not applicable this quarter	SAWID not launched	Budgetary constraints	SAWID agenda & attendance register	
			Youth Strategic Session	R 29 800		01/07/2011	30/06/2012	Arrange and co-ordinate Youth strategic session during September	Youth strategic session due in second quarter.	Not applicable this quarter	To be held in June 2012	Arrange and co-ordinate Youth strategic session during March	No progress	Not applicable this quarter	Youth strategic session combined with local youth month celebrations on 23 June		Agenda & Attendance register for the Youth Strategic Session	

**Quarterly targets per Project - Office of the Mayor**

KPA/ Theme	Strategic Objective	Programme	Project	Opex 2011/2012	Capex 2011/2012	Start Date	End Date	Qtr Ending Sept '11	Actual Achieved 30 Sept '11	Qtr Ending - Dec '11	Actual Achieved 31 Dec '11	Qtr Ending - Mar '12	Actual Achieved 31 March '12	Qtr Ending - Jun '12	Actual 30 June '12	Reason for deviation	Means of verification
	Improve access to sustainable and affordable services	Health well-being	HIV/AIDS mainstreaming			01/07/2011	30/06/2012	Monitor HIV/AIDS mainstreaming ensure that HIV/AIDS awareness is included in all SLAs and municipal programmes	No progress	Monitor HIV/AIDS mainstreaming ensure that HIV/AIDS awareness is included in all SLAs and municipal programmes	No progress	Monitor HIV/AIDS mainstreaming ensure that HIV/AIDS awareness is included in all SLAs and municipal programmes	No progress	Monitor HIV/AIDS mainstreaming ensure that HIV/AIDS awareness is included in all SLAs and municipal programmes	No progress	Position vacant	Correspondence
			HIV/Aids management	R 30 000		01/07/2011	30/06/2012	Conduct 1 workshop for peer educators	No progress	Conduct workshop on HIV/Aids awareness for all ward committee members responsible for health	No progress	Refresher course for peer educators	No progress	Not applicable this quarter	No progress	Position vacant	Attendance registers
			HIV/Aids seminars for target groups	R 27 000		01/07/2011	30/06/2012	Conduct seminar targeting female church representatives	No progress	Conduct seminar targeting youth leaders	No progress	Not applicable this quarter	No progress	Not applicable this quarter	No progress	Position vacant	Attendance register
			HIV/Aids theme day celebrations	R 40 000		01/07/2011	30/06/2012	Not applicable this quarter	Not applicable this quarter	Red Ribbon Month (Nov) World Aids Day (Dec)	No progress	Not applicable this quarter	No progress	World TB day (Apr)	No progress	Position vacant	Action plans, Correspondence
			HIV/AIDS Council			01/07/2011	30/06/2012	Arrange Quarterly HIV/AIDS Council sittings submit report to Council	No progress	Arrange Quarterly HIV/AIDS Council sittings submit report to Council	No progress	Arrange Quarterly HIV/AIDS Council sittings submit report to Council	No progress	Arrange Quarterly HIV/AIDS Council sittings submit report to Council	No progress	Position vacant	Agenda & Minutes - Council Items
GG	Effective and Efficient administration	Troika Support	Office of the Speaker Support			01/07/2011	30/06/2012	Ensure effective administration in the Office of the Speaker	Effective admin support is provided	Ensure effective administration in the Office of the Speaker	Effective admin support is provided	Ensure effective administration in the Office of the Speaker. Coordinate Administrative support in terms of Public Participation	Effective admin support is provided	Ensure effective administration in the Office of the Speaker. Coordinate Administrative support in terms of Public Participation	Effective admin support is provided		Correspondence -Public Participation report -Consolidated Ward Committee report
			Office of the Chief Wip Support			01/07/2011	30/06/2012	Ensure effective administration in the Office of the Chief Wip.	Effective admin support is provided	Ensure effective administration in the Office of the Chief Wip. Facilitate the appointment of a secretary for the Chief Wip.	Effective admin support is provided	Ensure effective administration in the Office of the Chief Wip by providing secretarial support	Effective admin support is provided	Ensure effective administration in the Office of the Chief Wip by providing secretarial support	Effective admin support is provided		Appointment letter of Secretary Monthly activity reports
			Office of the Mayor support			01/07/2011	30/06/2012	Ensure effective administration in the Office of the Mayor by providing administrative and logistical support	Effective admin support is provided	Ensure effective administration in the Office of the Mayor by providing administrative and logistical support	Effective admin support is provided	Ensure effective administration in the Office of the Mayor by providing administrative and logistical support	Effective admin support is provided	Ensure effective administration in the Office of the Mayor by providing administrative and logistical support	Effective admin support is provided		Monthly Activity Reports

### Key Performance Indicators (KPIs) - Community Services

KPA/ Theme	Strategic Objective	Programme	Key Performance Indicator	Baseline 2010/11	Target Sept '11	Actual Achieved 30 Sept '11	Target Dec '11	Actual Achieved 31 Dec '11	Target Mar '12	Actual 31 March '12	Target Jun '12	Actual 30 Jun '12	Reason for deviation	Means of verification
LED	Integrated developmental planning	Integrated Spatial Development	% of departmental capital spent in the priority areas identified in Spatial Development Framework	100%	100%	100%	100%	100%	100%	100%	100%	100%		Revised SDF vs Capital Expenditure
	Develop a high performance culture for a changed, diverse, efficient and effective local government	Institutional Performance Management	% of CSD Manager's with signed performance plans by 31 July	0%	100%	100%	100%	100%	Not applicable this quarter	100%	Not applicable this quarter	Not applicable this quarter		Signed Performance Plans
		Performance Management Reports	# of Community Services Departmental monthly reports submitted on time	12	3	3	6	6	9	9	12	12		Monthly, quarterly, half yearly and annual reports
BSD	Promote environmentally sound practices and social development	Educational well-being	# people using the GTM libraries	84500	21125	24887	42250	45719	63375	70673	84500	95957		Correspondence Statistics and reports
		Safety and Security	R-value of council property lost through theft and damages	Actual Awaited	Reporting only - no target	R 25 000	Reporting only - no target	0	Reporting only - no target	0	Reporting only - no target	R 9 000		Safety & Security register
		Community Safety	# of Community Safety forums established and are functional	0	0	1	1	1	2	1	4	1	Done in collaboration with the SAPS	2 Urban Committee Reports 2 Rural Committees Reports
		Safety and Security	# of internal theft cases reported	8	0	1	0	9	0	10	0	5		Safety & Security register
		Law Enforcement	R-value revenue collected through law enforcement	Actual Awaited	No target - Reporting only	R 396 082	No target - Reporting only	2 281 898.39	No target - Reporting only	2 427 515.20	No target - Reporting only	3 062 070		Revenue reports
			Rand value received for fines issued / R value of fines issued (%)	Actual Awaited	70%	65%	70%	70%	70%	70%	70%	80%		Revenue reports
			# traffic fines issued per quarter	2000	No target - Reporting only	16 371	No target - Reporting only	6058	No target - Reporting only	33256	No target - Reporting only	18601		System printout
	Waste Management	% Service delivery backlog for solid waste	88%	88%	88%	88%	88%	88%	88%	88%	88%		Monthly reports	
		R-Value of Free Basic waste removal to affected households	R 3 800 000	Reporting only - no target	3 450 000	Reporting only - no target	R 3 450 000	Reporting only - no target	R 3 450 000	R 3 800 000	R 3 800 000		Revenue reports	
	Optimise infrastructure investment and services	Repairs and maintenance	# of service delivery interruptions (solid waste removal)	Actual Awaited	0	0	0	0	0	0	0		Monthly reports	
			# of households affected through interruptions (solid waste removal)	Actual Awaited	0	0	0	0	0	0	0		Monthly reports	
	Improve access to sustainable and affordable services	Accessible services	Nr of households with access to basic (or higher) refuse removal (Urban)	9892	9892	9892	9892	9892	9892	9892	9892		Monthly reports	
			Nr of households with access to basic (or higher) refuse removal (Rural)	6979	6979	6979	6979	6979	6979	6979	6979		Monthly reports	
% households earning less than R1100 with access to basic waste removal			Information not available	Information not available	Information not available	Information not available	Information not available	Information not available	Information not available	Information not available	Information not available		Records of correspondence	

### Key Performance Indicators (KPIs) - Community Services

KPA/ Theme	Strategic Objective	Programme	Key Performance Indicator	Baseline 2010/11	Target Sept '11	Actual Achieved 30 Sept '11	Target Dec '11	Actual Achieved 31 Dec '11	Target Mar '12	Actual 31 March '12	Target Jun '12	Actual 30 Jun '12	Reason for deviation	Means of verification
		Licensing	R-value generated for vehicle registration (Agency agreement)	Actual Awaited	Reporting only - no target	R 4 016 900	Reporting only - no target	R 7 802 895	Reporting only - no target	11 918 776	Reporting only - no target	16 171 186		Records and monthly reports
			R-value generated by the issuing of learners and drivers licenses	Actual Awaited	Reporting only - no target	R 2 074 551	Reporting only - no target	R 4 083 840	Reporting only - no target	6 284 510	Reporting only - no target	8 405 209		Records and monthly reports
		Parks and Open space Management	# of dedicated parks maintained (developed)	7	7	7	7	7	7	7	7	7		Parks maintenance plan
GG	Increase financial viability	Financial Management and Budgeting	% of departmental budget spent	Actual Awaited	25%		50%	43%	75%	65%	100%	91%		Monthly financial budget reports
		Financial reporting	% of departmental Queries arising from previous audit report attended to by the end of the financial year	100%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	100%	100%		Register of Audit queries & corresponding reports
	Effective and Efficient administration	Council Structures	% of Council resolutions implemented	100%	100%	100%	100%	100%	100%	100%	100%	100%		Departmental Resolution register
		Meeting Management	# of departmental meetings	Actual Awaited	1	1	2	2	3	3	4	4		Minutes and Attendance registers of Departmental meetings



**Quarterly targets per Project - Community Services**

KPA/Theme	Strategic Objective	Programme	Project Name	Opex 2011/2012	Capex 2011/2012	Start Date	End Date	Qtr Ending Sept '11	Actual Achieved 30 Sept '11	Qtr Ending - Dec '11	Actual Achieved 31 Dec '11	Qtr Ending - Mar '12	Actual Achieved 31 March '12	Qtr Ending - Jun '12	Actual Achieved Jun '12	Reason for deviation	Means of verification
LED	Develop high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	Performance monitoring & evaluation			01/07/2011	30/06/2012	Participate in the Annual Performance Assessment for 2010/11. Ensure that scoresheets are completed in time & POEs are complete	All Managers assessed as per the schedule. POE's not submitted by due date	Conduct an informal assessment of 1st Quarter Performance of relevant employees in the Department and send report to the MM by 21 October '15	Not yet done	Participate in the mid-year employee performance evaluations for 2011/12. Ensure that scoresheets are completed in time & POE's are complete	Participated in mid-year assessments	Conduct an informal assessment of the 3rd Quarter Performance of relevant employees in the Department and submit report to the MM by 20 April '16	An informal assessment of the 3rd Quarter Performance of all divisional managers in the Department and submit report to the MM.		1st & 3rd Qtr Departmental Individual Performance Reports Correspondence
BSD	Promote environmental sound practices and social development	Environmental management	Environmental Health Plan			01/07/2011	30/06/2012	Approval of Environmental Health Plan by Management	Waiting for comments	Inclusion of Environmental Health plan in IDP	Environmental Health plan will be included in the 2012/2013 IDP	Draft 1st phase of Environmental Health Plan	Environmental Plan developed	Not applicable this quarter	Environmental Plan developed and included in the IDP		Environmental Health Plan
			Environmental management plan			01/07/2011	30/06/2012	Not applicable this quarter	Not applicable this quarter	Review current Environmental management plan	Environmental Management Plan reviewed and ready for inclusion in the IDP	Review current Environmental management plan and submit for inclusion in the draft IDP	Environmental Management Plan reviewed and included in the draft IDP	Not applicable this quarter	Environmental Management Plan reviewed and included in the draft IDP		Environmental management plan
			Industrial impact management			01/07/2011	30/06/2012	Evaluate industrial premises Respond to air pollution incidents Issue contravention notices and follow up on contraventions Attend training course for EMI's (Industrial)	47 industrial premises evaluated and contravention notices issued	Evaluate industrial premises Respond to air pollution incidents Issue contravention notices and follow up on contraventions Attend training course for EMI's (Industrial)	32 industrial premises and 17 food handling premises evaluated. 18 contravention notices issued 9 follow up notices.	Evaluate industrial premises Respond to air pollution incidents Issue contravention notices and follow up on contraventions Attend training course for EMI's (Industrial)	19 Industrial premises were evaluated. 1x mortuary inspected for the issuing of a Certificate of Competence. 9 contravention notices issued with one referral to the District Air Quality Officer.	Evaluate industrial premises Respond to air pollution incidents Issue contravention notices and follow up on contraventions Attend training course for EMI's (Industrial)	22 Industrial premises were evaluated. 2x mortuaries inspected for the issuing of a Certificate of Competence. 10 contravention notices and 9 follow up notices were issued with the referral to the District Air Quality		Monthly report
			Letaba river rehabilitation			01/07/2011	30/06/2012	Follow-up on funding with DWAF and arrange clean-up campaign	Meeting with all stakeholders was held on the 7 October 2011.	Follow-up on funding with DWAF and arrange clean-up campaign	Meeting with all stakeholders was held on the 7 October 2011. Clean up campaign held on	Follow-up on funding with DWAF and arrange clean-up campaign	No clean up campaign held this quarter	Coordinate clean-up campaign	Clean up campaign done and meetings to develop a strategy on the removal of alien plants were held		Correspondence
			Star grading system	R 20 000		01/07/2011	30/06/2012	Evaluation of food handling premises Issue contravention notices and follow up on contraventions Issuing of certificates of acceptability	146 food handling premises were evaluated, contravention notices were also sent	Evaluation of food handling premises Issue contravention notices and follow up on contraventions Issuing of certificates of acceptability	137 food handling premises evaluated, 32 follow up visits. A total of 69 contravention notices were issued with 30 follow up notices. 4 certificate of acceptability were issued to new premises.	Evaluation of food handling premises Issue contravention notices and follow up on contraventions Issuing of certificates of acceptability	97 food handling premises evaluated, 17 follow up visits. A total of 24 contravention notices were issued with 7 follow up notices. 8 Certificates of Acceptability were issued to new premises. A total of 24 acts of food recall and condemnation were done with an equal number of condemnation certificates issued.	Evaluation of food handling premises Issue contravention notices and follow up on contraventions Issuing of certificates of acceptability Arrange and host star grading award ceremony	137 food handling premises evaluated, all follow up visits from 1st, 2nd and 3rd quarter visits. A total of 47 follow up notices were issued with 9 final notices, which were handed over to the Legal Division. 3 Certificates of Acceptability were issued to new premises. A total of 32 acts of food recall and condemnation were done with equal number of condemnation		Monthly report -Star Grading ceremony report
			Vector control	R 6 500		01/07/2011	30/06/2012	Procurement of insecticide and implementation of vector control program	Program circulate prior implementation. Areas in the urban area were sprayed. Number of areas and frequency	Implementation of vector control program	All municipal work stations were sprayed on a six weekly basis.	Procurement of insecticide and implementation of vector control program	All municipal work stations were sprayed on a six weekly basis. A provincial team roped in to assist in larviciding a wetland area in Nkwankowa B	Implementation of vector control program	All municipal work stations were sprayed on a six weekly basis.		Vector control program
			Water quality monitoring	R72 000,00		01/07/2011	30/06/2012	100% compliance to water quality monitoring schedule and 25% expenditure	72 Water samples were taken	100% compliance to water quality monitoring schedule and 50% expenditure	82 water samples were taken. 9 of these were taken during the monitoring of the oil spillage at the	100% compliance to water quality monitoring schedule and 75% expenditure	80 water samples were taken at predetermined sampling points and in accordance with	100% compliance to water quality monitoring schedule and 100% expenditure	94 water samples were taken at predetermined sampling points and in accordance with		Water monitoring schedule Monthly reports

**Quarterly targets per Project - Community Services**

KPA/Theme	Strategic Objective	Programme	Project Name	Opex 2011/2012	Capex 2011/2012	Start Date	End Date	Qtr Ending Sept '11	Actual Achieved 30 Sept '11	Qtr Ending - Dec '11	Actual Achieved 31 Dec '11	Qtr Ending - Mar '12	Actual Achieved 31 March '12	Qtr Ending - Jun '12	Actual Achieved Jun '12	Reason for deviation	Means of verification
			Environmental monitoring equipment		R 100 000	01/07/2011	30/06/2012	Submit specifications to SCM and purchase environmental monitoring equipment	Specifications were submitted to SCM for the purchase of environmental monitoring equipment	Apply equipment as per the environmental monitoring schedule	Equipment not yet purchased.	Apply equipment as per the environmental monitoring schedule	Re submission of specifications and placement of advert SCM process is on	Apply equipment as per the environmental monitoring schedule	Environmental Monitoring equipment not yet purchased	Supply Chain processes not yet concluded	Invoices -Environmental monitoring schedule
			Wetland Management			01/07/2011	30/06/2012	Assist with wetland management by ensuring alien vegetation control	Investigations were done in Park 324 Nkawkow C.	Assist with wetland management by ensuring alien vegetation control	Alien vegetation control committee established. Prep committee for wetland celebrations has been	Assist with wetland management by ensuring alien vegetation control	Proposal for the establishment of a portion of park 324 Nkawkow C as bird park submitted to	Assist with wetland management by ensuring alien vegetation control	Alien invasives removed in the wetland in park street. The Nkawkow C park development		Wetland maintenance programme
		Library Services	Annual GTM library Competition	R 4,000 & Donations		01/07/2011	30/06/2012	Library competition drafted, announced & publicized	Competition form drafted, announced in the press and distributed in the GTM libraries and via	Competition adjudicated, awards function held. At least 500 entries received	Competition adjudicated, certificates printed, prize packages put together and handed	Completed 500 Learners participating in annual library competition	Completed. 1039 Learners participated	Completed 500 Learners participating in annual library competition	Completed. 1039 Learners participated		Competition entry form, samples of entries, list of participating schools, awards function
			Assistance to school / community libraries	Donations		01/07/2011	30/06/2012	Request donations from Biblionef for one school & provide the school with a School library management guide	J. Sebopetsa given school library management guide and Biblionef request form for his small community library in Modubune village	Request donations from Biblionef for one school & provide the school with a School library management guide	Biblionef request forms submitted by 2 schools and Library Management guide provided to three schools. 106 Books/children's magazines donated to	Request donations from Biblionef for two schools & provide the schools with School library management guides	Biblionef request forms submitted for 2 schools and Library Management guide provided to three schools. 161 Books/children's magazines donated to	Two schools assisted with at least 300 donated books and School library management guides	Biblionef request forms submitted for 2 schools and Library Management guide provided to 3 schools. 320 Books/childrens magazines donated to schools.		Relevant section from annual report, records, correspondence, school library management guide
			Book related events	R6,000 & Donations		01/07/2011	30/06/2012	1 Book related arts and culture event arranged and hosted.	3 Events achieved Tzaneen: Poetry workshops by Belgian poet Daniel Billiet. (Partnership Merensky High and the GTM) Tzaneen Library staff members A.Nkuna and C. Mathebula were the guest speakers at the Modjadj Circuit reading event on 8 September 2011. Letsitele: White Elephant book sale on 30 September 2011. Proceeds are used to buy new books for the library.	2 Holiday programmes and 2 Book related arts and culture events arranged and hosted.	2 Holiday programmes and 8 events arranged and hosted. <u>Holiday programmes 2nd Q:</u> Tzaneen: Christmas craft fun 13 Dec. Letsitele: Christmast crafts 5 Dec. <u>Book related Arts and Culture events 2nd Q:</u> Tzaneen: Puppetshow 22 Oct. Award for advancing language received by Afrikaans language and Culture Association (ATKV) on 17 October. Limpopo language policy pamphlets distributed in library foyer on 11 Nov. Haenertsburg: Chess for learners 12 October. Childrents DVD shows on 9 and 15 December.	2 Holiday programmes and 3 book related arts and culture events arranged and hosted.	3 Holiday programmes and 15 events arranged and hosted. <u>Book related Arts and Culture events 3rd Q:</u> Tzaneen: Jaco Jacobs poetry reading @ the Tzn Book Circle 23 Feb; Library Week activities 17-23 Mar (Handing out bookmarks, sweets and pencil cases); Stolytelling @ El nathan Old Age Home 30 Mar <b>Haenertsburg:</b> DVD shows for children 13 Jan; Chess for learners 16 Jan; Library Week activities 17-23 Mar (Handing out of bookmarks, sweets and pencil cases); Limirick event 26 Mar;New library users welcoming event 30 Mar. <b>Letsitele:</b> Love poetry competition 24	3 Holiday programmes and 4 book related arts and culture events arranged and hosted.	3 Holiday programmes and 21 events arranged and hosted. Book related Arts and Culture events 4th Q: Tzaneen: Display and talks on reading and librarianship at the CHOICE career day at the showgrounds 2 April; On 23 April (World Book Day) staff dressed up as characters from books and handed out bookmarks and book bags in the Tzaneen Mall. Haenertsburg: Poetry evening by friends of the library 11 June. Letsitele: Mother's Day and New member's competition in May; Father's Day competition in June.		Relevant section from annual report , dates, programmes, photos, press

Quarterly targets per Project - Community Services

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			Develop libraries at Nkowanokwa and GTM Thusong Centres			01/07/2011	30/06/2012	Participate in the NDPG project team, keeping the establishment of libraries as a priority. Forward new library requirements to Provincial Library Services, DSA&C, to secure possible funding from National Library Grant.	Attend NDPG meetings on 16 and 30 August. Attend Shiluvane site meeting on 29 and 18 August. Attend DSAC meeting on Shiluvane and Mulati libraries on 16 August. Requirements re library material for the Shiluvane Library and other GTM libraries compiled and forwarded to the Provincial Library Services, DSAC in September. Requisition for Shiluvane Library Staff Finalized.	Participate in the NDPG project team, keeping the establishment of libraries as a priority. Forward new library requirements to Provincial Library Services, DSA&C, to secure possible funding from National Library Grant.	Attend NDPG meeting on 5 December. Attend Shiluvane site meetings on 27 October and 15 December. Lists of books of books needed at the Shiluvane Library compiled and submitted to the DSAC. List of furniture and equipment needed at the Shiluvane Library submitted to DSAC in specified format.	Participate in the NDPG project team, keeping the establishment of libraries as a priority. Forward new library requirements to Provincial Library Services, DSA&C, to secure possible funding from National Library Grant.	3rd Quarter: Attend NDPG meeting on 27 February and 26 March. Attend Shiluvane site meetings on 2 February. Molati site meeting schedule received.	Participate in the NDPG project team, keeping the establishment of libraries as a priority. Forward new library requirements to Provincial Library Services, DSA&C, to secure possible funding from National Library Grant.	4th Quarter: Attend NDPG meeting on 4 June. SA&C Cluster Committee briefed on the Lenyenye Community Library initiative on 7 June. Attended the opening of the Lenyenye Community Library on 25 June. Lists of newspapers and magazines needed at Shiluvane Library submitted to DSAC.		Dates of NDPG meetings, copy of new library requirements to Provincial Library Services, DSA&C
	Safety and Security	Building Access control				01/07/2011	30/06/2012	Ensure that access to all Council buildings are monitored and access controlled by managing the Security Service Provider. Manage Morphy access control system upon installation. Keep records of complaints regarding security	Access of personnel and visitors monitored through filing of forms at the security gates, swiping of cards by internal personnel.	Ensure that access to all Council buildings are monitored and access controlled by managing the Security Service Provider. Manage Morphy access control system upon installation. Keep records of complaints regarding security	Access of personnel and visitors monitored through filing of forms at the security gates, swiping of cards by internal personnel.	Ensure that access to all Council buildings are monitored and access controlled by managing the Security Service Provider. Manage Morphy access control system upon installation. Keep records of complaints regarding security	Access of personnel and visitors monitored through filing of forms at the security gates, swiping of cards by internal personnel.	Ensure that access to all Council buildings are monitored and access controlled by managing the Security Service Provider. Manage Morphy access control system upon installation. Keep records of complaints regarding security	Access of personnel and visitors monitored through filing of forms at the security gates, swiping of cards by internal personnel. Morphy access control system not installed yet	Procurement delayed, due for readvertisement as only one company responded to the initial advertisement	Security Monthly reports -Complaints Register -Morphy Access Control System functionality report
		Securing Council Property				01/07/2011	30/06/2012	Ensure that Security Service Provider guard Council property. Keep record of all stolen property and follow all the necessary steps to report theft to the Police. Install at Security for safekeeping of customers firearms.	Security contractor monitored as per contract. 6 firearms safe keeping were installed. Morphotouch/Biometrics at IT installed.	Ensure that Security Service Provider guard Council property. Keep record of all stolen property and follow all the necessary steps to report theft to the Police	Office of the Mayor and MM installed with new safety measure, key pads code to limit and control access	Ensure that Security Service Provider guard Council property. Keep record of all stolen property and follow all the necessary steps to report theft to the Police	Office of the Mayor and MM installed with new safety measure, key pads code to limit and control access	Ensure that Security Service Provider guard Council property. Keep record of all stolen property and follow all the necessary steps to report theft to the Police	Cameras and new link installed in the offices of the Mayor and Municipal Manager. Private Security Company advised on the records of three vehicle batteries stolen, however departments are not supportive and only submit records of stolen property to the Finance department for insurance purposes.	Delays in installation of biometrics contributing to the building unaccountable. SCM did not advertise as agreed and request for bid rejected by the MM against deviation. SCM processes in place for the bid to be	Security Monthly Reports -Stolen property register including case numbers -Invoice & proof of payment for firearm safe
	Law Enforcement	Burgersdorp cattle pound	R 15 000			01/07/2011	30/06/2012	Manage and coordinate impounding of stray animals	In progress Pound in operation depending on cattle impounded	Manage and coordinate impounding of stray animals	The pound is up and running and awaits impounded animals. We have no pound master or clerk only	Manage and coordinate impounding of stray animals	The pound is up and running and awaits impounded animals. We have no pound master or clerk only	Manage and coordinate impounding of stray animals	Rural operations in progress as scheduled	No impoundment of stray animals for the period	Monthly Report
		GTM Law Enforcement in rural areas and scrapplings	R 100 000			01/07/2011	30/06/2012	Conducting rural traffic program as per schedule. Manage and follow up on vehicle scrapplings	Rural operations a success need to be intensified	Conducting rural traffic program as per schedule. Manage and follow up on vehicle scrapplings	Rural law enforcement and scrapplings are proceeding well. Program in force for operations	Conducting rural traffic program as per schedule. Manage and follow up on vehicle scrapplings	Rural law enforcement and scrapplings are proceeding well. Program in force for operations	Conducting rural traffic program as per schedule. Manage and follow up on vehicle scrapplings	Rural operations in progress as scheduled		Monthly report
		Kukula Ndiela drunken-driving blitz project	R 55 000			01/07/2011	30/06/2012	Additional roadblocks 2 (Drunken driving Blitz)	Challenges to Drager now over plan in place for implementation	Additional roadblocks 2 (Drunken driving Blitz)	Kukula Ndiela Drunken driving blitz. We slowed down due to challenges brought before Cape High	Additional roadblocks 2 (Drunken driving Blitz)	Kukula Ndiela Drunken driving blitz. We slowed down due to challenges brought before Cape High	Additional roadblocks 2 (Drunken driving Blitz)	2 roadblocks per week and rely on hospitals for blood-alcohol tests.		Monthly Reports
		Minitzani-Bonatsela Traffic centres scholar Education and school points and other clusters	R 40 000			01/07/2011	30/06/2012	Staging of Mntansi safety week during September holidays	Staged in July 2011	Conduct road safety education campaigns at rural schools (20)	Minitzani/Bonatsela for road safety education campaigns. Slow start due to unavailability of budget	Conduct road safety education campaigns at rural schools (25)	Staged in July 2011	Conduct road safety education campaigns at rural schools (25)	On hold until July 2012.	No funding.	Monthly Reports

Quarterly targets per Project - Community Services

KPA/ Theme	Strategic Objective	Programme	Project Name	Opex 2011/2012	Capex 2011/2012	Start Date	End Date	Qtr Ending Sept '11	Actual Achieved 30 Sept '11	Qtr Ending - Dec '11	Actual Achieved 31 Dec '11	Qtr Ending - Mar '12	Actual Achieved 31 March '12	Qtr Ending - Jun '12	Actual Achieved Jun '12	Reason for deviation	Means of verification
		Community Safety	Community Safety Forums			01/07/2011	30/06/2012	Develop an action plan for the establishment of Community Safety Forums.	Community Safety Forum established in 2010.	Establish CSF's as per the action plan and ensure functionality.	Community safety forum in place	Establish CSF's as per the action plan and ensure functionality.	Community Safety Forum established in 2010.	Establish CSF's as per the action plan and ensure functionality.	Meeting to discuss challenges scheduled for July 2012.	CSF not delivering as expected due to some shortfalls in the National Policy guidelines	Community Safety Forum Action Plan Minutes & Attendance Registers of
		Sport, Arts and Culture	Artificial Soccer field at Burgersdorp (SAFA)			01/07/2011	30/06/2012	Monitor the construction of the soccer field at Burgersdorp and provide support on request	The club house is finished and left with Electricity connection	Monitor the construction of the soccer field at Burgersdorp and provide support on request	Construction is complete and only the electricity is still not connected	Monitor the construction of the soccer field at Burgersdorp and provide support on request	Construction is complete and only the electricity is still not connected	Monitor the construction of the soccer field at Burgersdorp and provide support on request	Construction is complete and only the electricity is still not connected		Monthly reports
			GTM Jazz Festival	R 1 000 000		01/07/2011	30/06/2012	Co-ordinate and facilitate arrangements for Jazz festival to be take place on 25 September 2011	Mopani is ready to come on board with GTM but the payment of R200 000 that is not paid as per addendum is delaying the process of advertisement	Not applicable this quarter	The R200,000.00 was only paid end November 2011 and it was late to resume with preparations for the GTM Jazz Festival. GTM to sign SLA with MDM on who will do what during preparations of this	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Event did not take place	Delay in payments from MDM and signing of SLA	Number of Tickets, sold, report, photos, advertisement
			Indigenous Games	R 70 000		01/07/2011	30/06/2012	Not applicable this quarter	Not applicable this quarter	Coordinating AGM for Indigenous Games with the GTM Sport Council and Indigenous Games codes conveners.	Provincial indegious games held at Vhembe District in November 2011.	Workshop for various indigenous Games codes conveners in all GTM wards. Transport and catering for 3 days.	National indegious games took place in Tshwane and Tzaneen Municipality has 5 participants, 1 coach who will go to Luthanie-Russia to represent S.A in these games	Conduct Indigenous Games In all four clusters, Conduct local Indigenous Games. Transport participants who made it from local events to the District Indigenous Game events.	Cluster indigenous games postponed to August	Dpt of Sports Arts and Culture postponed the event	Advertisements and Programmes , Reports and minutes.
			Maphungubwe Arts and Culture Competition	R 70 000		01/07/2011	30/06/2012	Not applicable this quarter	Not applicable this quarter	Annual General Meeting will be held to get annual report from the committee and to appoint a new committee of Arts and Culture.	In November 2011 meetings were held at all four wards to appoint Arts and Culture committees in cluster so the GTM committee can be formed from there	Imbizo where all stake holders will be invited will be held.	Imbizo will be held on the 14 April 2012 in Council Chamber	Lesedi and Rhelela Clusters visual and performing arts .Local visual and performing arts in GTM winners from various clusters compete.	All 4 XCluster Arts and Culture competitions were held on 19 and 20 May2012. Local Arts and Culture event was held at Nkowanokwa stadium on the 09 June 2012		Attendance registers for proof of attendance. Photos, programme and report.
			OR Tambo Games	R 70 000		01/07/2011	30/06/2012	Not applicable this quarter	Not applicable this quarter	Phase 1 of the O.R.T ambo Games will be coordinated and held at Bulamahlo and Rbelala Clusters of the	In October 2011 the National O.R Tambo games which are called SA games were held in Polokwane	Not applicable this quarter	Not applicable this quarter	Phase 2 O.R.Tambo games will be coordinated and held at Bulamahlo and Rbelala Clusters	Not Applicable, due to change of programme from the Department Sport Arts and Culture. Busy with		Attendance registers for proof of attendance. Photos, programme and report.
			SAIMSA Games	R 100 000		01/07/2011	30/06/2012	Co-ordinate and facilitate SAIMSA Games to be held during last week in September	Internal sports attended 2011 SAIMSA games at Swaziland from 25 September to 30 September 2011	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	SAIMSA games attended		Advertisements and Programmes , Reports and minutes.
		Waste management	Regional Landfill site			01/07/2011	30/06/2012	Liaise with Mopani District Municipality to facilitate the establishment of a regional landfill site.	Continous liaison with Mopani District Municipality to facilitate the establishment of a regional landfill site via e-mail correspondance	Liaise with Mopani District Municipality to facilitate the establishment of a regional landfill site.	Continous liaison with Mopani District Municipality to facilitate the establishment of a regional landfill site via e-mail correspondance -	Liaise with Mopani District Municipality to facilitate the establishment of a regional landfill site.	Continous liaison with Mopani District Municipality to facilitate the establishment of a regional landfill site via e-mail correspondance -	Liaise with Mopani District Municipality to facilitate the establishment of a regional landfill site.	Continous liaison with Mopani District Municipality to facilitate the establishment of a regional landfill site via e-mail correspondance -	No response from Mopani about regionalization	Correspondence with MDM Minutes of Meetings

Quarterly targets per Project - Community Services

KPA/Theme	Strategic Objective	Programme	Project Name	Opex 2011/2012	Capex 2011/2012	Start Date	End Date	Qtr Ending Sept '11	Actual Achieved 30 Sept '11	Qtr Ending - Dec '11	Actual Achieved 31 Dec '11	Qtr Ending - Mar '12	Actual Achieved 31 March '12	Qtr Ending - Jun '12	Actual Achieved Jun '12	Reason for deviation	Means of verification
			Operationalisation of Rural Waste Drop Off Centres (Pilot run)			01/07/2011	30/06/2012	Develop process plan for the operationalisation of the Drop of Centres in Rural Areas by piloting 5	Plan was developed for 5 x collection & transportation-Groups (pilots) & was operationalised @ rural 6 x D.o.C.s	Manage the process of operationalising 5 DOC's as pilots.	Plan was developed for 5 x collection & transportation-Groups (pilots) & was operationalised @ rural 6 x D.o.C.s	Manage the process of operationalising 5 DOC's as pilots.	* 7x 'Civic - Groups' (pilots) was operationalised at 7x 'demarcated' Waste Service Areas. *The 7x 'Civic - Group' is also registered on the E.P.W.P remuneration scheme. * Note: Due to budget constraints a full service cannot be implemented at the 66x Rural W.S.A's.	Manage the process of operationalising 5 DOC's as pilots.	* 7x 'Civic - Groups' (pilots) was operationalised at 7x 'demarcated' Waste Service Areas. *The 7x 'Civic - Group' is also registered on the E.P.W.P remuneration scheme. * Note: Due to budget constraints a full service cannot be implemented at the 66x Rural W.S.A's.	Due to budget constraints a full service cannot be implemented at the 66x rural W.S.A's	DOC operationalisation process plan implemented at 5 Pilots progress reports
			Collection & Transportation-Kerbside collections (Bin replacement)	R 165 000		01/07/2011	30/06/2012	Development and submission of tender specifications and submit to SCM	Tender specifications was developed and submitted to SCM	Submit advertisement for replacement of bins	Tender specifications was developed and submitted to SCM-POOR RESPONSE FROM S.C.M.U	Not applicable this quarter	The quotations were advertised and received busy with evaluation to determine the price.	Procurement of 80 bins	The quotations were advertised and was technically evaluated, awaiting approval from CFO and MM	Approval from CFO and MM outstanding	Monthly reports; Placement instructions as per orders
			Collection & Transportation-Kerbside collections (Contracted Litter picking)	R 4 900 000		01/07/2011	30/06/2012	100% compliance to litter picking schedules (Tzaneen(50%), Region North) and 75% expenditure	100% compliance to litter picking schedules (Tzaneen(50%), Region North) and 75% expenditure	100% compliance to litter picking schedules (Tzaneen(50%), Region North) and 75% expenditure	100% compliance to litter picking schedules (Tzaneen(50%), Region North) and 75% expenditure	100% compliance to litter picking schedules (Tzaneen(50%), Region North) and 75% expenditure	100% compliance to litter picking schedules (Tzaneen(50%), Region North) and 100% expenditure	100% compliance to litter picking schedules (Tzaneen(50%), Region North) and 100% expenditure	100% compliance to litter picking schedules (Tzaneen(50%), Region North) and 100% expenditure		Waste removal route sheets; Monthly reports
			Collection & Transportation-Kerbside collections (Contracted Litter picking)	R 1 800 000		01/07/2011	30/06/2012	100% compliance to litter picking schedules (Nkowanowa (50%), Region (South) and 25% expenditure	100% compliance to litter picking schedules (Nkowanowa (50%), Region (South) and 25% expenditure	100% compliance to litter picking schedules (Nkowanowa (50%), Region (South) and 50% expenditure	100% compliance to litter picking schedules (Nkowanowa (50%), Region (South) and 25% expenditure	100% compliance to litter picking schedules (Nkowanowa (50%), Region (South) and 75% expenditure	100% compliance to litter picking schedules (Nkowanowa (50%), Region (South) and 75% expenditure	100% compliance to litter picking schedules (Nkowanowa (50%), Region (South) and 100% expenditure	100% compliance to litter picking schedules (Nkowanowa (50%), Region (South) and 100% expenditure		Waste removal route sheets; Monthly reports
			Collection & Transportation-Kerbside collections (Health Care Waste)	R 150 000		01/07/2011	30/06/2012	100% compliance to healthcare waste removal schedules and 25% expenditure	100% compliance to healthcare waste removal schedules and 25% expenditure	100% compliance to healthcare waste removal schedules and 50% expenditure	100% compliance to healthcare waste removal schedules and 25% expenditure	100% compliance to healthcare waste removal schedules and 75% expenditure	100% compliance to healthcare waste removal schedules and 25% expenditure	100% compliance to healthcare waste removal schedules and 100% expenditure	100% compliance to healthcare waste removal schedules and 100% expenditure		Waste removal schedules; Monthly reports from CFO - category summary
			Collection & Transportation-Kerbside collections (Lenyenye)	R 2 700 000		01/07/2011	30/06/2012	100% compliance to waste removal schedules (Lenyenye) and 25% expenditure	100% compliance to waste removal schedules (Lenyenye) and 25% expenditure	100% compliance to waste removal schedules (Lenyenye) and 50% expenditure	100% compliance to waste removal schedules (Lenyenye) and 25% expenditure	100% compliance to waste removal schedules (Lenyenye) and 75% expenditure	100% compliance to waste removal schedules (Lenyenye) and 75% expenditure	100% compliance to waste removal schedules (Lenyenye) and 100% expenditure	100% compliance to waste removal schedules (Lenyenye) and 100% expenditure		Waste removal schedules; Monthly reports from CFO - category summary
			Collection & Transportation-Kerbside collections (Municipal Litter picking)	R 5 200 000		01/07/2011	30/06/2012	100% compliance to litter picking schedules (Tzaneen, Letsitele & 50% Nkowanowa) and 25% expenditure	100% compliance to litter picking schedules (Tzaneen, Letsitele & 50% Nkowanowa) and 25% expenditure	100% compliance to litter picking schedules (Tzaneen, Letsitele & 50% Nkowanowa) and 50% expenditure	100% compliance to litter picking schedules (Tzaneen, Letsitele & 50% Nkowanowa) and 25% expenditure	100% compliance to litter picking schedules (Tzaneen, Letsitele & 50% Nkowanowa) and 75% expenditure	100% compliance to litter picking schedules (Tzaneen, Letsitele & 50% at Nkowanowa) and 75% expenditure	100% compliance to litter picking schedules (Tzaneen, Letsitele & 50% Nkowanowa) and 100% expenditure	100% compliance to litter picking schedules (Tzaneen, Letsitele & 50% Nkowanowa) and 100% expenditure		Waste removal route sheets; Monthly reports
			Collection & Transportation-Kerbside collections (Municipal)	#####		01/07/2011	30/06/2012	100% compliance to waste removal schedules (Tzaneen, Letsitele, Haenersburg) and 25% expenditure	100% compliance to waste removal schedules (Tzaneen, Letsitele, Haenersburg) and 25% expenditure	100% compliance to waste removal schedules (Tzaneen, Letsitele, Haenersburg) and 50% expenditure	100% compliance to waste removal schedules (Tzaneen, Letsitele, Haenersburg) and 25% expenditure	100% compliance to waste removal schedules (Tzaneen, Letsitele, Haenersburg) and 75% expenditure	100% compliance to waste removal schedules (Tzaneen, Letsitele, Haenersburg) and 75% expenditure	100% compliance to waste removal schedules (Tzaneen, Letsitele, Haenersburg) and 100% expenditure	100% compliance to waste removal schedules (Tzaneen, Letsitele, Haenersburg) and 100% expenditure		Waste removal schedules; Monthly reports
			Collection & Transportation-Kerbside collections (Nkowanowa)	R 2 200 000		01/07/2011	30/06/2012	100% compliance to waste removal schedules (Nkowanowa) and 25% expenditure	100% compliance to waste removal schedules (Nkowanowa) and 25% expenditure	100% compliance to waste removal schedules (Nkowanowa) and 50% expenditure	100% compliance to waste removal schedules (Nkowanowa) and 25% expenditure	100% compliance to waste removal schedules (Nkowanowa) and 75% expenditure	100% compliance to waste removal schedules (Nkowanowa) and 75% expenditure	100% compliance to waste removal schedules (Nkowanowa) and 100% expenditure	100% compliance to waste removal schedules (Nkowanowa) and 100% expenditure		Waste removal schedules; Monthly reports from CFO - category summary
			Collection & Transportation-Kerbside collections (Urban & D.o.C's)	R 2 400 000		01/07/2011	30/06/2012	100% compliance to bulk removal schedules and 25% expenditure	100% compliance to bulk removal schedules and 25% expenditure	100% compliance to bulk removal schedules and 50% expenditure	100% compliance to bulk removal schedules and 25% expenditure	100% compliance to bulk removal schedules and 75% expenditure	100% compliance to bulk removal schedules and 75% expenditure	100% compliance to bulk removal schedules and 100% expenditure	100% compliance to bulk removal schedules and 100% expenditure		Waste removal route sheets; Monthly reports
			Pollution Control (Public Toilets)	R 3 300 000		01/07/2011	30/06/2012	90% daily compliance to public toilet operations and schedules 25% expenditure	90% daily compliance to public toilet operations and schedules 25% expenditure	90% daily compliance to public toilet operations and schedules 50% expenditure	90% daily compliance to public toilet operations and schedules 25% expenditure	90% daily compliance to public toilet operations and schedules 75% expenditure	90% daily compliance to public toilet operations and schedules 75% expenditure	90% daily compliance to public toilet operations and schedules 100% expenditure	100% daily compliance to public toilet operations and schedules 100% expenditure	Lenyenye toilets was operationalized	Waste public toilet cleaning schedules; Monthly reports

Quarterly targets per Project - Community Services

KPA/Theme	Strategic Objective	Programme	Project Name	Opex 2011/2012	Capex 2011/2012	Start Date	End Date	Qtr Ending Sept '11	Actual Achieved 30 Sept '11	Qtr Ending - Dec '11	Actual Achieved 31 Dec '11	Qtr Ending - Mar '12	Actual Achieved 31 March '12	Qtr Ending - Jun '12	Actual Achieved Jun '12	Reason for deviation	Means of verification
			Pollution Control (Upgrading abluitions facilities)	R -		01/07/2011	30/06/2012	Attend to abluition maintenance as per requisition to CEM 25% expenditure	Attend to abluition maintenance as per requisition to CEM 25% expenditure	Attend to abluition maintenance as per requisition to CEM 50% expenditure	Attend to abluition maintenance as per requisition to CEM 25% expenditure	Attend to abluition maintenance as per requisition to CEM 75% expenditure	C.E.M attends to abluition maintenance request, with 75% expenditure. The extension for more toilets to accommodate the visitations was not yet being complied with by	Attend to abluition maintenance as per requisition to CEM 100% expenditure	CEM attends to abluition maintenance request with 75% expenditure. The extension for more toilets to accommodate the visitations was not yet being complied with by	No extension of abluition facilities due to non alignment of projects with internal departments	Monthly report IDP
			Treatment & Disposal (Landfill operations)	R 3 300 000		01/07/2011	30/06/2012	90% daily compliance to landfill permit conditions 25% expenditure	95% daily compliance to landfill permit conditions 25% expenditure	90% daily compliance to landfill permit conditions 50% expenditure	95% daily compliance to landfill permit conditions 25% expenditure	90% daily compliance to landfill permit conditions 75% expenditure	95% daily compliance to landfill permit conditions 25% expenditure	90% daily compliance to landfill permit conditions 100% expenditure	95% daily compliance to landfill permit conditions 100% expenditure		Monthly report Audit reports
			Treatment & Disposal(Landfill auditing)	R 30 000		01/07/2011	30/06/2012	Conduct 1st internal audit on landfill site	Conducted 1st internal audit on landfill site	Conduct 2nd internal audit on landfill site	Will conducted 2 nd internal audit on landfill site @ 25 Jan '11	Conduct 3rd internal audit on landfill site	Will conducted 3rd internal audit on landfill site @ 7 May 2012.	Conduct External landfill audit during April. Conduct 4th internal audit on landfill site	External landfill audit was not conducted in April. Conduct 4th internal audit on landfill site 17 June 2012	External audit was not conducted by Prov. Department at 30/06/2012	Land site audit reports
	Optimise infrastructure investment and services	Maintenance of municipal assets	Cemetery Management			01/07/2011	30/06/2012	Maintain existing cemeteries and liaise with Land, Property and Housing Division for the acquisition of land for new cemeteries	Land for Lenyenye is approved. Land for Nkownkwa cemetery extension is also under process.	Maintain existing cemeteries and liaise with Land, Property and Housing Division for the acquisition of land for new cemeteries	Continue with maintenance of existing cemetery	Maintain existing cemeteries and liaise with Land, Property and Housing Division for the acquisition of land for new cemeteries	Continue with maintenance of existing cemetery	Maintain existing cemeteries and liaise with Land, Property and Housing Division for the acquisition of land for new cemeteries	Continue with maintenance of existing cemetery		Maintenance Schedule, Records of correspondence
			Cemetery Register (Rural)			01/07/2011	30/06/2012	Develop a register for rural graves. Investigate the possibility of logging graves electronically on GIS	Enquiring process with Tswane Municipality has started. Also to get more information at the IERM Cnvention on the 24-28/10/2011	Develop a register for rural graves. Investigate the possibility of logging graves electronically on GIS	Requested quotes from the printers of the cemetery registers. Received quotes for electronic registration which needs to be in the IDP for the next quarter	Develop a register for rural graves. Investigate the possibility of logging graves electronically on GIS	Procurement on progress	Develop a register for rural graves. Investigate the possibility of logging graves electronically on GIS	Cemetery register is developed and receipt quotes after the closing date for out buying requisition from the 2 printers available on GTM data base i.e		Develop a register for rural graves. Investigate the possibility of logging graves electronically on GIS
			Garden management			01/07/2011	30/06/2012	Maintain all gardens, attend to complaints from the public and keep a register	Following the garden schedule	Maintain all gardens, attend to complaints from the public and keep a register	Following the garden schedule	Maintain all gardens, attend to complaints from the public and keep a register	Following the garden schedule	Maintain all gardens, attend to complaints from the public and keep a register	Maintained all gardens, attend to complaints from the public and keep a register		Maintenance Schedule -Complaints register
			Open space management			01/07/2011	30/06/2012	Supervise service provider to ensure compliance to the SLA	Following the maintenance schedule	Supervise service provider to ensure compliance to the SLA	Following the maintenance schedule	Supervise service provider to ensure compliance to the SLA	Following the maintenance schedule	Supervise service provider to ensure compliance to the SLA	Supervised service provider to ensure compliance to the SLA		Parks maintenance schedule
			Purchase Lawn Mowers	R 500 000		01/07/2011	30/06/2012	Finalise appointment of service provider and finalise procurement of lawn mowers	Requested SCMU to advertise and the vote for purchasing is opened by Finance	not applicable this quarter	not applicable this quarter	not applicable this quarter	Procured lawn mowers for R142 000	not applicable this quarter	Purchased 10 lawn mowers, 1Xslasher, 6 brush cutters, 3 bush cutters, 2 chain saws and 1 pole pruner		Invoice & Proof of payment
			Sports and Recreation management			01/07/2011	30/06/2012	Co-ordinate the maintenance of play apparatus, recreational facilities and stadiums	Following the maintenance schedule	Co-ordinate the maintenance of play apparatus, recreational facilities and stadiums	Following the maintenance schedule	Co-ordinate the maintenance of play apparatus, recreational facilities and stadiums	Following the maintenance schedule	Co-ordinate the maintenance of play apparatus, recreational facilities and stadiums	Following the maintenance schedule		Sport and Recreational Facility maintenance schedule
	Improve access to sustainable and affordable services	Library Services	Shiluvani Library	R 1 000 000		01/07/2011	30/06/2012	Not applicable this quarter	Not applicable this quarter	Gather information about library to be developed at Shiluvane by DSAC through National Library grant	Attended Shiluvane library site meetings on 27 Oct and 15 Dec 2011. Lists of books needed compiled and submitted to the DSAC. List of furniture and equipment needed at the library submitted to DSAC in specified format.	Plan, budget and finalise operational requirements and plans for the Shilovane library and	3rd Quarter: Shiluvane site meeting attended on 2 February. DSAC library assistants destined for the Shiluvane and Molati libraries receive training at the Tzaneen Library. Budget requirements for the Shiluvane	Appoint and train staff for Shilovani library	4th Quarter: Attend Molati progress meeting on 19 April. SA&C Cluster Committee briefed on progress Shiluvane and Molati libraries on 8 May. Shiluvane Library staff requisitions submitted to the office of the CSD.		Council resolutions Service Level agreement Operational Plan

**Quarterly targets per Project - Community Services**

KPA/Theme	Strategic Objective	Programme	Project Name	Opex 2011/2012	Capex 2011/2012	Start Date	End Date	Qtr Ending Sept '11	Actual Achieved 30 Sept '11	Qtr Ending - Dec '11	Actual Achieved 31 Dec '11	Qtr Ending - Mar '12	Actual Achieved 31 March '12	Qtr Ending - Jun '12	Actual Achieved Jun '12	Reason for deviation	Means of verification
		Licensing	Learners and Drivers and Professional Drivers Permits			01/07/2011	30/06/2012	Ensure that applications for learners, drivers and Professional Drivers permits are processed	Issued 1371 L/L Issued 4187 D/L Issued 907 Prdp's	Ensure that applications for learners, drivers and Professional Drivers permits are processed	Issued 3001 L/L Issued 7672 D/L Issued 1615 Prdp's	Ensure that applications for learners, drivers and Professional Drivers permits are processed	Issued 4912 L/L Issued 12 179 D/L Issued 2614 Prdp's	Ensure that applications for learners, drivers and Professional Drivers permits are processed	Issued 6869 L/L Issued 16419 D/L Issued 3453 Prdp's		Records and monthly reports
			Vehicle registration and licensing			01/07/2011	30/06/2012	Ensure that all vehicle registration and licensing applications are processed within a	V/Registration 3327 and 12480 renewals was done	Ensure that all vehicle registration and licensing applications are processed within a	V/Registrations 6525 and 25366 renewals were done.	Ensure that all vehicle registration and licensing applications are processed within a	V/Registrations 9779 and 38261 renewals were done.	Ensure that all vehicle registration and licensing applications are processed within a	V/Registration 12827 and 50488 renewals were done		Records and monthly reports
		By-Law enforcement	Dog licenses and temporary advertisement			01/07/2011	30/06/2012	Attend to and resolve all complaints received relating to Dog licenses and temporary advertisements. Keep a register of	No complaints received	Attend to and resolve all complaints received relating to Dog licenses and temporary advertisements. Keep a register of	No complaints received	Attend to and resolve all complaints received relating to Dog licenses and temporary advertisements. Keep a register of	No complaints received	Attend to and resolve all complaints received relating to Dog licenses and temporary advertisements. Keep a register of	No complaints received		Register of complaints regarding Dog licenses & Temporary advertisements
		Cemetery infrastructure	Cemetery Development	R 300 000		01/07/2011	30/06/2012	Prioritise and fence cemeteries	Request for EIP tender to be advertised is sent to SCMU	Prioritise and fence cemeteries	Advertised the EIA for Lenyenye and now busy with technical report	Prioritise and fence cemeteries	Technical report submitted to SCMU and it is reported that the report is at MM	Prioritise and fence cemeteries	Service provider appointed in March 2012 but only knew in Mar 2012	Failed to resume with EIA due to shortage of documentation	Project Certificates & progress reports
GG	Effective and Efficient administration	Cleaning Services	Cleaning equipment	R 80 000		01/07/2011	30/06/2012	Draft specifications for cleaning equipment and submit to SCM to procure	Specifications were submitted to SCM for the purchase of cleaning equipment	Ensure that Cleaning equipment is purchased, and ready for use by 30 October	Specifications were submitted to SCM for the purchase of cleaning equipment	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Supply Chain processes still on awaiting delivery of equipment. Only 56%		Proof of payment

### Key Performance Indicators (KPIs) - Electrical Engineering

KPA/ Theme	Strategic Objective	Programme	Key Performance Indicator	Baseline 2010/11	Target Sept '11	Actual Achieved 30 Sept '11	Target Dec '11	Actual Achieved 31 Dec '11	Target Mar '12	Actual Achieved 31 March '12	Target Jun '12	Actual 30 Jun '12	Reason for deviation	Means of verification		
LED	Integrated developmental planning	Integrated Spatial Development	% of departmental capital spent in the priority areas identified in Spatial Development Framework	100%	100%	100%	100%	100%	100%	100%	100%	100%		Revised SDF vs Capital Expenditure		
	Develop a high performance culture for a changed, diverse, efficient and effective local government	Institutional Performance Management	% of EED Manager's with signed performance plans by 31 July	0%	100%	100%	Not applicable this quarter	100%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter		Signed Performance Plans	
		Performance Management Reports	# of Electrical Engineering Departmental monthly reports submitted on time	12	3	3	6	6	9	9	12	12			Monthly, quarterly, half yearly and annual reports	
BSD	Optimise infrastructure investment and services	Electricity network upgrade and maintenance	R-value electricity maintenance	R 5 267 182.00	R 1 316 795.50	R 975 515.00	R 2 633 591	R 3 990 156	R 3 950 386.50	R 5 469 142.94	R 5 267 182	R 7 289 510		Budget expenditure		
		Cost Recovery	% of Electricity losses	12%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	12%	17%		Revenue reports	
			R-value of electricity loss	Actual Awaited	Reporting only - no target	Not applicable this quarter	Reporting only - no target	Not applicable this quarter	Reporting only - no target	Not applicable this quarter	Reporting only - no target	Reporting only - no target	R 3 852 556.61		Revenue reports	
			Total kwh electricity loss	Actual Awaited	Reporting only - no target	Not applicable this quarter	Reporting only - no target	Not applicable this quarter	Reporting only - no target	Not applicable this quarter	Reporting only - no target	Reporting only - no target	6 341 093		Revenue reports	
	Improve access to sustainable and affordable services	Accessible services	Nr of households with access to basic (or higher) electricity	77 116	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	77 116	76 600	1159 Units on Construction due to Late Appointment of Contractor and late Approval of Designs by Eskom	Eskom reports	
				Nr of households with access to free basic electricity	8300	8300	8752	8300	7343	8300	6943	8300	6704		Revenue reports	
			% households earning less than R1100 with access to basic electricity	Information not available	Information not available	Information not available	Information not available	Information not available	Information not available	Information not available	Information not available	Information not available	Information not available	Information not available		Infrastructure revival BP Capacity increase BP
		Electricity	% electricity backlog (# Households that needs electrical connections / Total # households as %) (Electrification)	14.2%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	11.8%	14.7%	Backlog Updated in 2011/12 Financial Year	Eskom reports
				# of new electricity connections in licensed distribution area	Actual Awaited	Reporting only - no target	17 New connections and 4 upgrading of connections	Reporting only - no target	25 New connections and 10 upgrading of connections	Reporting only - no target	29 New connections and 14 upgrading of connections	Reporting only - no target	39 New connections and 24 upgrading of connections			Monthly reports



### Key Performance Indicators (KPIs) - Electrical Engineering

KPA/ Theme	Strategic Objective	Programme	Key Performance Indicator	Baseline 2010/11	Target Sept '11	Actual Achieved 30 Sept '11	Target Dec '11	Actual Achieved 31 Dec '11	Target Mar '12	Actual Achieved 31 March '12	Target Jun '12	Actual 30 Jun '12	Reason for deviation	Means of verification
			% increase in Councils' maximum demand (MVA)	Actual Awaited	Reporting only - no target	7,6%	Reporting only - no target	7,6%	Reporting only - no target	7,6%	Reporting only - no target	7,6%		Monthly reports
		Electricity Infrastructure	MVA increase of urban capacity	40	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	40	40		Monthly reports
			% of households earning less than R1100 (indigent) served with free basic electricity	Actual Awaited	Reporting only - no target	78%	Reporting only - no target	79.50%	Reporting only - no target	77.90%	Reporting only - no target	82.40%		Reports & correspondence
		Electricity provisioning	Total electricity purchased (in kWh)	Actual Awaited	Reporting only - no target	91 357 122	Reporting only - no target	174 679 968	Reporting only - no target	244 872 869	Reporting only - no target	376 542 894		Revenue reports
			The total electricity supplied & metered (in kWh)	Actual Awaited	Reporting only - no target	82 095 592	Reporting only - no target	159 098 769	Reporting only - no target	236 238 328	Reporting only - no target	313 111 801		Revenue reports
		Electrification of villages (Eskom licensed area)	# of new household connections in villages (DME grant)	Actual Awaited	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	2173	2115	1159 Units on Construction due to Late Appointment of Contractor and late Approval of Designs by Eskom	Project progress reports
		GG	Increase financial viability	Financial Management and Budgeting	% of capital budget for electricity spent	100%	10%	No progress	20%	10%	50%	70%	100%	94%
% of departmental budget spent	Not available yet				25%	23%	50%	46%	75%	64%	100%	100%		Monthly financial budget reports
Financial reporting	% of departmental Queries arising from previous audit report attended to by the end of the financial year			100%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	100%	Not applicable this quarter		Register of Audit queries & corresponding reports
Effective and Efficient administration	Council Structures		% of Council resolutions implemented	100%	100%	100%	100%	100%	100%	100%	100%	100%		Departmental Resolution register
	Meeting Management		# of departmental meetings	2	0	0	1	1	1	2	2	3		Minutes and Attendance registers of Departmental meetings

**Quarterly targets per Project - Electrical Engineering**

KPA/Theme	Strategic Objective	Programme	Project Name	Opex 2011/2012	Capex 2011/2012	Start Date	End Date	Qtr Ending Sept '11	Actual Achieved 30 Sept '11	Qtr Ending - Dec '11	Actual Achieved 31 Dec '11	Qtr Ending - Mar '12	Actual Achieved 31 March '12	Qtr Ending - Jun '12	Actual Achieved 30 Jun '12	Reason for deviation	Means of verification			
LED	Develop high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	Performance monitoring & evaluation			01/07/2011	30/06/2012	Participate in the Annual Performance Assessment for 2010/11. Ensure that scoresheets are completed in time & POEs are complete	Scoresheets & POEs completed in time	Conduct an informal assessment of 1st Quarter Performance of relevant employees in the Department and send report to the MM by 21 October 11	1st Quarter informal assessment not conducted	Participate in the mid-year employee performance evaluations for 2011/12. Ensure that scoresheets are completed in time & POEs are complete	Participated and POEs was submitted	Conduct an informal assessment of the 3rd Quarter Performance of relevant employees in the Department and submit report to the MM by 20 April 12	One Performance Assessment Has Been Done		1st & 3rd Qtr Departmental Individual Performance Reports Correspondence			
BSD	Optimise infrastructure investment and services	Electricity network upgrade and maintenance	Installation of Fire wall protection	R 550 000		01/07/2011	30/06/2012	Appoint contractor for the installation of Fire wall protection	No Progress	Monitor the installation of the firewall protection	No Progress	Monitor the installation of the firewall protection	15 Firewalls installed	Monitor the installation of the firewall protection	28 Fire Walls Installed		SLA Monthly report			
			Airconditioners	R 150 000		01/07/2011	30/06/2012	Appoint contractor to install airconditioners on request	No Progress	Appoint contractor to install airconditioners on request	No Progress	Appoint contractor to install airconditioners on request	9 Airconditioners Purchased & Installed	Appoint contractor to install airconditioners on request	14 Airconditioners Installed		Correspondence Proof of payment			
			Auto Reclosers	R 880 000		01/07/2011	30/06/2012	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Purchase and Installation of 1 new auto recloser	Installed one new Autorecloser New stock on order	Purchase and Installation of 2 new auto reclosers (3 installations in total)	Three auto Reclosers Installed		Monthly Report			
			Capital Tools (Outlying)	R 220 000		01/07/2011	30/06/2012	Procurement of tools as & when required	No Progress	Procurement of tools as & when required	No Progress	Procurement of tools as & when required	25000 spend on link sticks and earth sets	Procurement of tools as & when required	New Ladders, Link Sticks & Earth Sets Issued		Monthly Report			
			Capital Tools (Town)	R 275 000		01/07/2011	30/06/2012	Not applicable this quarter	Not applicable this quarter	Purchased equipment to enable maintenance of Assets	Not applicable this quarter	Purchased equipment to enable maintenance of Assets	Inverter & Digicap Printer Purchased	Not applicable this quarter	Inverter & Digicap Printer Purchased		Monthly Report			
			Reactive and preventive maintenance on overhead lines and equipment			01/07/2011	30/06/2012	Ongoing maintenance on overhead lines within Outlying distribution network	Ongoing maintenance on overhead lines within Outlying distribution network	Ongoing maintenance on overhead lines within Outlying distribution network	Ongoing maintenance on overhead lines within Outlying distribution network	Ongoing maintenance on overhead lines within Outlying distribution network	Ongoing maintenance on overhead lines within Outlying distribution network	Ongoing maintenance on overhead lines within Outlying distribution network	Ongoing maintenance on overhead lines within Outlying distribution network	Ongoing maintenance on overhead lines within Outlying distribution network	Ongoing maintenance on overhead lines within Outlying distribution network		Weekly report	
			Reactive and preventive maintenance on Town distribution, machinery and equipment	R 11 688 399		01/07/2011	30/06/2012	Reactive and preventive maintenance on Town distribution, machinery and equipment (Town)	Reactive and preventive maintenance on Town distribution, machinery and equipment (Town)	Reactive and preventive maintenance on Town distribution, machinery and equipment (Town)	Reactive and preventive maintenance on Town distribution, machinery and equipment (Town)	Reactive and preventive maintenance on Town distribution, machinery and equipment (Town)	Reactive and preventive maintenance on Town distribution, machinery and equipment (Town)	Reactive and preventive maintenance on Town distribution, machinery and equipment (Town)	Reactive and preventive maintenance on Town distribution, machinery and equipment (Town)	Reactive and preventive maintenance on Town distribution, machinery and equipment (Town)	Reactive and preventive maintenance on Town distribution, machinery and equipment (Town)	Reactive and preventive maintenance on Town distribution, machinery and equipment (Town)		Capital Spend on Budget
			Rebuilding of Lines	R 4 000 000		01/07/2011	30/06/2012	Monitor the rebuilding of lines by contractor.	No capital available. Started the refurbishment of Duivelskloof 33KV line.	Monitor the rebuilding of lines by contractor.	Refurbishment of the Duivelskloof 33KV feeder near completion. Work started on the Rapids 11kv line with a distance of 12km	Monitor the rebuilding of lines by contractor.	Refurbishment of the Mashuti 11kv and Letaba Nursery 11kv	Order issued for Rebuilding of Mashuti 11kv and Letaba Nursery 11kv	Monitor the rebuilding of lines by contractor.	Refurbishment of D/K line, and rebuilding of 11 KV Rapitsi line, Mushuti line, Deerpark and Setuba Nursery lines completed		No Deviation	Project progress reports/ spreadsheet	
			Refurbish of distribution network (Outlying)			01/07/2011	30/06/2012	Ongoing maintenance on Outlying distribution network	Ongoing maintenance on Outlying distribution network	Ongoing maintenance on Outlying distribution network	Ongoing maintenance on Outlying distribution network	Ongoing maintenance on Outlying distribution network	Ongoing maintenance on Outlying distribution network	Ongoing maintenance on Outlying distribution network	Ongoing maintenance on Outlying distribution network	Ongoing maintenance on Outlying distribution network	Ongoing maintenance on Outlying distribution network	Ongoing maintenance on Outlying distribution network		Weekly report
			LED lights for Robots	R 80 000		01/07/2011	30/06/2012	Identify suppliers and appoint service provider.	No Progress	Purchase LED lights for robots and install.	No Progress	Not applicable this quarter	Order for LED Lights Placed	Not applicable this quarter	LED Lights Purchase and Installed		Capital Spend on Project			
			Streetlight Maintenance (Town)	R 257 123		01/07/2011	30/06/2012	Maintain all street lights in municipal area	No Progress	Maintain all street lights in municipal area	No Progress	Maintain all street lights in municipal area	Ongoing maintenance on Streetlights	Maintain all street lights in municipal area	Ongoing maintenance on Streetlights		Capital Spend on Budget			
			Substation Maintenance (Outlying)	R 600 000		01/07/2011	30/06/2012	Ongoing maintenance on substations within Outlying distribution network	Ongoing maintenance on substations within Outlying distribution network	Ongoing maintenance on substations within Outlying distribution network	Ongoing maintenance on substations within Outlying distribution network	Ongoing maintenance on substations within Outlying distribution network	Ongoing maintenance on substations within Outlying distribution network	Ongoing maintenance on substations within Outlying distribution network	Ongoing maintenance on substations within Outlying distribution network	Ongoing maintenance on substations within Outlying distribution network	Ongoing maintenance on substations within Outlying distribution network		Weekly report	
			Traffic Lights (Town)	R 2 025		01/07/2011	30/06/2012	Maintain all Robots	No Progress	Maintain all Robots	No Progress	Maintain all Robots	New Controllers Installed, All Robots working	Maintain all Robots	All Robots Maintained		Capital Spend on Budget			
			Distribution Network (Service Contribution)	R 6 000 000		01/07/2011	30/06/2012	Allocate funding acquired through service contribution payments to projects for increased capacity.	R 3 608 788 collected, not yet allocated.	Allocate funding acquired through service contribution payments to projects for increased capacity	R 3 608 788 collected, not yet allocated.	Allocate funding acquired through service contribution payments to projects for increased capacity	R 3 608 788 collected, not yet allocated.	Allocate funding acquired through service contribution payments to projects for increased capacity	R 6 426 952.05 Allocated as follows: R1 mil Build and equip 33KV Atherstone sub (Georges Valley), R1 mil Install 3 new mini subs in Tzaneen Town & R4mil to Build and equip new Ext 53 Voortrekker sub) substation – Phase 1		Allocate funding acquired through service contribution payments to projects for increased capacity			
Upgrading Tzaneen Town network including cables	R 8 500 000		01/07/2011	30/06/2012	Installing transformers at Western Sub and Letsitele sub station	Transformers at western sub installed. Delivery of Letsitele transformers by 15 November 2011	Commissioning of Western and Letsitele sub transformers and stalling cable works	Western sub cold commissioned but not connected due to delay with the 66KV line. Delivery of the Letsitele Transformers delayed due to manufacturing problems. Cable works on track.	Installation of cable networks as funds become available through services contributions	Cable Installed Awaiting Energization Transformers installed awaiting final connections and commissioning	Installation of cable networks as funds become available through services contributions	Construction of 20 MVA substation 66 KV lines and 90 % of cable works completed. R 2m for cable works to be carried over to 12/13 financial year	Awaiting registrations of servitude for prison substation	Project Certificates & Progress reports						

**Quarterly targets per Project - Electrical Engineering**

KPA/ Theme	Strategic Objective	Programme	Project Name	Opex 2011/2012	Capex 2011/2012	Start Date	End Date	Qtr Ending Sept '11	Actual Achieved 30 Sept '11	Qtr Ending - Dec '11	Actual Achieved 31 Dec '11	Qtr Ending - Mar '12	Actual Achieved 31 March '12	Qtr Ending - Jun '12	Actual Achieved 30 Jun '12	Reason for deviation	Means of verification
			Upgrading protection equipment on substations		R 70 000	01/07/2011	30/06/2012		Not applicable this quarter		Not applicable this quarter	Identify requirements and acquire suitable equipment to protect substations	No Progress	Installation and commissioning of protection equipment	No Progress	Could not receive quotations in time from supplier	Proof purchase Verification letter from consultant
			Vegetation Control (Outlying)	R 3 000 000		01/07/2011	30/06/2012	Ongoing vegetation control on overhead lines within Outlying distribution network	505.988km vegetation on overhead line controlled	Ongoing vegetation control on overhead lines within Outlying distribution network	949.994km vegetation on overhead line controlled	Ongoing vegetation control on overhead lines within Outlying distribution network	No contractors. GTM teams to be appointed awaiting training and transport	Ongoing vegetation control on overhead lines within Outlying distribution network	Ongoing vegetation control on overhead lines within Outlying distribution network		Weekly report
	Improve access to sustainable and affordable services	Electrification of Villages	Lenyenye 225 units electrification	Eskom		01/07/2011	30/06/2012	Monitor progress on project implementation and report to Management	Not applicable this quarter	Monitor progress on project implementation and report to Management	Project at Construction Phase	Monitor progress on project implementation and report to Management	Project at Construction Phase	Monitor progress on project implementation and report to Management	Project Completed and Energised		Monthly Report
			Burgersdorp (76) & Gavaza (113)	Eskom		01/07/2011	30/06/2012	Monitor progress on project implementation and report to Management	Project at Construction Phase	Monitor progress on project implementation and report to Management	Project at Construction Phase	Monitor progress on project implementation and report to Management	Project at Construction Phase	Monitor progress on project implementation and report to Management	Project at Construction Phase		Monthly Report
			Serare (338 Units)	Eskom		01/07/2011	30/06/2012	Monitor progress on project implementation and report to Management	Project at Construction Phase	Monitor progress on project implementation and report to Management	Project at Construction Phase	Monitor progress on project implementation and report to Management	Project at Construction Phase	Monitor progress on project implementation and report to Management	Project Completed and Energised		Monthly Report
			Mogapeng (145 Units)	Eskom		01/07/2011	30/06/2012	Monitor progress on project implementation and report to Management	Project at Construction Phase	Monitor progress on project implementation and report to Management	Project at Construction Phase	Monitor progress on project implementation and report to Management	Project at Construction Phase	Monitor progress on project implementation and report to Management	Project Completed and Energised		Monthly Report
			Miragoma/Ram ochinyadi (264)	Eskom		01/07/2011	30/06/2012	Monitor progress on project implementation and report to Management	Project at Construction Phase	Monitor progress on project implementation and report to Management	Project at Construction Phase	Monitor progress on project implementation and report to Management	Project Completed & Energised	Monitor progress on project implementation and report to Management	Project Completed and Energised		Monthly Report
			Makaba electrification (250 units)		R 2 400 000	01/07/2011	30/06/2012	Tender Advert and Appointment of service provider	Service Provider Appointed and Busy with Designs	Service Provider Appointed & Designs completed	Project at design stage	50% Construction	Project at Design Stage	100% Construction	Project at Construction Phase (25%)	Late Appointment of Contractor and late Approval of Designs by Eskom	SLA Progress Reports
			Mookgo 6 & 7 (146 units)		R 1 500 000	01/07/2011	30/06/2012	Tender Advert and Appointment of service provider	Service Provider Appointed and Busy with Designs	Service Provider Appointed & Designs completed	Project at design stage	50% Construction	Project at Design Stage	100% Construction	Project at Construction Phase (60%)	Late Appointment of Contractor and late Approval of Designs by Eskom	SLA Progress Reports
			Joppie (186 units) & Mavele (410 Units)		R 5 000 000	01/07/2011	30/06/2012	Tender Advert and Appointment of service provider	Service Provider Appointed and Busy with Designs	Service Provider Appointed & Designs completed	Project at design stage	50% Construction	Project at Construction Stage	100% Construction	Project at Construction Phase (86%)	Late Appointment of Contractor and late Approval of Designs by Eskom	SLA Progress Reports
		Electricity Infrastructure	Nkwankowa 66KV line		R 2 000 000	01/07/2011	30/06/2012	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Appointment of service provider	Contractor Appointed, Construction at 15%	Projects implemented and completed	Refurbishment of 66 KV Nkwa-nkwa line completed	no Deviation	Project progress reports
			Electrical Connections		R 1 000 000	01/07/2011	30/06/2012	Upgrade electrical connections	17 New connections and 4 upgrading of connections	Upgrade electrical connections	25 New connections and 10 upgrading of connections	Upgrade electrical connections	29 New connections and 14 upgrading of connections	Upgrade electrical connections	39 New connections and 24 upgrading of connections		Monthly report
			Electrification of Mokgolobotho and Dan Fyt		R 9 000 000	01/07/2011	30/06/2012	Electrification of Mokgolobotho (1399 Households)	Phase 2 of the Project at Construction Phase	Electrification of Mokgolobotho (1399 Households)	Phase 2 of the Project at Construction Phase	Not applicable this quarter	90% Construction	Not applicable this quarter	Project Completed and Energised		Monthly report
			Pre-paid monitoring system and vending station		R 500 000	01/07/2011	30/06/2012	Draft policies and procedures for managing the pre-paid system. Order concentrators	Awaiting capital approval. Meters and concentrators ordered. 2nd 3rd party vender established.	Ensure that policies and procedures for managing the pre-paid system are approved by Council	Policies and procedures in draft phase. Concentrators and meters arrived at stores. Request for personnel submitted.	Implement pre-paid monitoring system (Flora park - pilot project). Order pre-paid meters	Flora Park Vending Active.30 Prepaid Meters Ordered	Implement pre-paid monitoring system (Flora park - pilot project)	Implementation of pre-paid monitoring systems to be initiated early in 2012/13 financial year		Council Resolution (Policy) Implementation plan & progress report
			Strategic Lighting		R 155 000	01/07/2011	30/06/2012	Identify areas and install lights	No Progress	Identify areas and install lights	No Progress	Identify areas and install lights	Busy With Appointment of Contractor	Identify areas and install lights	Mandlakazi - 8 Lights Installed Politsi Settlement - 1 lights		Monthly report

### Key Performance Indicators (KPIs) - Engineering Services

KPA/ Theme	Strategic Objective	Programme	Key Performance Indicator	Baseline 2010/11	Target Sept '11	Actual Achieved 30 Sept '11	Target Dec '11	Actual Achieved 31 Dec '11	Target Mar '12	Actual Achieved 31 March '12	Target Jun '12	Actual 30 Jun '12	Reason for deviation	Means of verification
LED	Integrated developmental planning	Integrated Spatial Development	% of departmental capital spent in the priority areas identified in Spatial Development Framework	100%	100%	100%	100%	100%	100%	100%	100%	100%		Revised SDF vs Capital Expenditure
LED	Integrated developmental planning	Integrated Spatial Development	# new serviced sites available for alienation per annum	1550	Reporting only	2000	Reporting only	0 (360 as completed in September)	Reporting only	1560 ( adam's farm)& 360 (danExt 2)	Reporting only	360	Dan village completed and Adams farm project under construction	Records of correspondence
	Develop a high performance culture for a changed, diverse, efficient and effective local government	Institutional Performance Management	% of ESD Manager's with signed performance plans by 31 July	0%	100%	100%	100%	100%	Not applicable this quarter	100%	Not applicable this quarter	100%	Already completed in the first quarter	Signed Performance Plans
		Performance Management Reports	# of Engineering Services Departmental monthly reports submitted on time	12	3	3	6	6	9	9	12	12		Monthly, quarterly, half yearly and annual reports
BSD	Promote environmentally sound practices and social development	Environmental monitoring	% of daily samples taken complying to SANS 241	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	Records of samples and reports
	Optimise infrastructure investment and services	Fleet Management	R-value maintenance on the fleet / R-value fleet asset as a %	30%	30%	8,2%	30%	12,31%	30%	20,12%	30%	22%		Expenditure & Ensured asset value
		Maintenance on Water and Sewer Network	R-value spent on water and sanitation infrastructure maintenance	R 1 970 000	R 492 500	R 472 930	R 492 500	R 3 234 499	R 492 500	R 489 254	R 492 500	R1,816,836.		Expenditure reports
			# of service delivery interruptions (water services)	120	30	17	60	39	90	54	120	113	This include areas managed by MDM.	Monthly reports
	# of households affected through interruptions (water)	6000	6000	4500	6000	2000	6000	4500	6000	4500	housesholds in Dan Village and Mbambame cisi, particularly for pipeline damaged by Contractors	Monthly reports		

### Key Performance Indicators (KPIs) - Engineering Services

KPA/ Theme	Strategic Objective	Programme	Key Performance Indicator	Baseline 2010/11	Target Sept '11	Actual Achieved 30 Sept '11	Target Dec '11	Actual Achieved 31 Dec '11	Target Mar '12	Actual Achieved 31 March '12	Target Jun '12	Actual 30 Jun '12	Reason for deviation	Means of verification
			# of service delivery interruptions (sanitation)	120	30	14	60	8	90	57	120	89	The majority of disruption happened at Lenyenye and Tzaneen Blockages in Sasol garage	Monthly reports
			# of households affected through interruptions (sanitation)	6000	6000	2300	6000	850	6000	3430	6000	5540		Monthly reports
		Roads & Storm water upgrading and maintenance	R-value spent on road and storm water maintenance	R 27 673 442	R 6 918 361	R 5 726 146	R 6 918 361		R 6 918 361	R 18 898 707	R 6 918 361	R 27 622 503		ESD Expenditure reports
		Cost Recovery	% Water unaccounted for (water losses)	6%	6%	4%	6%	4%	6%	5%	6%	6%		Water distribution reports
			R-value of unaccounted water	R 12 960	Reporting only - no target	R 8 540	Reporting only - no target	R 8 540	Reporting only - no target	R 7 990	Reporting only - no target	R11,324.00		Water distribution reports
	Improve access to sustainable and affordable services	Accessible services	Nr of households with access to basic (or higher) sanitation	13088	13138	13138	13158	13182	13178	13192	13198	13192	There are connections in Mbambame ncisi and Nkowankow a C for the Indigents which will need to be incorporated	Monthly reports
			Nr of households with access to basic (or higher) levels of water	70000	70050	70050	70070	70050	70090	70110	70110	70110	This include new connections in 5 towns. And the villages.	Monthly reports
			Nr of households with access to free basic water	2335	not applicable this quarter	Not applicable this quarter	2335	Not applicable this quarter	not applicable this quarter	Not applicable this quarter	2335	2335	Finance was busy updating its indigent list.	Monthly reports
			Km of new municipal roads constructed	10	not applicable this quarter	Not applicable this quarter	11	0	not applicable this quarter		21	o	Multiyear road projects	Monthly reports

### Key Performance Indicators (KPIs) - Engineering Services

KPA/ Theme	Strategic Objective	Programme	Key Performance Indicator	Baseline 2010/11	Target Sept '11	Actual Achieved 30 Sept '11	Target Dec '11	Actual Achieved 31 Dec '11	Target Mar '12	Actual Achieved 31 March '12	Target Jun '12	Actual 30 Jun '12	Reason for deviation	Means of verification		
			% households earning less than R1100 with access to basic water services	3.7	Reporting only - no target	Not applicable this quarter	Reporting only - no target	Not applicable this quarter	Reporting only - no target	Information to be provided by Finance	Reporting only - no target	1.4	Only those registered as indigents known	Monthly reports		
			% households earning less than R1100 with access to basic sanitation services	3.7	Reporting only - no target	Not applicable this quarter	Reporting only - no target	Not applicable this quarter	Reporting only - no target	Information to be provided by Finance	Reporting only - no target	1.2	Only those registered as indigents known	Monthly reports		
		Formalisation of informal settlements	Nr of households in informal settlements provided with water	56965	not applicable this quarter	Not applicable this quarter	55966	Not applicable this quarter	not applicable this quarter	Not applicable this quarter	56965	56965	households in villages	Monthly reports		
			Nr of households in informal settlements provided with sanitation	19 007	not applicable this quarter	Not applicable this quarter	17507	Only 36 VIP for Disabled had been completed	not applicable this quarter	Not applicable this quarter	1144	1818	507 VIP done by Human Settlement and 1311 done by MDM	Monthly reports		
		Roads and Storm water Infrastructure	% MIG funding spent	100%	10%	5%	50%	18%	75%	45%	100%	61%	1 Project on hold due to court interdict.	Budget printout		
			Km of newly tarred roads	10	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	21	0	Multiyear road projects	Final certificates for all tarring projects			
			# of MIG roads projects on schedule	4	2	0%	2	1	2	1	2	1	1 Project on hold due to court interdict.	Project progress reports		
		Water and sanitation	m³ increase of water quota	2.4 million m³	2.4 million m³	0	2.4 million m³	0	2.4 million m³	0	3.8million m3	0		Correspondence.		
			# of new basic water connections	110	50	23	70	44	90	66	110	89	Depends of new applications	Monthly reports		
			# metered water connections / total figure of households as %	12.30%	0.5%	0.5%	0.5%	0.5%	0.5%	13,3%	0.5%	0.1%: This is very small when comparing with total households of 89/ 99117: which is 0.08	Depends of new applications	Monthly reports		
		GG	Increase financial viability	Financial Management and	% of ESD capital budget spent	100%	10%	5%	20%	21%	50%	45%	100%	61%		Monthly financial budget reports

### Key Performance Indicators (KPIs) - Engineering Services

KPA/ Theme	Strategic Objective	Programme	Key Performance Indicator	Baseline 2010/11	Target Sept '11	Actual Achieved 30 Sept '11	Target Dec '11	Actual Achieved 31 Dec '11	Target Mar '12	Actual Achieved 31 March '12	Target Jun '12	Actual 30 Jun '12	Reason for deviation	Means of verification
		Budgeting	% of departmental budget spent	Not available yet	25%	14%	50%	43,13%	75%	57%	100%	81%	33million allocated for water could not be spent as planned - MDM function	Monthly financial budget reports
		Financial reporting	% of departmental Queries arising from previous audit report attended to by the end of the financial year	100%	Not applicable this quarter	No audit queries were raised concerning ESD	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	100%	100%		Register of Audit queries & corresponding reports
	Effective and Efficient administration	Council Structures	% of Council resolutions implemented	100%	100%	100%	100%	100%	100%	100%	100%	100%		Departmental Resolution register
		Legal support	# of Departmental policies developed	2	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	1	0	Only draft is available. Still waiting for approval	Approved Fleet policy
		Meeting Management	# of departmental meetings	12	3	3	6	6	9	3	12	12	a lot of informal meetings was held without minute taken	Minutes and Attendance registers of Departmental meetings
			# of Service Delivery Thrust meetings held	0	1	0	2	0	3	0	4	0	Thrust committee not functional	Minutes and Attendance Registers

**Quarterly targets per Project - Engineering Services**

KPA/ Theme	Strategic Objective	Programme	Project Name	Opex 2011/2012	Capex 2011/2012	Start Date	End Date	Qtr Ending - Sept '11	Actual Achieved 30 Sept '11	Qtr Ending - Dec '11	Actual Achieved 31 Dec '11	Qtr Ending - Mar '12	Actual Achieved 31 March '12	Qtr Ending - Jun '12	Actual 30 Jun '12	Reason for deviation	Means of verification
LED	Integrated Development Planning	Integrated Development Planning	IDP implementation monitoring			01/07/2011	30/06/2012	Arrange quarterly Service Delivery Thrust meetings. Ensure involvement of relevant Sector Departments and other stakeholders and submit	Attended only technical infrastructure meeting coordinated by MDM and sector departments are involved	Arrange quarterly Service Delivery Thrust meetings. Ensure involvement of relevant Sector Departments and other stakeholders and submit	Attended only technical infrastructure meeting coordinated by MDM and sector departments are involved	Arrange quarterly Service Delivery Thrust meetings. Ensure involvement of relevant Sector Departments and other stakeholders and submit	no thrust meeting was held and only participated in the district technical meetings wherein sectors departments are involved	Arrange quarterly Service Delivery Thrust meetings. Ensure involvement of relevant Sector Departments and other stakeholders and submit	No thrust meeting was held and only participated in the district technical meetings wherein sectors departments are involved		Stakeholder list Minutes proof of submission to MM
	Develop high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	Performance monitoring & evaluation			01/07/2011	30/06/2012	Participate in the Annual Performance Assessment for 2010/11. Ensure that scoresheets are completed in time & POEs are complete	Assessments were done and all POEs were submitted. Score sheet were also completed in time.	Conduct an informal assessment of 1st Quarter Performance of relevant employees in the Department and send report to the MM by 21 October '11	Informal assessment done and no report was submitted.	Participate in the mid-year employee performance evaluations for 2011/12. Ensure that scoresheets are completed in time & POEs are complete	Mid assessments were successfully done and all POEs were submitted to internal audit for verifications	Conduct an informal assessment of the 3rd Quarter Performance of relevant employees in the Department and submit report to the MM by 20 April '11	No informal assessment done for 3rd Quarter		1st & 3rd Qtr Departmental Individual Performance Reports Correspondence
BSD	Optimise infrastructure investment and services	Fleet management	Fleet management	R 5 502 892		01/07/2011	30/06/2012	Investigate utilisation of vehicles after hours and submit recommendations to Management on monthly basis. Manage and co-ordinate optimal use of fleet according to contractual agreement within available budget	Currently the vehicles are monitored manually and reports are submitted to council on a monthly basis	Investigate possible ways of managing fleet and submit recommendations to Management. Manage and co-ordinate optimal use of fleet according to contractual agreement within available budget. Monitor enforcement of fleet management policy and submit monthly reports to Management. Investigate possible ways of eliminating negligence utilisation of fleet after hours.	Currently the vehicles are monitored manually and reports are submitted to council on a monthly basis	Manage and co-ordinate optimal use of fleet according to contractual agreement within available budget. Monitor enforcement of fleet management policy and submit monthly reports to Management. Investigate possible ways of eliminating negligence utilisation of fleet after hours.	Currently the vehicles are monitored manually and reports are submitted to council on a monthly basis	Manage and co-ordinate optimal use of fleet according to contractual agreement within available budget. Monitor enforcement of fleet management policy and submit monthly reports to Management. Investigate possible ways of eliminating negligence utilisation of fleet after hours.	Currently the vehicles are monitored manually and reports are submitted to Council on a monthly basis		Monthly reports
			Fleet management	R 4 745 707		01/07/2011	30/06/2012	Consolidate and monitor monthly data and statistics pertaining to fleet and submit monthly reports monitoring fuel usage, mileage and repairs	Data on usage and maintenance of vehicles is compiled on a monthly and reported to council.	Consolidate and monitor monthly data and statistics pertaining to fleet and submit monthly reports monitoring fuel usage, mileage and repairs	Data on usage and maintenance of vehicles is compiled on a monthly and reported to council.	Consolidate and monitor monthly data and statistics pertaining to fleet and submit monthly reports monitoring fuel usage, mileage and repairs	Data on usage and maintenance of vehicles is compiled on a monthly and reported to council.	Consolidate and monitor monthly data and statistics pertaining to fleet and submit monthly reports monitoring fuel usage, mileage and repairs	Data on usage and maintenance of vehicles is compiled on a monthly and reported to council.		Monthly reports
	Maintenance and upgrading of municipal buildings	Aerodrome Maintenance	R 25 000		01/07/2011	30/06/2012	Maintain the Aerodrome buildings on request	No requests for building maintenance received	Maintain the Aerodrome buildings on request	No requests for building maintenance received	Maintain the Aerodrome buildings on request	Aerodrome maintenance was done as per request within the available budget	Maintain the Aerodrome buildings on request	Aerodrome maintenance completed successfully			Monthly Reports
		Civic Centre and Community Services painting	R 200 000		01/07/2011	30/06/2012	Compile specifications and schedule of quantities for painting the internal walls Civic Centre and obtain quotations by 30 September	Only the Tzaneen library and some offices were painted at the civic centre. Buzy with compilation of schedule of quantities	Finalise quotations and appoint contractor for painting the civic centre. Implement painting programme as per the implementation plan to be completed by 15 September	Supply Chain to advertise for appointment of service provider	Not applicable this quarter	Project to be implemented next financial year.	Not applicable this quarter	Project not completed due to insufficient funds	The funds were not sufficient only Tzaneen library was painted	Project progress reports	
		Emergency Maintenance	300 000		01/07/2011	30/06/2012	Conduct emergency maintenance as and when the need requires on all municipal buildings and assets (Including Pioneers Old aged homes & the	Maintenance is conducted as and when requested by user Departments and expenditures at R 134 601.51	Conduct emergency maintenance as and when the need requires on all municipal buildings and assets (Including Pioneers Old aged homes & the	Maintenance is conducted as and when requested by user departments and expenditure is R136 777	Conduct emergency maintenance as and when the need requires on all municipal buildings and assets (Including Pioneers Old aged homes & the	Maintenance is conducted as and when requested by user departments and expenditure is R197 545	Conduct emergency maintenance as and when the need requires on all municipal buildings and assets (Including Pioneers Old aged homes & the	Maintenance is conducted as and when requested by user departments and expenditure is at 97% of allocated budget		Monthly reports	
		Municipal house (Letsitele) renovations	R 100 000		01/07/2011	30/06/2012	Not applicable this quarter	Not applicable this quarter	Compile specifications and schedule of quantities for repairs and maintenance of Municipal house (Letsitele) and advertise for quotations	Supply Chain to advertise for appointment of service provider	Not applicable this quarter	Waiting for supply chain to appoint service provider	Not applicable this quarter	Project cancelled	project to implemented next financial year due to budget constraints	Project progress reports	



**Quarterly targets per Project - Engineering Services**

KPA/Theme	Strategic Objective	Programme	Project Name	Opex 2011/2012	Capex 2011/2012	Start Date	End Date	Qtr Ending - Sept '11	Actual Achieved 30 Sept '11	Qtr Ending - Dec '11	Actual Achieved 31 Dec '11	Qtr Ending - Mar '12	Actual Achieved 31 March '12	Qtr Ending - Jun '12	Actual 30 Jun '12	Reason for deviation	Means of verification
			Paving Nkawkowa testing ground	R 100 000		01/07/2011	30/06/2012	Not applicable this quarter	Not applicable this quarter	Compile specifications and schedule of quantities for paving Nkawkowa testing ground and advertise for quotations.	Supply Chain to advertise for appointment of service provider	Not applicable this quarter	The project will be implemented next financial year.	Not applicable this quarter	The project will be implemented next financial year due to insufficient funds	The budget has been used to address emergency requests for Air cons in the civic centre offices	Project progress reports
			Repairs and maintenance to Tzaneen testing ground	R 150 000		01/07/2011	30/06/2012	Not applicable this quarter	Not applicable this quarter	Compile specifications and schedule of quantities for repairs and maintenance of Tzaneen Testing Station and advertise for quotations. Ensure that service provider is appointed and project completed by end	Supply Chain to advertise for appointment of service provider	Not applicable this quarter	The project is complete	Not applicable this quarter	Tzaneen Testing station maintained		Project progress reports
			Securing of Rates Hall and Morphy Access Control system		R 500 000	01/07/2011	30/06/2012	Planning and design of Rates hall changes	Finalizing the specification and schedule of works .Expenditure is at 0%	Ensure that Rates Hall is secured and Morphy Access Control System is installed. Liaise with Safety & Security	Supply Chain to advertise for appointment of service provider	Hand over the Morphy Access system to the CSD (Safety & Security) for managing the system	The project is at evaluation stage and service provider will be appointed soon	Not applicable this quarter	A Service provider has been appointed to provide an access control system		Project progress reports
		Maintenance on Water and Sewer Network	Mini lab at Sewer Plant		R 100 000	01/07/2011	30/06/2012	Not applicable this quarter	Not applicable this quarter	Procurement completed and project implementation at 40%	Scope of works had been completed and the services providers appointed	Mini lab at sewer plant 100% completed	Project under construction to be completed in may	Not applicable this quarter	Projects stopped as GTM was not allowed to do Capital for water.		Project progress reports
			Operations and maintenance sewer (distribution networks)	R 900 000		01/07/2011	30/06/2012	Maintain 100% compliance to maintenance schedules. 25% expenditure	R132,428 spent on maintenance	Maintain 100% compliance to maintenance schedules. 50% expenditure	100% of maintenance had been achieved with R169 799 spent	Maintain 100% compliance to maintenance schedules. 75% expenditure	100% of maintenance had been achieved with R675 799 spent	Maintain 100% compliance to maintenance schedules. 100% expenditure	Maintain 100% compliance to maintenance schedules. R 288 590. of R 300 000 spent. (Initial budget was R 900 000.00 with R 600 000. transferred to another vote leaving the	None	Monthly report
			Operations and maintenance water distribution network	R 1 445 000		01/07/2011	30/06/2012	Maintain 100% compliance to maintenance schedules. 25% expenditure	R330,717 spent on maintenance	Maintain 100% compliance to maintenance schedules. 50% expenditure	100% maintenance achieved complied with R857 835 spent - 60% expenditure	Maintain 100% compliance to maintenance schedules. 75% expenditure	100% maintenance achieved complied with R890257.61 spent - 62% expenditure	Maintain 100% compliance to maintenance schedules. 100% expenditure	Maintain 100% compliance to maintenance schedules.(After adjustmnt the vote had a total of R 1, 735,000 hence the expenditure to	Maintenance within schedule	Monthly report
			Operations and maintenance water purification	R 325 000		01/07/2011	30/06/2012	Maintain 100% compliance to maintenance schedules. 25% expenditure	R129,142 spent on maintenance	Maintain 100% compliance to maintenance schedules. 50% expenditure	100% maintenance schedule achieved with R234 971 used to procure chemicals - 72% expenditure	Maintain 100% compliance to maintenance schedules. 75% expenditure	100% maintenance schedule achieved with R304429.72 used to procure chemicals from R 475000000 after adjustment - 64% expenditure	Maintain 100% compliance to maintenance schedules. 100% expenditure	Maintain 100% compliance to maintenance schedules.(After adjustmnt the vote had a total of R 735,000 hence the expenditure to date is	Bulk chemicals bought to cater for longer dosages.	Monthly report
			Replacement of air valves at Georges Valley raw water pipeline	R 50 000		01/07/2011	30/06/2012	Not applicable this quarter	Not applicable this quarter	Obtain quotations Procurement completed and project completed 100%	air valves have been procured 70% spent	Replacement of air valves 100% completed	Installation of air valves at 50%	Not applicable this quarter	Installation of air valves at 50%	Projects to be completed next quarter whereby GTM's maintenance staff will start with the	Project progress reports
			Replacement of flocculent mixers	R 80 000		01/07/2011	30/06/2012	Not applicable this quarter	Not applicable this quarter	Procurement completed and project implementation at 40%	not applicable	Replacement of flocculent mixers 100% completed	none as budget had been shifted from capex to opex due to WSA/WSP status	Not applicable this quarter	Flocculant mixer is installed and operating.		Project progress reports
			Water Works (Upgrade at Tzaneen dam water lab)	R 80 000		01/07/2011	30/06/2012	Not applicable this quarter	Not applicable this quarter	Upgrade of Water Laboratorium at Tzaneen Dam completed	to be done next quarter - 0% spent	Not applicable this quarter	none as budget had been shifted from capex to opex due to WSA/WSP status	Not applicable this quarter	Laboratory upgrade is done.		Project progress reports

**Quarterly targets per Project - Engineering Services**

KPA/Theme	Strategic Objective	Programme	Project Name	Opex 2011/2012	Capex 2011/2012	Start Date	End Date	Qtr Ending - Sept '11	Actual Achieved 30 Sept '11	Qtr Ending - Dec '11	Actual Achieved 31 Dec '11	Qtr Ending - Mar '12	Actual Achieved 31 March '12	Qtr Ending - Jun '12	Actual 30 Jun '12	Reason for deviation	Means of verification
			Water Works (Upgrade of telemetric system)	R 420 000		01/07/2011	30/06/2012	Not applicable this quarter	Not applicable this quarter	Upgrading of telemetric system completed	specifications completed - 0% spent	Not applicable this quarter	none as budget had been shifted from capex to opex due to WSA/WSP status	Not applicable this quarter	Projects stopped	GTM was not allowed to do Capital projects for	Project progress reports
		Roads & Storm water upgrading and maintenance	Funeral roads in all clusters	R 4 257 000		01/07/2011	30/06/2012	100% compliance to requisitions submitted	303 km funeral roads graded	100% compliance to requisitions submitted	594 km funeral roads graded	100% compliance to requisitions submitted	1205 km funeral and internal streets graded	100% compliance to requisitions submitted	1824 km funeral and internal streets graded		Monthly reports
			Tar pitching in Haernerstburg	R 1 000 000		01/07/2011	30/06/2012	100% compliance to general maintenance schedule and eradication of backlogs spending to be at 50%	To be done in the next quarter	100% compliance to general maintenance schedule and eradication of backlogs spending to be at 100%.	30 326,62 m <sup>2</sup> road rebuilt with fogspray and waiting for tar to be available	Submit request for additional funding within adjustment budget process (January). Implementation pending additional funding.	30 827m <sup>2</sup> tar patching and rebuilding of the street	Implementation pending additional funding	31 004m <sup>2</sup> tar patching and rebuilding of the street		Monthly reports
			Tar pitching in Lenyenye	R 1 000 000		01/07/2011	30/06/2012	100% compliance to general maintenance schedule and eradication of backlogs spending to be at 50%	1700m <sup>2</sup> tar patching	100% compliance to general maintenance schedule and eradication of backlogs spending to be at 100%.	900 m <sup>2</sup> tar patching in Lenyenye	Submit request for additional funding within adjustment budget process (January). Implementation pending additional funding.	3010 m <sup>2</sup> tar patching	Implementation pending additional funding	3902 m <sup>2</sup> tar patching		Monthly reports
			Tar pitching in Letsitele	R 1 000 000		01/07/2011	30/06/2012	100% compliance to general maintenance schedule and eradication of backlogs spending to be at 50%	To be done in the next quarter	100% compliance to general maintenance schedule and eradication of backlogs spending to be at 100%.	1 000 m <sup>2</sup> tar patching	Submit request for additional funding within adjustment budget process (January). Implementation pending additional funding.	1500 m <sup>2</sup> tar patching	Implementation pending additional funding	1715 m <sup>2</sup> tar patching		Monthly reports
			Tar pitching in Nkowanokwa	R 2 500 000		01/07/2011	30/06/2012	100% compliance to general maintenance schedule and eradication of backlogs spending to be at 50%	300m <sup>2</sup> tar patching	100% compliance to general maintenance schedule and eradication of backlogs spending to be at 100%.	700 m <sup>2</sup> tar patching	Submit request for additional funding within adjustment budget process (January). Implementation pending additional funding.	1801 m <sup>2</sup> tar patching	Implementation pending additional funding	5209 m <sup>2</sup> tar patching		Monthly reports
			Tar pitching in Tzaneen	R 5 473 000		01/07/2011	30/06/2012	100% compliance to general maintenance schedule and eradication of backlogs spending to be at 50%	5043m <sup>2</sup> tar patching	100% compliance to general maintenance schedule and eradication of backlogs spending to be at 100%.	199,8 m <sup>2</sup> tar patching	Submit request for additional funding within adjustment budget process (January). Implementation pending additional funding.	9742,8 m <sup>2</sup> tar patching	Implementation pending additional funding	14 897 m <sup>2</sup> tar patching		Monthly reports
	Improve access to sustainable and affordable services	Roads & Storm water infrastructure	Roads masterplan	R 3 000 000		01/07/2011	30/06/2012	Develop scope of work	Finalization of the scope of work	Advertise for the appointment of a service provider. Appoint service provider	Finalization of the scope work	Monitor progress with the drafting of the Roads master plan	Busy with the terms of reference	Monitor progress with the drafting of the Roads master plan	Project was not implemented	The project was supposed to be implemented using VAT savings from	Monthly reports from service provider
			Senakwe to Maropalala		R 5 000 000	01/07/2011	30/06/2012	Assesment of areas and drafting of specification	Consultant busy with the designs	Assesment of areas and drafting of specification	Scope of works approved, EIA appointed and the consultant busy with the Technical Report	Planning	Consultant is busy with tender documents for appointment of contractor	Procurement and appointment of Service Provider	Tender stage for appointment of contractor		Project Certificates & progress reports
			Speed humps		R 2 000 000	01/07/2011	30/06/2012	Identification of positions	Identification of positions completed	Implementation of 33 speed humps	Identification of speed humps completed	Implementation of 33 speed humps	100 speed humps completed	Implementation of 33 speed humps	100 speed humps completed		Project Certificates & progress reports
			Mopye low level bridge		R 500 000	01/07/2011	30/06/2012	Assesment of areas and drafting of specification	Tender stage	Appointment of Service Provider	Tender closed and is in adjudication stage	Implementation	Tender re-advertised due to service providers non-responsiveness. Tender closes on 20 April 2012	Monitoring and completion	Consultant appointed and have just completed the designs		Project Certificates & progress reports
			Thlako to Sefolve village low level bridge		R 500 000	01/07/2011	30/06/2012	Assesment of areas and drafting of specification	Tender stage	Appointment of Service Provider	Tender closed and is in adjudication stage	Implementation	Tender re-advertised due to service providers non-responsiveness. Tender closes on 20 April 2012	Monitoring and completion	Consultant appointed and have just completed the designs		Project Certificates & progress reports

**Quarterly targets per Project - Engineering Services**

KPA/Theme	Strategic Objective	Programme	Project Name	Opex 2011/2012	Capex 2011/2012	Start Date	End Date	Qtr Ending - Sept '11	Actual Achieved 30 Sept '11	Qtr Ending - Dec '11	Actual Achieved 31 Dec '11	Qtr Ending - Mar '12	Actual Achieved 31 March '12	Qtr Ending - Jun '12	Actual 30 Jun '12	Reason for deviation	Means of verification
			Politsi low level bridge		R 2 500 000	01/07/2011	30/06/2012	Assesment of areas and drafting of specification	Tender stage	Appointment of Service Provider	Tender closed and is in adjudication stage	Implementation	Tender re-advertised due to service providers non-responsiveness. Tender closes on 20 April 2012	Monitoring and completion	Consultant appointed and have just completed the designs		Project Certificates & progress reports
			Regravelling of internal streets in Bulamaho cluster	R 1 473 078		01/07/2011	30/06/2012	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	10.4km regravelled at Gabaza and 3.75 km gravelled at Maake	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	6 km regravelled st Sunnyside and Mokomotji	Submit request for additional funding within adjustment budget process (January). Implementation pending additional funding.	Regraveling could not be done due to insufficient funds and to be done in the next quarter	Implementation pending additional funding	22 km regravelled		Schedule -Project progress reports
			Regravelling of internal streets in Lesedi cluster	R 1 473 078		01/07/2011	30/06/2012	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	0.8km regravelled at Lenyenye RDP	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	4.7 km at Moime	Submit request for additional funding within adjustment budget process (January). Implementation pending additional funding.	Regraveling could not be done due to insufficient funds and to be done in the next quarter	Implementation pending additional funding	13.4 km regravelled		Schedule -Project progress reports
			Regravelling of internal streets in Raelela cluster	R 1 473 078		01/07/2011	30/06/2012	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	To be done in the next quarter	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	24 km regravelled at Morutji, Semarela, Kubjana and Relela	Submit request for additional funding within adjustment budget process (January). Implementation pending additional funding.	Regraveling could not be done due to insufficient funds and to be done in the next quarter	Implementation pending additional funding	23 km regravelled		Schedule -Project progress reports
			Regravelling of internal streets in Runnymede cluster	R 1 473 078		01/07/2011	30/06/2012	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	26.3km regravelled at Runnymede cluster	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	6 km regravelled at Block 8	Submit request for additional funding within adjustment budget process (January). Implementation pending additional funding.	Regraveling could not be done due to insufficient funds and to be done in the next quarter	Implementation pending additional funding	34 km regravelled		Schedule -Project progress reports
			Side walk and pavements in Haernerstburg	R 25 000		01/07/2011	30/06/2012	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	To be done in the next quarter	Not applicable this quarter	To be done in January	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 75%	100 m2 side walk paved next to community hall	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	250 m2 side walk paved		Schedule -Project progress reports
			Side walk and pavements in Lenyenye	R 80 000		01/07/2011	30/06/2012	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	To be done in the next quarter	Not applicable this quarter	270 m² pave on main street	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 75%	To be done in the next quarter	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	270 m2 side walk paved	Shortage of labourers to address all areas simultaneously	Schedule -Project progress reports
			Side walk and pavements in Letsitele	R 20 000		01/07/2011	30/06/2012	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	To be done in the next quarter	Not applicable this quarter	To be done in the next quarter	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 75%	To be done in the next quarter	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	65 m2 side walk paved	Shortage of labourers to address all areas simultaneously	Schedule -Project progress reports
			Side walk and pavements in Nkowankowa	R 150 000		01/07/2011	30/06/2012	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	To be done in the next quarter	Not applicable this quarter	150 m² paved on the main road	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 75%	400 m2 at side walk paved Bankuna street	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	620 m2 side walk paved		Schedule -Project progress reports
			Side walk and pavements in Tzaneen	R 250 000		01/07/2011	30/06/2012	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	430m2 paving at Golden Access entrance and Unity Primary School entrance	Not applicable this quarter	To be done in January	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 75%	100 m2 paved at Danie Joubert street	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	530 m2 side walk paved		Schedule -Project progress reports
			Storm water management in Haernerstburg	R 150 000		01/07/2011	30/06/2012	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	To be done in the next quarter	Not applicable this quarter	Postponed to next quarter as we are still waiting for pipes from ROCLA	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 75%	Busy with the installation of the stormwater pipe next to the filling station	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	17m stormwater pipe system installed		Schedule -Project progress reports

**Quarterly targets per Project - Engineering Services**

KPA/Theme	Strategic Objective	Programme	Project Name	Opex 2011/2012	Capex 2011/2012	Start Date	End Date	Qtr Ending Sept '11	Actual Achieved 30 Sept '11	Qtr Ending - Dec '11	Actual Achieved 31 Dec '11	Qtr Ending - Mar '12	Actual Achieved 31 March '12	Qtr Ending - Jun '12	Actual 30 Jun '12	Reason for deviation	Means of verification
			Storm water management in Lenyenye	R 250 000		01/07/2011	30/06/2012	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	To be done in the next quarter	Not applicable this quarter	Postponed to next quarter as we are still waiting for pipes from ROCLA	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 75%	100 m stone pitching cleaned and 30 catch pits cleaned	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	cleaning of 100m stone pitching and 55 catch pits		Schedule -Project progress reports
			Storm water management in Letsitele	R 100 000		01/07/2011	30/06/2012	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	To be done in the next quarter	Not applicable this quarter	Cleaning of catch pits and stone pitching at cemetery	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 75%	31 drains cleaned	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	cleaning of 42 catch pits		Schedule -Project progress reports
			Storm water management in Nkowankowa	R 750 000		01/07/2011	30/06/2012	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	400 m2 stone patching	Not applicable this quarter	Cleaning and repairs of catch pits	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 75%	280m2 stone pitching and 1 concrete drift constructed at khodesa street	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	890m2 stone pitching constructed and two concrete drifts. 22m stormwater pipe system installed and 105 catch pits cleaned		Schedule -Project progress reports
			Storm water management in Tzaneen	R 300 000		01/07/2011	30/06/2012	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	5 catch pits repaired	Not applicable this quarter	*Box stormwater pipes at corner of Antmoon & Industria Str. * Installation of new stormwater pipe system and wing walls at Voodrakker Str. * Repair	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 75%	4 catch pits cleaned. Replacement of sub-drains at Pikkie Kemp street. 1 concrete outlet fixed next to Tzaneen show ground	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	cleaning and repair of 35 catch pits and 19m stormwater pipe system installed and replacement of sub-drains		Schedule -Project progress reports
			Stormwater management at Bulamhlo Thusong centres	R 100 000		01/07/2011	30/06/2012	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	To be done in the next quarter	Not applicable this quarter	Construction of concrete drift next Leseka School	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 75%	300 m2 stone pitching constructed at Bulamhlo creche and Liseka primary school	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	2 concrete drifts and 400m2 stone pitching constructed and installation of 16m storm water pipe system		Schedule -Project progress reports
			Stormwater management at Lesedi Thusong centres	R 920 108		01/07/2011	30/06/2012	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	850 m2 stone pitching at Dan and Moime	Not applicable this quarter	*Stormwater pipes at entrance of Lesedi centre	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 75%	200 m2 stone pitching constructed at Sebone Primary school	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	1050m2 stone pitching constructed and installation of 16m storm water pipe system		Schedule -Project progress reports
			Stormwater management at Relela Thusong centres	R 920 108		01/07/2011	30/06/2012	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	Installation of 1 concrete drift, 1 set of pipes and one culvert at Morapalala	Not applicable this quarter	* Maintenance of low level bridge at Morapalala * 260 m stone pitching at Morapalala * Stormwater pipes installed at Bokuta village in ward 11 *	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 75%	1 concrete drift constructed at Mohlakong and 3 v-drains at Morapalala, Bokuta and Relela	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	Installation of 3 concrete drift, 1 set of pipes and 2 culverts and 3 v-drains		Schedule -Project progress reports
			Stormwater management at Runnymede Thusong centres	R 920 108		01/07/2011	30/06/2012	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	1 culvert wing wall built	Not applicable this quarter	Maintenance of low level bridge at Rikhotso village	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 75%	2 concrete drifts constructed at Radoo and Ramotshinyadi and 1 v-drain at Ramotshinyadi	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	Maintenance of a culvert and low level bridge, construction of 2 culverts and 3 concrete drifts and 1 v-drain		Schedule -Project progress reports
			Tar patching of sand seal roads	R 795 697		01/07/2011	30/06/2012	100% compliance to general maintenance schedule and eradication of backlogs spending to be at 50%	400 m2 tar patching at Gavaza	100% compliance to general maintenance schedule and eradication of backlogs spending to be at 100%.	Progress delayed by shortage of tar within the country.	Submit request for additional funding within adjustment budget process (January). Implementation pending additional funding	Tar patching could not be done due to the delay in getting the tar	Implementation pending additional funding	1297 m2 tar patching		Schedule -Project progress reports
			Installation of storm water drain at Nkowankowa B	R 670 000		01/07/2011	30/06/2012	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 50%	Installation of 60 m long underground pipes and 400 m2 stone pitching.	Not applicable this quarter	Postponed to next quarter as we are still waiting for pipes from ROCLA	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 75%	Completed in September 2011	100% compliance to planned maintenance schedule and eradication of backlogs spending to be at 100%	Completed in September 2011		Project progress reports
			Ramotshinyadi to Mokhwati Tar road (11km)		R 39 976 400	01/07/2011	30/06/2012	Implementation and monitoring	Site establishment and layer works	Implementation and monitoring	Contractor on site	Implementation and monitoring	Construction on schedule, mining permits have been obtained	Implementation and monitoring	Construction in progress and is at 42% physical progress		Project progress reports

**Quarterly targets per Project - Engineering Services**

KPA/ Theme	Strategic Objective	Programme	Project Name	Opex 2011/2012	Capex 2011/2012	Start Date	End Date	Qtr Ending Sept '11	Actual Achieved 30 Sept '11	Qtr Ending - Dec '11	Actual Achieved 31 Dec '11	Qtr Ending - Mar '12	Actual Achieved 31 March '12	Qtr Ending - Jun '12	Actual 30 Jun '12	Reason for deviation	Means of verification
			Sasekani to Nkowankowa Tar road (8 km)		R 31 000 000	01/07/2011	30/06/2012	Appointment of service provider. Monitor implementation	Project out on tender	Implementation and monitoring	Evaluation report received on 6/12/2011, contractor appointed on 29/12/2011	Implementation and monitoring	Construction was on hold due to court order but now back on track	Implementation and monitoring	Construction on hold due to court interdict		Project progress reports
		Improve access to sustainable and affordable services	Water & Sewer master plan	R 4 000 000		01/07/2011	30/06/2012	Develop scope of work	Scope of work not yet complete .	Advertise for the appointment of a service provider. Appoint service provider	Scope of work not yet complete	Monitor progress with the drafting of the Water & Sewer Master Plans	No funds to implement the project	Monitor progress with the drafting of the Water & Sewer Master Plans	No funds to implement the project	Project was to be implemented using MIG VAT	Monthly reports from service provider
		Water and Sewer Infrastructure	Erection of 50kl elevated tank at Lenyenye Stadium	R 490 000		01/07/2011	30/06/2012	Project implementation depending on funding from NDPG	No progress	Project implementation depending on funding from NDPG	Project not implemented	Project implementation depending on funding from NDPG	Project not implemented	Project implementation depending on funding from NDPG	Project not implemented	Could not be funded through NDPG as planned	Project progress reports
			Erection of 50kl elevated tank at Nkowankowa Stadium	R 490 000		01/07/2011	30/06/2012	Project implementation depending on funding from NDPG	No progress	Project implementation depending on funding from NDPG	Project not implemented	Project implementation depending on funding from NDPG	Project not implemented	Project implementation depending on funding from NDPG	Project not implemented	Could not be funded through NDPG as planned	Project progress reports
			Installation of Elevated tank for water storage at Dan 1 & 2	R 560 000		01/07/2011	30/06/2012	Project implementation depending on funding from NDPG	No progress	Project implementation depending on funding from NDPG	Project not implemented	Project implementation depending on funding from NDPG	Project not implemented	Project implementation depending on funding from NDPG	Project not implemented	Could not be funded through NDPG as planned	Project progress reports
			Refurbishment of pump station and pipeline for grey water at Lenyenye	R 600 000		01/07/2011	30/06/2012	Project implementation depending on funding from NDPG	No progress	Project implementation depending on funding from NDPG	Project not implemented	Project implementation depending on funding from NDPG	Project not implemented	Project implementation depending on funding from NDPG	Project not implemented	Could not be funded through NDPG as planned	Project progress reports
			Water to RDP Houses at Lenyenye	R 290 000		01/07/2011	30/06/2012	Project implementation depending on funding from NDPG	No progress	Project implementation depending on funding from NDPG	Project not implemented	Project implementation depending on funding from NDPG	Project not implemented	Project implementation depending on funding from NDPG	Project not implemented	Could not be funded through NDPG as planned	Project progress reports
			Water to RDP Houses at Nkowankowa Section D	R 230 000		01/07/2011	30/06/2012	Project implementation depending on funding from NDPG	No progress	Project implementation depending on funding from NDPG	Project not implemented	Project implementation depending on funding from NDPG	Project not implemented	Project implementation depending on funding from NDPG	Project not implemented	Could not be funded through NDPG as planned	Project progress reports
			Lenyenye water and sewer connections		R 750 000	01/07/2011	30/06/2012	Specification and advertisement	Project is ready for advertisement	Appointment of Service Provider	Project not implemented	Implementation and monitoring	Project not implemented	Implementation and monitoring	Service provider appointed busy with designs	SCM process delayed the appointment of the service provider	Certificates -Project Progress Reports
			Nkowankowa C Section water and sewer connections		R 750 000	01/07/2011	30/06/2012	Specification and advertisement	Project is ready for advertisement	Appointment of Service Provider	Project not implemented	Implementation and monitoring	Project not implemented	Implementation and monitoring	Service provider appointed busy with designs	SCM process delayed the appointment of the service provider	Certificates -Project Progress Reports
			Preparation for Laboratory Accreditation		R 400 000	01/07/2011	30/06/2012	Specification and advertisement	Waiting for Terms of references for the project	Appointment of Service Provider	Project not implemented	Implementation and monitoring	Project not implemented	Implementation and monitoring	Waiting for Bid Evaluation Committee to evaluate	SCM process delayed the appointment of the service provider	Certificates -Project Progress Reports
GG	Effective and Efficient administration	Municipal assets	Replacement of Vehicles	R 8 500 000		01/07/2011	30/06/2012	Replace old vehicles including the Mayors official car	Busy with the evaluation of the tender	Replace old vehicles	Service provider appointed and only waiting for delivery end of February 2012	Replace old vehicles	10 trucks, 13 ldv 4x4 and 2 quantum delivered	Replace old vehicles	102 Vehicles delivered		Finance Lease agreements

### Key Performance Indicators (KPIs) - Planning and Economic Development

KPA/ Theme	Strategic Objective	Programme	Key Performance Indicator	Baseline 2010/11	Target Sept '11	Actual Achieved 30 Sept '11	Target Dec '11	Actual 31 Dec '11	Target Mar '12	Actual Achieved 31 March '12	Target Jun '12	Actual achieved 30 Jun '12	Reason for deviation	Means of verification		
LED	Create community beneficiation and empowerment opportunities through networking for increased employment and poverty alleviation	Poverty Reduction and empowerment	# of jobs created through municipal LED initiatives and capital projects	Actual Awaited	Reporting only - no target	3103	Reporting only - no target	3103	Reporting only - no target	3103	Reporting only - no target	3103		LED monthly job creation report Capital projects job creation reports		
	Create a stable economic environment by attracting suitable investors	Economic Growth and Investment	# of GTEDA board meetings attended	4	1	1	2	3	3	5	4	4		Attendance Registers		
			# of committed investors attracted through GTEDA	4	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	3	1		IMM EARTH (Investor for Tours)	Investment reports (LADC, MDDA, Premiers Office & SEDA)	
			% of Serviced proclaimed sites sold	14	100%	0	100%	0	100%	0	100%	100%			Deed of sale for all alienated sites	
		Enabling environment for growth and development		Number of job opportunities created through the CWP	2000	Not applicable this quarter	2055	Not applicable this quarter	2055	Not applicable this quarter	Not applicable this quarter	2000	2055		CWP Employment register	
				Number of wards per municipality implementing the CWP	5	5	5	5	5	5	5	5	5			Monthly CWP reports
				Nr of cooperatives established and still functional in wards where the CWP is implemented	3	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	3	3		SEDA reports
	Integrated developmental planning	Integrated Spatial Development	% of departmental capital spent in the priority areas identified in Spatial Development Framework	100%	100%	100%	100%	100%	100%	100%	100%	95%	slow procurement process lead to other project left out of the current financial year	Revised SDF vs Capital Expenditure		
	Develop a high performance culture for a	Institutional Performance Management	% of PED Manager's with signed performance plans by 31 July	0%	100%	100%	Not applicable this quarter	100%	Not applicable this quarter	100%	Not applicable this quarter	100%		Signed Performance Plans		

### Key Performance Indicators (KPIs) - Planning and Economic Development

KPA/ Theme	Strategic Objective	Programme	Key Performance Indicator	Baseline 2010/11	Target Sept '11	Actual Achieved 30 Sept '11	Target Dec '11	Actual 31 Dec '11	Target Mar '12	Actual Achieved 31 March '12	Target Jun '12	Actual achieved 30 Jun '12	Reason for deviation	Means of verification	
	changed, diverse, efficient and effective local	Performance Management Reports	# of PED Departmental monthly reports submitted on time	12	3	3	6	6	9	6	12	12		Monthly, quarterly, half yearly and annual reports	
	Optimise infrastructure investment and services	Township Revitalisation	# of NDPG projects finalised	2	Not applicable this quarter	Business Plan finalised Ritavi Rehabilitation Entrances Cemetery	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	3	2	Ritavi and Cemetery only	Reports from Project Manager	
# of monthly NDPG reports submitted on time			12	3	3	6	6	9	8	12	12		Proof of submission of NDPG reports		
# of monthly NDPG meetings			24	3	3	6	6	9	7	12	9		Minutes of NDPG meetings		
GG	Increase financial viability	Financial Management and Budgeting	% of departmental budget spent	Not available yet	25%	30%	50%	50%	75%	52,08%	100%	85%	projects held at adjudication level	Monthly financial budget reports	
		Financial reporting	% of departmental Queries arising from previous audit report attended to by the end of the financial year	100%	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	0	Not applicable this quarter	Not applicable this quarter	100%	100%		Register of Audit queries & corresponding reports	
	Effective and Efficient administration	Council Structures	% of Council resolutions implemented	100%	100%	100%	100%	100%	100%	100%	100%	100%		Departmental Resolution register	
		Policy Development	# of Departmental policies developed	3	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	Not applicable this quarter	3	3		1. Alienation of municipal owned land 2. Allocation and occupation of municipal houses 3. Tavern Policy
		Meeting Management	# of departmental meetings	6	2	1	3	2	5	4	6	6		Minutes and Attendance registers of Departmental meetings (held on 31/8/2011) & team building	
			# of Manager meetings	6	1	1	3	3	4	5	6	6		Minutes and Attendance registers of Manager meetings 18 Aug 2011 04 Nov 2011 Highlights on SDBIP areas which need attention.	

### Key Performance Indicators (KPIs) - Planning and Economic Development

KPA/ Theme	Strategic Objective	Programme	Key Performance Indicator	Baseline 2010/11	Target Sept '11	Actual Achieved 30 Sept '11	Target Dec '11	Actual 31 Dec '11	Target Mar '12	Actual Achieved 31 March '12	Target Jun '12	Actual achieved 30 Jun '12	Reason for deviation	Means of verification
			# of Stakeholder meetings held	4	1	6	2	TP - 1 LED - 3 LHS - 1 Admin - 1 Total - 6	3	TP - 1 LED - 4 LHS - 1 Admin - 2 Total - 8	4	8		Minutes and Attendance Registers Correspondence with stakeholders Signed TOR/MOU's with stakeholders Admin - IDP Economic Cluster TP - COGHTA (Housing Development Agency) LHS - Radoo Land Claim meeting. LED - IDP Analysis & LED Limpopo Resource Centre & GTEDA establishment of village bank
			# of LED Thrust meetings held	0	1	0	2	0	3	0	4	0		Minutes and Attendance Registers Correspondence with stakeholders



**Quarterly targets per Project - Planning and Economic Development**

KPA/Theme	Strategic Objective	Programme	Project Name	Opex 2011/2012	Capex 2011/2012	Start Date	End Date	Qtr Ending Sept '11	Actual Achieved 30 Sept '11	Qtr Ending - Dec '11	Actual Achieved 31 Dec '11	Qtr Ending - Mar '12	Actual Achieved 31 March '12	Qtr Ending - Jun '12	Actual Achieved 30 Jun '12	Reason for deviation	Means of verification
LED	Create a stable and enabling economic environment by attracting suitable	Business development support	Investor Conference	R 300 000		01/07/2011	30/06/2012	Preparations for an investors conference	Notion to be reviewed as per Board decision.	Coordinate an investor conference in consultation and with the support of GTEDA	Not budgeted for	Coordinate an investor conference in consultation and with the support of GTEDA	Not budgeted for	not applicable this quarter	No progress reported during period under review	No funding available	Conference Agenda & Report
	Create a stable and enabling economic environment by attracting suitable investors	Economic Growth and Investment	Alienation of sites			01/07/2011	30/06/2012	Identify available land for alienation. Manage the alienation of sites. Prepare documentation for the servicing of sites and implementation to ESD and submit to CFO for advertising and awarding of bids.	30% Draft report submitted to Exco	Identify available land for alienation and submit proposals and recommendations to Director PED by 31 October 2011. Manage the alienation of sites. Identify available land for alienation. Prepare documentation for the servicing of sites and implementation to ESD and submit to CFO for advertising and awarding of bids.	50% 51 sites at Dan Ext 1 are serviced and 30 in the Industrial area are registered and will be advertised for alienation.	Manage the alienation of sites. Identify available land for alienation. Prepare documentation for the servicing of sites and implementation to ESD and submit to CFO for advertising and awarding of bids.	report is drafted but not yet circulated.	Manage the alienation of sites. Identify available land for alienation. Prepare documentation for the servicing of sites and implementation to ESD and submit to CFO for advertising and awarding of bids.	50% 51 sites at Dan Ext 1 are serviced and 30 in the Industrial area identified for alienation. But not alienated due to delay by Municipal valuer to submit valuation report of the industrial sites.	The Municipal valuer delay to submit valuation report of the industrial sites.	Deed of sale for all alienated sites
	Create a stable and enabling economic environment by attracting suitable	Integrated Development Planning	2030 Growth and development strategy document	R 770 000		01/07/2011	30/06/2012	Initial framework developed	To commence Jan 2012. Await Infrastructure Master Plan	Initial framework developed. Establishment of multi-departmental task team established. Adopted draft guidelines of 2030	Data collected for preparation of adverts	Initial framework developed. Co-ordinate task team meetings	Await Civil Engineering Services Dept to finalize infrastructure plans	Final guidelines of Vision 2030 adopted by newly elected Council. Co-ordinate task team meetings	2012 Strategic Session identified issues to be taken into account with the development of the strategy	no fund where made available for the project	2030 Growth and development strategy framework and guidelines
	Create a stable and enabling economic environment by attracting suitable	Integrated Development Planning	Formalisation of informal settlements			01/07/2011	30/06/2012	Monitor the Formalisation of townships by DLGH. Liaise with DLGH to fast track the appointment of service providers	Ga-Pelane layout plan submitted to the community for comments, layout plan finalized.	Monitor the Formalisation of townships by DLGH. Liaise with DLGH to fast track the appointment of service providers	Demarcation of 250 sites at Senopelwa (Ga-Pelana). EIA pending.	Monitor the Formalisation of townships by DLGH. Liaise with DLGH to fast track the appointment of service providers	Facilitate the process of demarcation with Service Providers	Monitor the Formalisation of townships by DLGH. Liaise with DLGH to fast track the appointment of service providers	EIA finalised at Gapelana		Formalisation of Townships action plan -Progress reports

**Quarterly targets per Project - Planning and Economic Development**

KPA/Theme	Strategic Objective	Programme	Project Name	Opex 2011/2012	Capex 2011/2012	Start Date	End Date	Qtr Ending Sept '11	Actual Achieved 30 Sept '11	Qtr Ending - Dec '11	Actual Achieved 31 Dec '11	Qtr Ending - Mar '12	Actual Achieved 31 March '12	Qtr Ending - Jun '12	Actual Achieved 30 Jun '12	Reason for deviation	Means of verification
	Create community beneficiation and empowerment opportunities	Agriculture	Land Reform/Agriculture project support	R 100 000		01/07/2011	30/06/2012	Facilitate land reform forum meeting Attend monthly and quarterly meetings for identified agricultural projects and facilitate services to be provided to the identified projects (Tours, Mokgolobotho, Sapekoe, Banareng, Bathlabine, Kgatle, Mkomomonto, Maitjeng and Boalpye)	Database creation and 2 meetings held to support LED land 4 applications were submitted to Business Trust for funding Attended the Makgoba Steering Committee meeting on 22 September 2011. Attended and facilitated Mokgolobotho Board meeting on 11 August 2011. Approve meeting for the Maitjeng community to use of fire board.	Facilitate land reform forum meeting Attend monthly and quarterly meetings for identified agricultural projects and facilitate services to be provided to the identified projects (Tours, Mokgolobotho, Sapekoe, Banareng, Bathlabine, Kgatle, Mkomomonto, Maitjeng and Boalpye)	* Database completed and categorized. * Held 1 land claims forum meeting. * Attended meeting of Land Claims (Makgoba, Bathlabine, Mokgolobotho, Banareng. * Attended Land Reform support on 8/11/2011. * Attended Makgoba Steering Committee meetings on 28/10/2011 and 5/12/2011. * Submitted proposals of the following CPS's to Vumelana Advisory Fund/Dept of Local Gov (Mokgolobotho, Banareng, Bathlabine and Mamphoku Makgoba)	Facilitate land reform forum meeting Attend monthly and quarterly meetings for identified agricultural projects and facilitate services to be provided to the identified projects (Tours, Mokgolobotho, Sapekoe, Banareng, Bathlabine, Kgatle, Mkomomonto, Maitjeng and Boalpye)	Facilitated and attended meetings for the following land reform projects: Mokgolobotho, Mamathola, Tours, Sapekoe, Bathlabine, Maitjeng and Balepye. Facilitated and attended meetings for the following agricultural projects: Tours, Nkomomonto. 3 meetings held with Vumelana Trust appointed by Rural Development to facilitate the development at Mamathola on the 24th February, 13th and 23rd March. Attended the Sapekoe Steering Committee Meeting on 16th of February.	Facilitate land reform forum meeting Attend monthly and quarterly meetings for identified agricultural projects and facilitate services to be provided to the identified projects (Tours, Mokgolobotho, Sapekoe, Banareng, Bathlabine, Kgatle, Mkomomonto, Maitjeng and Boalpye)	No Land Reform meeting held. Appointed of Vumelana to assist Mamathola project by Rural Development. Following meetings held 13th, 23rd of March and 13th of April. Currently advertised for request for proposals. Held a meeting for Tours project with investor from IMM on 30th May. The Sapekoe steering committee meeting was held in June. Attended the celebration for award to Mrs Magoro for president of		Monthly reports Minutes & agendas
	Create community beneficiation and empowerment opportunities	Agriculture	Letaba Egg Production (Yingisani School)	R 5 000		01/07/2011	30/06/2012	Setting up of the steering committee. Generate and submit report for consideration to Premier's office.	Office of the Premier approached and the business plan forwarded to the MEC for Agriculture for consideration; Stakeholders were identified and a stakeholder meeting was held. Site visit to the project was conducted. SABC touching lives programme was consulted on the possibility of exposing the plight of the institution on national TV in order to solicit support from potential stakeholders. A follow up on the submission to the office of Agriculture and management awaits their response; an application for funding was submitted to the jobs fund (DBSA) for R2.3mil	Marketing for funding of the project.	Did follow up on the funding applications submitted (Limpopo Dept of Agriculture) Still waiting for a response from LDA.	Monitor implementation and submit progress reports	We got a go-ahead from the Limpopo Premier's Office to continue with preparation to host a fundraising event. A fundraising event will be incorporated with Mandela day event to raise money for the school. A plan is underway.	Monitor implementation and submit progress reports	1. A fundraising event will be incorporated with Mandela day event to raise funds for the school. 2. A plan has been finalised. 1. Facilitated a meeting on the 22nd May 2012 between GTM and Tzaneen Chamber of Commerce to discuss possible interventions of assisting Yingisani school for the deaf during Mandela Day celebrations. 3. Visited the school (Yingisani) on the 29th May 2012 with members of GTM and Tzaneen Chamber of Commerce to interact with management of the school and identify needs for the school. 4. Monitoring implementation of	Lack of sponsors to assist the school with infrastructural development. We have invited Tzaneen Chamber of Commerce as strategic partners who will recruit sponsors to assist the school.	Minutes of meetings and monthly reports

**Quarterly targets per Project - Planning and Economic Development**

KPA/Theme	Strategic Objective	Programme	Project Name	Opex 2011/2012	Capex 2011/2012	Start Date	End Date	Qtr Ending Sept '11	Actual Achieved 30 Sept '11	Qtr Ending - Dec '11	Actual Achieved 31 Dec '11	Qtr Ending - Mar '12	Actual Achieved 31 March '12	Qtr Ending - Jun '12	Actual Achieved 30 Jun '12	Reason for deviation	Means of verification
	Create community beneficiation and empowerment opportunities	Agriculture	Livestock Improvements	R 286 500		01/07/2011	30/06/2012	Project roll out Development of business plans for funding of leather making and Tannery.	Business plan (implementation plan) on blueberry farming was finalised and submitted to IDC for consideration	Submit to IDC for funding and other funding opportunities.	Business plan has been revised and finalised, requests for quotations of machinery for the leather making have been issued. Adjudication will take place soon and the machinery will be procured. Work plan still under development. Adjudication was postponed as there is not enough money to buy machines. Work plan still under development.	Rolling out implementation plan.	<b>Leather Making</b> 1. A service provider has been appointed to supply Leather making machinery. 2. An MOU has been drafted between GTEDA and Monye-Le-shako regarding the project. 3. Skills audit questionnaires for Leather making factory staff has been completed and will be evaluated to determine training	Rolling out implementation plan.	<b>LEATHER MAKING</b> 1. Specifications/bill of quantities for repairs of the factory has been generated and advertised. 2. An advert for training and technical designs has been issued and a service provider will be employed soon. 3. Four contractors employed to do general repairs and renovations and connect electricity at the factory. 4. 3 machines delivered by UNO sewing on 17 May 2012 - 10 staff members trained. 5. Project roll out according to project	<b>tannery</b> There is not enough funding this fiscal year to meet project requirements.	Business plan Minutes of meeting and Quarterly Reports
	Create community beneficiation and empowerment opportunities	Agriculture	Restituted farms	R 200 000		01/07/2011	30/06/2012	Attend quarterly meetings and determine areas where agency support will be required	Forwarded 4 applications for funding for the 4 projects. Mokgolobotho CPA Bathlabine CPA Banareng CPA Mamphoku Makgoba Trust	Attend quarterly meetings Investigate most feasible role and support to be provided by GTEDA	No meeting took place for the period under review.	Engage land claims commission on possible support which GTEDA can provide to land claims beneficiaries Attend quarterly meetings	1. Facilitated briefing meetings between Bathlabine, Mokgolobotho and Vumelana Advisory Fund regarding investors in the farms. The CPAs will decide if they want to apply to the fund. 2. A meeting was held on the 13th March with the following stakeholders(LDA, DB consulting, Department of Rural Development and Land Reform and Vumelana Advisory Fund) to come up with ways of rescuing the Mamahola farm. 3. Held a follow up meeting on the 23rd March to discuss financial implications and a rescue plan for Mamahola farm. 4. An application for	Attend quarterly meetings Develop land restitution support programme for the agency	1. A meeting was held on the 13th April with the following stakeholders(LDA, DB consulting, Department of Rural Development and Land Reform and Vumelana Advisory Fund) to come up with ways of rescuing the Mamahola farm. 2. An application for investors for Makgoba farms has been finalised, awaiting outcome from potential investors. 3. An application for investors for Makgoba farms and Mmahola has been finalised, awaiting outcome from potential investors. 4. Attendance of quarterly meetings and determine areas where agency support will be required.		Monthly reports Minutes & agendas

Quarterly targets per Project - Planning and Economic Development

KPA/ Theme	Strategic Objective	Programme	Project Name	Opex 2011/2012	Capex 2011/2012	Start Date	End Date	Qtr Ending - Sept '11	Actual Achieved 30 Sept '11	Qtr Ending - Dec '11	Actual Achieved 31 Dec '11	Qtr Ending - Mar '12	Actual Achieved 31 March '12	Qtr Ending - Jun '12	Actual Achieved 30 Jun '12	Reason for deviation	Means of verification
	Create community beneficiation and empowerment opportunities	Agriculture	Sapekoe Tea Estate	R 248 000		01/07/2011	30/06/2012	Coordinating and facilitating steering committee meetings. Monitoring the rehabilitation process.	Facilitated and attended 7 meetings; Facilitated payment of all salaries; all procurement processes overseen; 1 monthly report submitted the steering committee; 5 stakeholder engagements coordinated and facilitated. 1. Registration of workers as employees of Mununzwe Tea Estate, 2. Develop application for possible funding by Business Trust as advertised in newspaper. 3. Development and presentation of the Makgoba long term plan to the Office of the MEC of Agriculture. 4. Attend policy development session	Coordinating and facilitating steering committee meetings. Monitoring the rehabilitation process.	* Facilitated payment of all salaries * A Steering committee was successfully hosted on 28 October 2011. * Risk plan for the Estate was developed and presented before the steering committee. * Monthly progress report was developed and submitted. *Attended security cluster meeting. * All challenges and crisis at the Estate were attended and resolved properly. * A procurement policy meeting with LADC took place to resolve procurement matters. *All contracts signed under GTEDA have been returned.* A budget review meeting for 2012-2013 took place and the new budget was submitted to LDA. * Training of field staff members has been organised and will be conducted by Better Best *	Coordinating and facilitating steering committee meetings. Monitoring the rehabilitation process.	1. Payment of salaries has been facilitated 2. Monthly progress report was developed and submitted to LADC and the steering committee. 3. Attended an official handover of De Kok farm to the Makgoba Trust 4. Facilitated a meeting between Goldex Projects Holdings(GPH) and Makgoba royal council, GPH has interests in the black tea market in India and are therefore planning to invest in South Africa, the Estate was identified as an ideal investment opportunity and engagements between the two stakeholders are continuing. 5. Erection of security fence has been	Coordinating and facilitating steering committee meetings. Monitoring the rehabilitation process.	1. facilitated payment of monthly salaries 2. Monthly progress report developed and submitted to LADC and the steering committee. 3. Members of NCOP visited the project on the 19th April and were addressed by Gleda CEO. 4. A service provider has been appointed for security at the Estate. 5. An application for investors at Makgoba farms has been concluded, awaiting response from potential investors.. 6. Painting of buildings has been concluded. 7. A meeting has been secured with new MEC for Agriculture to discuss the wayforward and future of the project.		Minutes of meetings Monthly reports
	Create community beneficiation and empowerment opportunities	Agriculture	Subtropical Fruit and Nut Cluster	R 248 000		01/07/2011	30/06/2012	Review business plans for potential funding. Mobilizing for funding.	business plan for oil extraction developed and finalised. Adjudication and advise on business plan was done. Preparation for the launch the project and introduction of the SEOBI team was done. Oil project was launched on the 3rd of August 2011 and farmers were identified. Follow up on the application for funding (DBSA). Develop and submit an application letter to Mopani District Municipality for the purchase or be offered the right to use Moshupatsela farm for the Blueberry project	Marketing to secure funding of the project.	Follow up was done with regard to proposals submitted to DBSA. DBSA advised us to wait for a response as the application is still under consideration. Developed and submitted an application letter to Mopani District Municipality for the purchase or be offered the right to use Moshupatsela farm for the Blueberry project. A meeting with Seobi was held to strengthen Gleda's role of facilitating incubation programmes for small farmers in the essential oil extraction project. Made follow ups with Seobi regarding incubation programmes. They will get back to us in 2012. Still waiting a response from IDC regarding the Blueberry farming project.	Marketing to secure funding of the project.	<b>Oil Extraction</b> Made follow ups with Seobi who indicated that the matter is still under discussion. Selby's response on this project is slow and indicated that the project might take off in the next financial year due to lack of funding. No progress reported this quarter as the project will take off in the next financial year due to lack of funding. <b>Blueberry farming Project</b> The IDC is still working on the proposal. Proposal submitted to IDC will be implemented in the new financial year if approved. Proposal submitted	Marketing to secure funding of the project.	1. follow-up made with seobi who indicated that the matter is still under discussion. 2. Briefing session held on 30/5/2012 with CEO of SEOBI (Mr. Levenson), he indicated that they are planning to open a branch in Limpopo and have secured markets in Europe. 100 hectares is needed to grow plants for oil extraction, stakeholder engagements are taking place. Finalising development of business plan for oil extraction. <b>BLUEBERRY</b> Proposal submitted to IDC will be implemented in the new financial year if approved, hence no progress has been registered. Provide		Revised business Monthly reports

**Quarterly targets per Project - Planning and Economic Development**

KPA/ Theme	Strategic Objective	Programme	Project Name	Opex 2011/2012	Capex 2011/2012	Start Date	End Date	Qtr Ending - Sept '11	Actual Achieved 30 Sept '11	Qtr Ending - Dec '11	Actual Achieved 31 Dec '11	Qtr Ending - Mar '12	Actual Achieved 31 March '12	Qtr Ending - Jun '12	Actual Achieved 30 Jun '12	Reason for deviation	Means of verification
	Create community beneficiation and empowerment opportunities	Business development support	Business Support Centre (Hub)	R 305 000		01/07/2011	30/06/2012	Monitor and report on progress with the Business support hub. Encourage Sector Departments to participate in information dissemination	Small businesses were supported through workshops conducted at four Thusong Centres. Client Consultation took place, stakeholder engagements with NEF, IDC, ABSA, Land bank and NYDA. Supported the youth gender disability for GTM, weekly talk shows on small businesses, funding requested from DBSA to support business support activities. Submission for funding specifically for the business support centre was made with the DBSA for R5mil; weekly talk shows on small businesses; Accreditation processes in progress. Provide general support to small	Monitor and report on progress with the Business support hub. Encourage Sector Departments to participate in information dissemination	*Referred four clients to Land Bank for funding *Attended a workshop organised by SAB regarding responsible trading in the liquor industry. *Forwarded a business plan for funding at National Empowerment Fund. * Attended Seda entrepreneurship support and presented on tourism opportunities available in the Greater Tzaneen Municipality. *Attended a workshop organised by SAB regarding responsible trading in the liquor industry. *Hosted a flea market in Tzaneen on the 10th December for Exhibitors who showcased their products. There was 10 Exhibitors and more than 50 clients. * A questionnaire was designed for Exhibitors to make a decision on	Monitor and report on progress with the Business support hub. Encourage Sector Departments to participate in information dissemination	1. Facilitated the establishment of Supply Finance ( a division of Khula enterprise finance) office in Tzaneen which will assist entrepreneurs with finance. 2. Provided business advices and support to 26 SMMEs. 3. Facilitated the opening of Supplyfin offices in Tzaneen which will provide supply-chain bridging finance to SMMEs. 4. Compiled an a draft MOU between GTEDA and SupplyFin for Board consideration. 5.Two internet cafe's have been launched at Lenyenye library and Runnymede Thusong centre for public use( each centre has computers). 6.Ten clients	Monitor and report on progress with the Business support hub. Encourage Sector Departments to participate in information dissemination	1.Facilitated revitalisation of Tipfuxeni Community bakery in Mandlhakazi village(full business plan including operational requirements has been finalised). 2.Provided general business advisory services to 11 clients(28) and in satellite areas and developed SMME database, identified stakeholders and develop SLA with regards to the provisioning of services/products to the owners within these areas.. 3. Lenyenye internet cafe' is fully operational, moderns to be updated to uncapped internet this can generate money for the Agency and		Correspondence Minutes of Meetings with Sector Departments
	Create community beneficiation and empowerment opportunities	Business development support	SMME Support	R 200 000		01/07/2011	30/06/2012	Facilitate and co-ordinate awareness or training sessions for SMME owners in partnership with SEDA	Data collected 1 SEDA Provincial events (awareness event) held in partnership with SEDA for SMME in the 4 clusters	Facilitate and co-ordinate awareness or training sessions for SMME owners in partnership with SEDA	1 SEDA Provincial events (awareness event) held in partnership with SEDA for SMME in the 4 clusters	Facilitate and co-ordinate awareness or training sessions for SMME owners in partnership with SEDA	Facilitate and co-ordinate awareness or training sessions for SMME owners in partnership with SEDA	1 SEDA Provincial event held in partnership with SEDA for 4 Clusters. Supporte Mcomometo Forums.		Monthly reports	
	Create community beneficiation and empowerment opportunities	Business development support	SMME strategy development	R 150 000		01/07/2011	30/06/2012	Facilitate meetings with relevant stakeholders for the development of the SMME strategy.	Not applicable this quarter	Advertising for the development of the SMME strategy. Appointment of the service provider	Will be advertised in January 2012	Monitoring the service provider for the development of the strategy	The target had to be changed as it was realised that Greater Tzaneen Municipality did not have databases of necessary stakeholders	Presentation of the final document and Council resolution.	To be advertised after the LED Strategy Review is completed		Minutes and monthly reports
	Create community beneficiation and empowerment opportunities	Economic growth and investment	GTEDA Sustainability	R 2 500 000		01/07/2011	30/06/2012	Provide continuous support to GTEDA to ensure self-sustainability. Attend board and monthly meetings as per invitation and scheduled. Monitor progress with Business Support hub.	GTEDA sustainability plan developed. Attended board meeting Advert done for the review Seven Service Providers attended the briefing session. Two responded for the call. Waiting for SCM to adjudicate, evaluate and appoint.	Provide continuous support to GTEDA to ensure self-sustainability. Attend board and monthly meetings as per invitation and schedule	Sustainability plan is in place. Approved by Board.	Provide continuous support to GTEDA to ensure self-sustainability. Attend board and monthly meetings as per invitation and schedule	5 board meetings attended Project review meeting attended on 17/03/2012 Governance report submitted to Council. Budget of R2,5m made available for 2012/13. GTEDA is currently implementing the Sustainability plan as approved by the Board.	Provide continuous support to GTEDA to ensure self-sustainability. Attend board and monthly meetings as per invitation and schedule	5 Board meetings Funding approved for 2012/13 financial year.		Monthly reports Minutes & agendas

**Quarterly targets per Project - Planning and Economic Development**

KPA/ Theme	Strategic Objective	Programme	Project Name	Opex 2011/2012	Capex 2011/2012	Start Date	End Date	Qtr Ending Sept '11	Actual Achieved 30 Sept '11	Qtr Ending - Dec '11	Actual Achieved 31 Dec '11	Qtr Ending - Mar '12	Actual Achieved 31 March '12	Qtr Ending - Jun '12	Actual Achieved 30 Jun '12	Reason for deviation	Means of verification
	Create community beneficiation and empowerment opportunities	Economic growth and investment	LED strategy review	R 150 000		01/07/2011	30/06/2012	Not applicable this quarter	Briefing session held and 7 attended 2 meetings held for proposal	Review and update the LED strategy as per IDP submissions to ensure alignment	All processes completed. Service Provider to be appointed.		1. Service Provider appointed. 2. SLA signed. 3. Introductory/inception meeting held on the 8th of March 2012. 4. 1st draft presentation done on the 10th of April.	Revised LED strategy adopted by Council with IDP	Consultative meeting with stakeholders took place on the week 16 to 24 April. 2nd draft was presented on the 10 May and final consolidated draft on the 19 June to Economic cluster.		LED Strategy
	Create community beneficiation and empowerment opportunities	Economic growth and investment	Partnerships and Stakeholder meetings	R 10 000		01/07/2011	30/06/2012	Establishing and strengthening partnerships and finalise MOU's Facilitate meetings with identified stakeholders Establish and conclude clear terms of references for the establishment of the LED forum	Memorandum of Understanding with SEDA signed on 20 September 2011. Item to serve before Council.	Strengthening of partnerships and facilitate breakfast sessions Facilitate meetings with identified stakeholders Establish and conclude partnerships with - GTTA, LIBSA, SEDA and Land claim beneficiaries	Signed MOU with SEDA The following in process: * Hand in hand * Photos for Africa * LTPA * Univen	Facilitate meetings with identified stakeholders Establish and conclude partnerships with - GTTA, LTP and LIBSA	1. Council resolution in February partnerships to be established and adoption of the Seda MOU: 2. Signed SLA with Nkomi Consulting for review of LED Strategy.	Facilitate meetings and breakfast sessions with identified stakeholders Establish and conclude partnerships with DEAT/LEDET	The item for the Univen poverty alleviation pilot was completed and adopted in June. Meetings held with business forum on 26 April, 18 May and 22 June. Currently held meetings with Business Chamber to prepare for Mandela day in collaboration with GTEDA.		6 - Signed MOU's Correspondence
	Create community beneficiation and empowerment opportunities	Economic growth and investment	Tzaneen Airfield Feasibility Study			01/07/2011	30/06/2012	Monitor the finalisation of the feasibility study by the Service Provider	Final draft report received	Submit findings to Council for approval	Aurecon presented the final draft report to the joint cluster. Exco Item circulating for approval	Budget and plan for proposed projects by study	Item served before Council. Project completed on the feasibility study. MDM consulted to further the study and to partner with Greater Tzaneen Municipality.	Approval of budget for identified project	Approval of budget for identified project	No budget was approved	Feasibility Study Council Item
	Create community beneficiation and empowerment opportunities	Poverty reduction and empowerment	Socio economic projects			01/07/2011	30/06/2012	Provide support to Bathabine conservation; CWP, EPWP and other CBO's and NGO projects	Two meetings held with Cooperative, Governance Human Settlements and Traditional Affairs about CWP. Arrange for the establishment of Reference Committee.	Provide support to Bathabine conservation; CWP, EPWP and other CBO's and NGO projects	* 2 meetings held with COGHSTA * Continuous support to EPWP, CBO and NGO's	Provide support to Bathabine conservation; CWP, EPWP and other CBO's and NGO projects Compile profile of supported projects and develop a business profiles/portfolios	* 2 meetings held with COGHSTA * Continuous support to EPWP, CBO and NGO's	Provide support to Bathabine conservation; CWP, EPWP and other CBO's and NGO projects	Extended CWP to the 6th ward i.e. Ward 22 - 400 people to be employed.		Minutes & agendas

Quarterly targets per Project - Planning and Economic Development

KPA/ Theme	Strategic Objective	Programme	Project Name	Opex 2011/2012	Capex 2011/2012	Start Date	End Date	Qtr Ending Sept '11	Actual Achieved 30 Sept '11	Qtr Ending - Dec '11	Actual Achieved 31 Dec '11	Qtr Ending - Mar '12	Actual Achieved 31 March '12	Qtr Ending - Jun '12	Actual Achieved 30 Jun '12	Reason for deviation	Means of verification
	Create community beneficiation and empowerment opportunities	Tourism	GTM Tourism Framework	R 222 300		01/07/2011	30/06/2012	Liaison with stakeholders for land acquisition. Ownership and stakeholder verification.	Engagement with Lepelle water and Department of Water Affairs, development of business plan (for the floating restaurant) for Tzaneen dam (with Mr Mathonsi). The planned meeting with Lepelle water could not take place. A spot was identified for possible tourism development; the new strategy is in progress. Finalising the business plan on the floating Restaurant for Tzaneen dam.	Development of the terms of Reference. Approach investors for investment for identified projects.	* Attended a Provincial Tourism forum on the 27th October 2011.* Development of a business and implementation plan is underway. * Calls for proposals for Environmental Impact Assessment and technical were not adjudicated as only 2 bidders submitted applications. * A " walking trail" by the river was proposed and GTEDA will conduct a study to come with an implementation plan.	Development of bankable business plans. Facilitate for EIA studies. Approach investors for investment for identified projects.	1. A meeting was held with representatives of Vongani skills Training and a delegation from DTI at Tzaneen dam to get an indication of the dam surroundings. GTEDA was advised to send a copy of the feasibility study for further consideration. 2. Feasibility study conducted, adjudication over identified opportunities of the studies is underway. <b>Establishment of New Shopping Centres</b>	Approach investors for investment for identified projects.	1.Feasibility study conducted, adjudication over identified opportunities of the studies is underway. 2.Presented opportunities identified by the study to potential investors during the Tshwane International Trade and Infrastructure Investment Conference (TITIC) which was held on 22-25 May 2012. 3.Development of a business plan. 4.Joining GTM on a cleaning campaign.		Reports on Stakeholder engagements Terms of Reference Business Plans
	Create community beneficiation and empowerment opportunities	Tourism	Letaba River Mile	R 248 000		01/07/2011	30/06/2012	Procure for consulting services for the EIA and technical designs.	Request for proposal in implementation of the recommendations was made. Approached GTM HOD: Procurement for advice before implementing the Bid Comm recommendations. To re-advertise call for proposals for Environmental Impact assessment and Technical Designs on Letaba River Mile openly	Monitoring the process of EIA and development of technical designs	*Calls for proposals for Environmental Impact Assessment and technical has been issued( closing date for submission is 19 October 2011).	Monitoring the process of EIA and development of technical designs	1.Calls for proposals for Environmental Impact Assessment and technical were not adjudicated as only 2 bidders submitted applications. 2.A request for proposals(RFP) to conduct EIA is out, will be adjudicated soon.	Facilitation of EIA recommendations.	1.Calls for proposals for EIA and technical designs were not adjudicated as only 2 bidders submitted applications, it was re-advertised and will be adjudicated. 3. Presented opportunities identified by the study to potential investors during the Tshwane International Trade and Infrastructure Investment Conference(TITIC). 5.Development of a business plan. 6.Joining GTM on a cleaning campaign.		EIA reports and designs Monthly reports
	Create community beneficiation and empowerment opportunities	Tourism	LTA events	R 150 000		01/07/2011	30/06/2012	Facilitate LTA meetings Provide support for implementation of LTA events and campaigns	Council approved R50 000 for LTA events implementation (MTN Challenge R20 000, Magoebaskloof Spring Fair R20 000 and Crisis Centre R10 000). Supported the Airshow in marketing the event	Facilitate LTA meetings Provide support for implementation of LTA events and campaigns	*A meeting at GTM took place for widening the road and removal of the "bush mechanics".	Facilitate LTA meetings Provide support for implementation of LTA events and campaigns	LTA meetings held: 10 February, 15 February, 04 April. Polokwane Municipality visited and attended the LTA meeting on the 10th of February 2012 for work study.3 April preparatory meeting for Indaba, Arrive Alive preparatory meetings held on 02,03 and 04 April .	Facilitate LTA meetings Provide support for implementation of LTA events and campaigns	The following events/meetings were held : Arrive Alive on the 5th of April, 4 preparatory meetings for Indaba on 10th 17th of April and 4th of May. Attended the Indaba show from the 12th to 15th of May.		Monthly reports Minutes & agendas

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	Create community beneficiation and empowerment opportunities	Tourism	Mefakeng Tourism projects and Khalanga Lodge support	R 200 000		01/07/2011	30/06/2012	Review model of Mefakeng project and role in Khalanga Lodge project	PSC meeting held on 19th September 2011. Progress report received. The new Business model. SARS claim addressed. Payment of the financial statement prepared by PWC.	Submit proposal to Council on projects	*The cleaning campaign will commence in December as preparation is underway.	Implement Council resolution	Khalanga PSC meetings attended: January, 07 February, 04 April. Mefakeng PSC meeting attended in February.	Implement Council resolutions	Khalanga PSC monthly meetings was attended on 19 April, 24 April, 09 May and 29 June 2012. PSC for Mefakeng was held on 08 May. PSC Meeting was held on the 5, 6, 12, 13/05/2012. A meeting was held on 6/06/2012 between the PSC and the Legal Division. Site inspections were conducted for Sekgopo on the 19/06/2012 and Mohlaba on the 20/06/2012.		Monthly reports Extension of Mefakeng programme - Council resolution
	Create community beneficiation and empowerment opportunities	Tourism	Tourism Events	R 270 000		01/07/2011	30/06/2012	Co-ordinate tourism activities as per annual calendar and in conjunction with business and marketing division Finalisation and adoption of events calendar Letaba Show Springfair. Support Tourism month & Arrive Alive	Attended Annual Gateway Show. Participated in Abor Day with Councillor Mokgomole in Lesedi MPCC. Attended Magoebaskloof Spring Fare. Developed tourism even calendar for the year Organized and held Tourism Road Show in partnership with LTP on 15th of September 2011	Co-ordinate tourism activities as per annual calendar and in conjunction with business and marketing division Facilitate LTA meetings Getaway show Tourism month Mohlaba day Tzaneen flea market	* GTEDA is part of the task team to oversee the cleaning of the river campaign.	Co-ordinate tourism activities as per annual calendar and in conjunction with business and marketing division Facilitate LTA meetings Arrive alive Marula festival	Attended or coordinated the following events: Marula festival from 9 - 10 March, attended the Speed Marketing event from 14-15 March Ebenezer Mile on 18th of March. Attended the Kiwi festival on the 31 March. GTEDA attended the Ebenezer Mile together with representatives from GTM-LED - Annual Swimming Event Sponsored by GTM at Ebenezer Dam	Co-ordinate tourism activities as per annual calendar and in conjunction with business and marketing division Facilitate LTA meetings Indaba Flea market	Arrive Alive was held on the 5 April. Indaba was attended from the 12-15 May 2012 at Durban ICC.		Minutes and agendas
	Integrated Development Planning	Land administration	Land administration			01/07/2011	30/06/2012	Monitoring and follow up on month-to-month lease agreements Possible donation of R292 and R293 from Public works to GTM Letter to MEC for donation of property	25% Deed of donation has been signed, awaiting transfer.	Monitoring and follow up on month-to-month lease agreements Signing deeds of sale and transfer of property to purchasers/applicants	*Calls for proposals for Environmental Impact Assessment and technical were not adjudicated as only 2 bidders submitted applications.	Monitoring and follow up on month-to-month lease agreements	Both Pusela 292 and 293 has been transferred. Waiting for official documents from Public Works.	Monitoring and follow up on month-to-month lease agreements	All lease agreement are monitored. Portion 292 and 293 the farm Pusela 555 LT are registered on the 20 march 2012 in the name of GTM. Portion 37 Hamawasha has been purchased by Rural development and land reform on behalf of GTM. We are waiting for the transfer of the farm portion to GTM.	The Municipal valuer delay to submit valuation report of the industrial of sites.	Correspondence Monthly reports



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BSD	Promote environmental sound practices and social development	Land administration	Land Acquisition: Ledzee, Yamoma, Shivurali farm	R 70 000		01/07/2011	30/06/2012	Re-start negotiations with Dept of Rural development & land reforms and Dept of Public works for financing	25% Letter to Dept of Public Works, Housing Development Agency.	Negotiations with claimants for the release of the farm	"A " walking trail" by the river was proposed and GTEDA will conduct a study to come with an implementation plan.	Pending success of negotiations proceed with transfer of property into name of council	On progress. An item will serve before Council on the progress.	Pending success of negotiations proceed with transfer of property into name of council	Letter to Dept of Public Works and Housing Development Agency for purchase of the three farms on behalf of Council were submitted.	The land claim on the property has delayed the process	Correspondence Quarterly Council reports /items
			Land acquisition: Nkowankowa Cemetery	R 170 000		01/07/2011	30/06/2012	Appointment of the Land Surveyor for the purchasing of the Farm Muhlaba's location for a cemetery	Local Area Plan at 50% Land Surveyor completed his work.	Negotiate the occupant for compensation to release the land to Council	50%	Consolidation of the existing graveyard.	The owner is advised to reduce the price and do it in writing	Not applicable this quarter	The owner is advised to reduce the price and do it in writing	The owner changed the price from 200.000. to one million hence she has been advised to reduce the price as per the initial agreement.	Correspondence with DLGH Quarterly Council reports /items
			Land Acquisition: Farm Moime	R 150 000		01/07/2011	30/06/2012	Not applicable this quarter	Not applicable this quarter	Re-open negotiations with Bakgaga to release the land for cemetery to Greater Tzaneen Municipality	The project is now driven from CSM	Report on progress with securing the Farm Moime for cemetery development	The project is now driven from CSM.	Report on progress with securing the Farm Moime for cemetery development	Land has been released but no Council resolution from Bakgaga Ba Maake.	Awaiting Council resolution from Bakgaga Ba Maake	Records of correspondence -Minutes of meetings
			Nkowankowa & Lenyenye land ownership data cleansing	R 300 000		01/07/2011	30/06/2012	Enrol the project to enhance discount benefit scheme	25% The project has been registered.	Appointment of Conveyancer to ensure the correct registration of 200 erven.	50% 150 properties has been registered	Collection of data for transfer purposes. Establish ownership of erven in Nkowankowa & Lenyenye	On progress. Received 400 title deeds for Dan Ext.2 and 150 for Lenyenye.	Registration of ownership	Partially done because at Dan Ext 2 only 400 registered,	140 still outstanding - some not registered because they are in wetland area.	Project Progress reports
			Development of Portion 11 of Muhlaba's location (Bindzulani)			01/07/2011	30/06/2012	Not applicable this quarter	Not applicable this quarter	Re-open negotiations with Limpopo Provincial Department of Public Works to develop Bindzulani	Developing proposal for advertising	n/a	Still on discussion	n/a	Not finalised, land transfer still need to take place	Discussions still continuing between Chief Moglaba, Rural Development and LIMDEV	Correspondence document with LIMDEV and Public Works
			Transfer of state owned land			01/07/2011	30/06/2012	Not applicable this quarter	Not applicable this quarter	Negotiate with Public Works and co-Ordinate the transfer of portion 292 and 293 of the Farm Pusela 555LT, Haenertsburg Town and other state land to Greater Tzaneen Municipality	50% Letters were submitted to Public Works and HDA	Negotiate with Public Works and co-Ordinate the transfer of portion 292 and 293 of the Farm Pusela 555LT, Haenertsburg Town and other state land to Greater Tzaneen Municipality	Both Pusela 292 and 293 (Talana) has been transferred. Waiting for official documents from Public Works.	Negotiate with Public Works and co-Ordinate the transfer of portion 292 and 293 of the Farm Pusela 555LT, Haenertsburg Town and other state land to Greater Tzaneen Municipality	portion 292 and 293 of the farm Pusela 555LT has been transferred to Council. Negotiation of the transfer of Haenertsburg Town and Townlands is at an advance stage.	Correspondence -Minutes of meetings	
			Identification and Acquisition of Strategic Land for enhancement of integration (NDPG Initiative)	R 170 000		01/07/2011	30/06/2012	Council resolutions and set-up of task team for identification of strategic land	Finalization of Local Area Plan underway, 50% completed	Town planning division of land application and adoption by Council Appointment of	Local Area Plan is at 90% awaiting Council adoption	Formulation of urban design framework	Local Area Plan is pending Council adoption	Formulation of urban design framework	Local Area Plan Adopted By Council		Urban Design Framework
	Demarcation of rural sites	3050000 (External funds)		01/07/2011	30/06/2012	Total number of sites to be demarcated Introduction of service provider to traditional authorities and communities	Ga-Pelane layout plan submitted to the community for comments, layout plan finalized.	Finalise EIA, community participation, ROD and geotech reports. Draft layout plan	Awaiting finalization of the EIA and letter of approval from RURAL DEPT.	Council adoption of proposal (proposed layout plans) and submission to Surveyor General	Awaiting finalization of the EIA and letter of approval from RURAL DEPT	Hand over of sites to traditional authorities for allocation	Awaiting finalization of the EIA and letter of approval from RURAL DEPT	slow EIA process	Site Handover report		

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			Departmental Strategic Sessions and staff development	R 30 000		01/07/2011	30/06/2012	Not applicable this quarter	Not applicable this quarter	Conduct Departmental Strategic Session by December	Last session was held on 10 Jun 2011, identified strategic issues have been forwarded to the MM for the Institutional Strategic Session. Departmental Team Building session and closing function held at Thaba Metsi on 14 Dec 2011. Awaiting the Institutional Strategic Session to guide the next Dept Strategic Session.	not applicable this quarter	Departmental Strategic Session was held in January 2012 to cascade resolutions taken by the Institution on the 2030 Vision.	Conduct Departmental Strategic Session by 30 June	Two Departmental Strategic sessions held		2 Strategic Session Reports Resolution register
			Socio - Economic survey			01/07/2011	30/06/2012	Investigate possible service providers for the Socio - Economic survey. Appoint service provider	Directors agreed in a meeting that a new approach be investigated on the Socio-economic data and possible involvement of universities, etc. (Only one bidder responded in 2010/11 and funding was not sufficient from Council)	Monitor the Socio - Economic Survey processes and report progress to Council	0	Monitor the Socio - Economic Survey processes and report progress to Council	A different route was taken in this study through partnership with Univen. Ward 1 will be used as a pilot to capture house to house data in order to ultimately develop a poverty alleviation strategy.	Monitor the Socio - Economic Survey processes and report progress to Council	Approved by Council - waiting implementation and signing of SLA		Signed SLA Progress Reports
			Rural Development Strategy			01/07/2011	30/06/2012	Appoint service provider for drafting a Rural Development Strategy. Monitor the drafting of a Rural Development Strategy. Ensure that all Departments are actively involved in the	Engaged University of Venda to assist in the strategy. The date for finalization is 14/10/2011 to start with the programme	Monitor the drafting of a Rural Development Strategy. Ensure that all Departments are actively involved in the drafting of the strategy	Appointment of Service Provider underway	Draft Rural Development Strategy Ready by 30 March '12 for public consultation.	The project has been moved to 2012 during discussions of the 2030 Vision	Submit Rural Development Strategy to Council for adoption along with the IDP.	Rural Development Strategy not developed	Moved to 2012/13 to coincide with the Vision 2030	Correspondence & public Participation records Rural Development Strategy Council Minutes on Rural
			IDP implementation monitoring			01/07/2011	30/06/2012	Arrange quarterly LED Thrust meetings. Ensure involvement of relevant Sector Departments and other stakeholders and submit minutes to the MM	Engage Sector Department in terms of Economic Analysis. Organized 2 LED Thrust meetings for input in the analysis phase.	Arrange quarterly LED Thrust meetings. Ensure involvement of relevant Sector Departments and other stakeholders and submit minutes to the MM	Meetings will be rescheduled once an effective approach has been finalised by Management.	Arrange quarterly LED Thrust meetings. Ensure involvement of relevant Sector Departments and other stakeholders and submit minutes to the MM	Sector Departments were met to give input into IDP Phase 2 (Strategy Phase)	Arrange quarterly LED Thrust meetings. Ensure involvement of relevant Sector Departments and other stakeholders and submit minutes to the MM	Sector Department gave input in Phase 2 (strategy phase)		Stakeholder list Minutes proof of submission to MM
			Rural Nodal Development Plans Bulamahlo (Community Centre)	R 500 000		01/07/2011	30/06/2012	Appointment of Service Provider	Procurement documents with Supply Chain for publication	Appointment of service provider to implement identified project	Tender process to finalise appointment underway	Draft feasibility study presented to Councillors. Approve Conditions of Establishment	Procurement processes not finalized.	Proclaimed township	Service provider procured	slow procurement process	Township approval
			Thusong Services	R 170 000		01/07/2011	30/06/2012	Visiting Thusong services centres on quarterly basis and marketing department during visits	28 visits to Thusong Centres. Dept meetings held at the Thusong Centres whereafter site visits of local projects were conducted.	Visiting Thusong services centres on quarterly basis and marketing department during visits	Departmental meeting held at Runnymede on 31 Aug 2011 whereafter neighbouring projects were visited.	Visiting Thusong services centres on quarterly basis and marketing department during visits	6 visits to Thusong Centres	Visiting Thusong services centres on quarterly basis and marketing department during visits	56 visits conducted		Minutes of Departmental Meeting at Thusong Centres

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		Integrated Spatial development	Implementation of Nkawkowa Local Area Plan	R200 000		01/07/2011	30/06/2012	Invitations of Bidders for land availability	Draft document of the Local Area Plan, meeting scheduled with internal departments	Appoint Developer for Retail complex	Preparation of a proposal call	Approval of Development Plans	Local Area Plan is pending Council adoption	Approval and construction of Retail Complex	Local Area Plan Adopted BY Council		Service level agreement
			Review of Tzaneen Nodal Plan	R150 000		01/07/2011	30/06/2012	Appointment of Service Provider	Tender documents with Supply Chain Management for procurement of service	Draft Nodal plan ready	Tender documents with Supply Chain Management for procurement of service	Council adoption	Await re-advertisement for submission of bids by Supply Chain Management	Proclamation of Nodal Plan	Project carried over to next financial year	No response from suitable bidders received	Nodal Plan
			Formulation of Density Policy (social contribution)	R150 000		01/07/2011	30/06/2012	Appointment of Service Provider	Appointment of Service Provider is in the process	Draft Density Policy ready	Procurement process underway	Council adoption	Await re-advertisement for submission of bids by Supply Chain Management	Implementation of Policy	Policy not developed, project carried over to next financial year	No response from suitable bidders received	Council Item Density Policy
			Formulation of Tavern Policy			01/07/2011	30/06/2012	Draft Status Quo report	Draft Policy submitted to Cluster for approval, workshop underway	Draft Tavern Policy ready	Public participation process underway to include TA'S	Council approved Policy	Busy with public participation process and meetings with TA's	Implementation of Policy	Policy adopted by cluster, still to go to Council for approval		Council Item Tavern Policy
			Pusela 6 - Township Establishment	R 450 000		01/07/2011	30/06/2012	Procurement of Service Provider	Procurement documents submitted to Supply Chain Management	Submission of application to Council	Procurement process underway	Proclamation of township	Awaiting adjudication to be finalized	Hand over to Housing	Service provider procured	slow procurement process	Proclamation Handover report
			Monitoring of compliance to town planning scheme			01/07/2011	30/06/2012	Issuing of contravention notices, monitoring and recommendation for litigation	Three contravention notices issued and two recommendations to Legal Division for litigation	Issuing of contravention notices, monitoring and recommendation for litigation	Attorney appointed to litigate TZN EXT 13 mechanical workshop	Issuing of contravention notices, monitoring and recommendation for litigation	Four notices issued	Issuing of contravention notices, monitoring and recommendation for litigation	Four notices issued		Contravention register
			Township establishment - Shiluvane Library		R 500 000	01/07/2011	30/06/2012	Appointment of Service Provider	Procurement documents with Supply Chain Management for publication	Draft township establishment application	Procurement process underway	Approved conditions of establishment	Awaiting adjudication to be finalized	Proclamation	Service provider just been appointed	slow procurement process	Township establishment approval
		Poverty Reduction and empowerment	NDPG Project Management		R 10 000 000	01/07/2011	30/06/2012	Ensure that 2010/11 projects are concluded. Facilitate drafting of NDPG Business Plans and coordinate the involvement of all relevant Departments. Ensure that spending is in line with project planning.	Completed. Business Plan approved by National Treasury.	Monitor project progress and coordinate the involvement of all relevant Departments.	Business Plan completed and approved by National Treasury. The following meetings were held since July 2011: 11 July 2011 29 Aug 2011 19 & 26 Sep 2011 24 Oct 2011 5 & 12 Dec 2011	Monitor project progress and coordinate the involvement of all relevant Departments.	Discussion meeting held in February 2012 and March 2012. Procurement awaited for implementation to commence.	Monitor project progress and coordinate the involvement of all relevant Departments.	Funding secured with Treasury		Approved Business Plan Correspondence

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		Township revitalisation	Establishment of intermodal Taxi rank		Budget awaited	01/07/2011	30/06/2012	Funding not yet approved	Procurement process underway	Funding not yet approved	* Finalize Adjudication and appointment of civil Consultants. * Sportsfield survey done with stakeholders. * Activities done for Nkowankowa Integrated Human Settlement. * Environmental Authorization and Management Plan tabled. * Sports Node Inception and Scoping.	Funding not yet approved	Discussion meeting held in February 2012 and March 2012. Procurement awaited for implementation to commence.	Funding not yet approved	Funding secured designs underway		Project Progress reports
			Development of Hawkers Facilities		Budget awaited	01/07/2011	30/06/2012	Funding not yet approved	In progress Plans approved and site identified	Funding not yet approved	Consultant appointed and scope of work determined. Consultant busy with designs	Funding not yet approved	Discussion meeting held in February 2012 and March 2012. Procurement awaited for implementation to commence.	Funding not yet approved	Funding secured designs underway		Project Progress reports
			Provision of High mast lights		Budget awaited	01/07/2011	30/06/2012	Funding not yet approved	Procurement process underway	Funding not yet approved	Consultant appointed and scope of work determined. Consultant busy with designs	Funding not yet approved	Discussion meeting held in February 2012 and March 2012. Procurement awaited for implementation to commence.	Funding not yet approved	Project on hold	No funds available from Treasury	Project Progress reports
	Develop high performance culture for a changed, diverse, efficient and effective local government	Employee Performance Management	Performance monitoring & evaluation			01/07/2011	30/06/2012	Participate in the Annual Performance Assessment for 2010/11. Ensure that scoresheets are completed in time & POEs are complete	Managers were assessed for Directors postponed until October 2011.	Conduct an informal assessment of 1st Quarter Performance of relevant employees in the Department and send report to the MM by 21 October '12	* All Managers assessed for 2010/11. * All Managers signed PP Report from PMS for Managers distributed and discussed with Managers prior to submission of Dept comments to the Exco report. Half yearly assessment scheduled for Jan 2012	Participate in the mid-year employee performance evaluations for 2011/12. Ensure that scoresheets are completed in time & POEs are complete	Participated in multi-year assessment and all processes to followed.	Conduct an informal assessment of the 3rd Quarter Performance of relevant employees in the Department and submit report to the MM by 20 April '13	3rd Quarter informal assessment done by Director		1st & 3rd Qtr Departmental Individual Performance Reports Correspondence
BSD	Promote environmental sound practices and social development	Housing	RDP Housing (Senakwe, Senopelwa, Ga-pelane, Mantswa & Ward 1, Maribethema, Tsamahansi)	R 5 000		01/07/2011	30/06/2012	Completion of beneficiary lists and attach documents and details Submission of forms to Maribethema project DLG&H Verification of beneficiaries Monitor project implementation	50% completed. All forms completed and submitted to COGHSTA. Maribethema project completed Ward 1 project finalized: 316 foundations 30 roofs 16 VIP toilets 185 wall plates	Monitor project implementation & Report on progress with RDP housing at Ward 1 (415), Senakwe (150), Senopelwa (115), Ga-pelane (100) and Mantswa (50), Maribethema (75), Tsamahansi (70)	Monitor project implementation & Report on progress with RDP housing at Ward 1 (415), Senakwe (150), Senopelwa (115), Ga-pelane (100) and Mantswa (50), Maribethema (75), Tsamahansi (70)	Monitor project implementation & Report on progress with RDP housing at Ward 1 (415), Senakwe (150), Senopelwa (115), Ga-pelane (100) and Mantswa (50), Maribethema (75), Tsamahansi (70)	Maribethema project of 75 units completed. Tsamahansi farm house of 70 units completed. Out of 415 units of Vharanani 399 completed, 5 foundations and 11 untouched. 304 VIP toilets. Additional units of 388 Poroma and MTR developers. 32 Foundations, 105 Wall Plates, 161 VIP Toilets.	Monitor project implementation & Report on progress with RDP housing at Ward 1 (415), Senakwe (150), Senopelwa (115), Ga-pelane (100) and Mantswa (50), Maribethema (75), Tsamahansi (70)	All houses for 2011/12 financial year has been completed .		Updated RDP Housing Beneficiary list -Housing Project steering Committee minutes & attendance registers -Project Progress reports

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			Emergency Housing (30 units)	R 20 000		01/07/2011	30/06/2012	Completion of beneficiary lists and attach documents and details Submission of forms to DLG&H Verification of beneficiaries Monitor project implementation to be completed by end of	13 completed 17 remaining Beneficiary list completed	Not applicable this quarter	90%. 29 units completed.	Not applicable this quarter	All 30 units completed. The units are distributed in the Municipal area.	Not applicable this quarter	All 30 units completed. The units are distributed in the Municipal area.		Updated RDP Housing Beneficiary list Correspondence regarding SDF Housing Project steering Committee minutes & attendance registers
			560 units for un blocking of the blocked project. Wards- 4,5,10,11,16, 19,23,24,28,29, 30 and 34	R 20 000		01/07/2011	30/06/2012	Verification of beneficiaries and effect changes on status quo report where possible	Not yet completed - No budget from Province	Continuous monitoring through meetings and site visits	Coghsta was requested to come and clarify Council about the status of the blocked projects	Continuous monitoring through meetings and site visits	The unblocking of units is done in phases depending on availability of funds from COGHSTA.	Continuous monitoring through meetings and site visits	Continuous monitoring through meetings and site visits	The unblocking of units is done in phases depending on availability of funds from COGHSTA.	Correspondence with DLGH Minutes and attendance registers Quarterly Council reports /Items
			Audit of 540 Units (Dan Ext 1 & 2)			01/07/2011	30/06/2012	Issuing of keys to beneficiaries and signing of happy letters	183 approved beneficiaries 92 not approved 265 no person found Happy letter signed	Handling disputes on beneficiaries with DLGH and the developers	100%. The internal Audit was conducted by LHS and all queries are being attended to.	Not applicable this quarter	Completed audit report at Dan Ext.2 and received 400 title Deeds.	Not applicable this quarter	Completed audit report at Dan Ext.2 and received 400 title Deeds.		Correspondence Monthly reports
			Housing project 2011/12			01/07/2011	30/06/2012	Conduct consumer education with all councillors, all ward committees and all traditional authorities and beneficiaries in ward 1, 15 & 23	25% Planned to conduct the workshop from October starting with Councillors	Conduct consumer education with all councillors, all ward committees and all traditional authorities also for beneficiaries in ward 1, 15 & 23	Housing consumer education was conducted in ward 1. the rest are not applicable for the quarter.	Compile application forms Conduct consumer education for beneficiaries Verification of beneficiaries	Housing Consumer Education done for all ward councillors and ward committee members for Bulamahlo and Lesedi cluster	Monitoring project implementation through meetings, site visits and receiving feedback	Housing Consumer Education done for all ward councillors and ward committee members for Bulamahlo and Lesedi cluster		Correspondence with DLGH RDP housing projects work plan Quarterly Council reports /Items
			Pioneer housing tenants			01/07/2011	30/06/2012	Allocation and administration of tenants Handling of queries	25% Attending to all queries everyday and refer others to relevant Departments	Allocation and administration of tenants Handling of queries	50%. No new tenant for the quarter. Queries are attended to.	Allocation and administration of tenants Handling of queries	No allocation for this quarter	Allocation and administration of tenants Handling of queries	5 houses were allocated for the financial year. All administration of tenants and Handling of queries were done in consultation with tenants.		Correspondence Monthly reports
			Administration of tenants at Portion 6 of Pusela 555LT and development of plans			01/07/2011	30/06/2012	Allocation and administration of tenants Handling of queries	100% Attended to all queries	Administration of tenants and handling of queries	100%. All tenants have signed lease agreement. All queries are being attended to.	Administration of tenants and handling of queries	(29) All tenants have signed lease agreement. All queries are being attended to.	Administration of tenants and handling of queries	100%. All tenants have signed lease agreement. All queries are being attended to.		Lease agreements

**CAPITAL WORKS PLAN 2011/12 - 2013/14**

WARD	CAPITAL ITEM Project Name	START DATE	END DATE	CAPITAL BUDGET 2011/12	Projected Expenditure						Projected Expenditure						TOTAL EXPENDITURE 2011/2012	CAPITAL BUDGET 2012/2013	CAPITAL BUDGET 2013/2014	Source of Funding
					Jul '11	Aug '11	Sep '11	Oct '11	Nov '11	Dec '11	Jan '12	Feb '12	Mar '12	Apr '12	May '12	Jun '12				
<b>Office of the Municipal Manager</b>																				
All wards	Furniture - MM	01/07/2011	30/06/2012	R 50 000	R 50 000														Own funds	
All wards	PMS Software & equipment	01/07/2011	30/06/2012	R 450 000						R 50 000	R 400 000								Own funds	
<b>Total (MM)</b>				<b>R 500 000</b>																
<b>Chief Financial Officer</b>																				
All wards	Financial Software supplier Data Base and Electronic Bank reconciliation	01/07/2011	30/06/2012	R 300 000			R 300 000												Own funds	
All wards	Supply chain management software	01/07/2011	30/06/2012	R 200 000			R 200 000												Own funds	
<b>Total (CFO)</b>				<b>R 500 000</b>																
<b>Corporate Services</b>																				
All Wards	Customer Call Centre (Mayoral Hotline)	01/07/2011	30/06/2012	R 180 000			R 180 000												Own funds	
All Wards	Digital Video Cameras (2)	01/07/2011	30/06/2012	R 15 000	R 15 000														Own funds	
All Wards	Digital Cameras (2)	01/07/2011	30/06/2012	R 10 000	R 10 000														Own funds	
All Wards	Branding equipment	01/07/2011	30/06/2012	R 30 000	R 30 000														Own funds	
All Wards	Rural Broadband connectivity	01/07/2011	30/06/2012	R 14 000 000	not available yet														CSIR	
All Wards	Purchase Projectors	01/07/2011	30/06/2012	R 70 000	R 70 000														Own funds	
All Wards	Purchasing of Zippel cabinets for HR Archives	01/07/2011	30/06/2012	R 60 000	R 60 000														Own funds	
All Wards	Aircon for HR Archives	01/07/2011	30/06/2012	R 10 000	R 10 000														Own funds	
All Wards	Recording System in Council Chamber	01/07/2011	30/06/2012	R 125 000			R 125 000												Own funds	
<b>Total (CORP)</b>				<b>R 14 500 000</b>																
<b>Community Services</b>																				
All Wards	Star grading system	01/07/2011	30/06/2012	R 20 000	R 20 000														Own funds	
All Wards	Environmental monitoring equipment	01/07/2011	30/06/2012	R 100 000	R 100 000														Own funds	
All Wards	Purchase Lawn Mowers	01/07/2011	30/06/2012	R 500 000		R 500 000													Own funds	
All Wards	Cemetery Development	01/07/2011	30/06/2012	R 300 000		R 50 000		R 50 000		R 50 000		R 50 000		R 50 000		R 50 000			Own funds	
All Wards	Cleaning equipment	01/07/2011	30/06/2012	R 80 000		R 80 000													Own funds	
<b>Total (CSD)</b>				<b>R 1 000 000</b>																
<b>Electrical Engineering</b>																				
15	Installation of Fire wall protection	01/07/2011	30/06/2012	R 550 000		R 90 000	R 45 000	R 45 000	R 45 000		R 90 000	R 45 000	R 90 000	R 100 000					Own funds	
All Wards	Airconditioners (Town)	01/07/2011	30/06/2012	R 150 000		R 50 000			R 50 000		R 50 000								Own funds	
All Wards	Auto Reclosers	01/07/2011	30/06/2012	R 880 000				R 340 000			R 340 000			R 200 000					Own funds	
All Wards	Capital Tools (Outlying)	01/07/2011	30/06/2012	R 220 000			R 50 000		R 25 000		R 65 000		R 50 000		R 30 000				Own funds	
All Wards	Capital Tools (Town)	01/07/2011	30/06/2012	R 275 000		R 40 000		R 165 000		R 20 000		R 50 000							Own funds	
15	Rebuilding of Lines	01/07/2011	30/06/2012	R 4 000 000		R 300 000	R 200 000	R 500 000	R 500 000		R 500 000	R 500 000	R 500 000	R 500 000	R 500 000	R 500 000	R 4 500 000	R 5 000 000	Own funds	
15	LED lights for Robots	01/07/2011	30/06/2012	R 80 000							R 60 000		R 20 000						Own funds	
All Wards	Distribution Network (Service Contribution)	01/07/2011	30/06/2012	R 6 000 000	R 500 000	R 500 000	R 500 000	R 500 000	R 500 000	R 500 000	R 500 000	R 500 000	R 500 000	R 500 000	R 500 000	R 500 000			Own funds	
15	Upgrading Tzaneen Town network including cables	01/07/2011	30/06/2012	R 8 500 000						R 2 000 000	R 1 000 000	R 3 000 000	R 500 000	R 1 000 000	R 1 000 000		R 10 000 000	R 10 000 000	Own funds	
All Wards	Upgrading protection equipment on substations	01/07/2011	30/06/2012	R 70 000									R 70 000						Own funds	
19, 23	Nkawkowa 66KV line	01/07/2011	30/06/2012	R 2 000 000				R 500 000		R 500 000		R 500 000		R 500 000					Own funds	
All Wards	Electrical Connections	01/07/2011	30/06/2012	R 1 000 000	R 83 333	R 83 333	R 83 333	R 83 333	R 83 333	R 83 333	R 83 333	R 83 333	R 83 333	R 83 333	R 83 333	R 83 333			Own funds	
17	Electrification of Mokgolobotho and Dan Ext 1&2 (Phase 2)	01/07/2011	30/06/2012	R 9 000 000	R 3 000 000	R 1 000 000	R 1 000 000	R 1 000 000	R 1 000 000	R 2 000 000									Own funds	
15,16,19,23,30	Pre-paid monitoring system and vending station	01/07/2011	30/06/2012	R 500 000				R 100 000	R 100 000		R 50 000	R 50 000	R 50 000	R 50 000	R 50 000	R 50 000		R 500 000	R 600 000	
All Wards	Strategic Lighting	01/07/2011	30/06/2012	R 155 000					R 83 000			R 72 000							Own funds	
<b>Total (EED)</b>				<b>R 33 380 000</b>	<b>R 3 583 333</b>	<b>R 2 063 333</b>	<b>R 1 878 333</b>	<b>R 3 233 333</b>	<b>R 2 386 333</b>	<b>R 2 583 333</b>	<b>R 3 153 333</b>	<b>R 2 810 333</b>	<b>R 4 728 333</b>	<b>R 1 863 333</b>	<b>R 2 433 333</b>	<b>R 2 663 333</b>	<b>R -</b>	<b>R 15 000 000</b>	<b>R 15 600 000</b>	
<b>Engineering Services</b>																				
15	Renovation to sewer plants	01/07/2011	30/06/2012	R 300 000	R 100 000	R 100 000	R 100 000												Own funds	
All Wards	Securing of Rates Hall and Morphy Access Control system	01/07/2011	30/06/2012	R 500 000			R 80 000			R 140 000	R 140 000	R 140 000							Own funds	
1	Senakwe to Maropalala	01/07/2011	30/06/2012	R 5 000 000									R 1 000 000	R 1 400 000	R 1 400 000	R 1 200 000		R 31 290 000	Own funds	
All Wards	Speed humps	01/07/2011	30/06/2012	R 2 000 000				R 200 000	R 220 000	R 220 000	R 220 000	R 250 000	R 250 000	R 250 000	R 250 000	R 140 000			Own funds	
9	Mopye low level bridge	01/07/2011	30/06/2012	R 500 000					R 100 000	R 150 000	R 250 000								Own funds	
9	Thlako to Sefolwe village low level bridge	01/07/2011	30/06/2012	R 500 000						R 100 000	R 150 000	R 250 000							Own funds	
14	Politsi low level bridge	01/07/2011	30/06/2012	R 2 500 000			R 300 000		R 500 000	R 1 000 000	R 500 000	R 200 000							Own funds	
2&3	Ramotshinyadi to Mokhwati Tar road (11km)	01/07/2011	30/06/2012	R 39 976 400	R 3 330 000	R 4 670 000	R 4 670 000	R 4 670 000	R 4 670 000	R 1 670 000	R 4 670 000	R 4 670 000	R 4 670 000	R 4 670 000	R 4 670 000	R 4 670 000		R 9 520 000	MIG & GTM	
21& 24	Rehabilitation of streets in Tzaneen, Nkawkowa, Lenyenye, Letsitele and Haenersthorp	01/07/2011	30/06/2012	R 6 200 000		R 600 000			R 560 000				R 1 008 000	R 1 008 000	R 1 008 000	R 1 008 000	R 1 008 000		Own funds	
21 and 24	Sasekani to Nkawkowa Tar road (8 km)	01/07/2011	30/06/2012	R 31 000 000	R 2 580 000	R 2 680 000	R 2 680 000	R 2 680 000	R 2 680 000	R 1 290 000	R 2 680 000	R 2 680 000	R 2 680 000	R 2 680 000	R 2 680 000	R 2 680 000		R 3 290 000	MIG & GTM	
30	Lenyenye water and sewer connections	01/07/2011	30/06/2012	R 750 000							R 200 000	R 100 000	R 200 000	R 250 000					Own funds	
21	Nkawkowa C Section water and sewer connections	01/07/2011	30/06/2012	R 750 000							R 200 000	R 100 000	R 200 000	R 250 000					Own funds	
All Wards	Preparation for Laboratory Accreditation	01/07/2011	30/06/2012	R 400 000							R 200 000	R 100 000	R 100 000						Own funds	
<b>Total (ESD)</b>				<b>R 90 376 400</b>	<b>R 6 010 000</b>	<b>R 8 050 000</b>	<b>R 7 830 000</b>	<b>R 7 550 000</b>	<b>R 8 970 000</b>	<b>R 4 620 000</b>	<b>R 9 310 000</b>	<b>R 9 108 000</b>	<b>R 10 108 000</b>	<b>R 10 508 000</b>	<b>R 10 008 000</b>	<b>R 9 698 000</b>	<b>R -</b>	<b>R 44 100 000</b>	<b>R -</b>	

**CAPITAL WORKS PLAN 2011/12 - 2013/14**

WARD	CAPITAL ITEM Project Name	START DATE	END DATE	CAPITAL BUDGET 2011/12	Projected Expenditure						Projected Expenditure						TOTAL EXPENDITURE 2011/2012	CAPITAL BUDGET 2012/2013	CAPITAL BUDGET 2013/2014	Source of Funding
					Jul '11	Aug '11	Sep '11	Oct '11	Nov '11	Dec '11	Jan '12	Feb '12	Mar '12	Apr '12	May '12	Jun '12				
<b>Planning and Economic Development</b>																				
27	Township establishment - Shiluvana Library	01/07/2011	30/06/2012	R 500 000						R 250 000						R 250 000			Own funds	
19/21	NDPG Project Management (separately submitted)	01/07/2011	30/06/2012	R 1 150 000		R 98 036	R 98 036	R 98 036	R 98 036	R 98 036	R 98 036	R 98 036	R 98 036	R 98 036	R 98 036				NDPG	
	Renamed PP6 Nkwankowa Central Development Initiative (covers hawkers facility, mass lighting, taxi rank)	01/07/2011	30/06/2012	R 14 000 000	R 150 700		R 210 000		R 3 141 300											
19/21	Establishment of intermodal Taxi rank <i>Renamed PP6 as above</i>	01/07/2011	30/06/2012	Budget awaited	not available yet														NDPG	
19/21	Development of Hawkers Facilities <i>Renamed PP6 as above</i>	01/07/2011	30/06/2012	Budget awaited	not available yet														NDPG	
19/21	Provision of High mast lights - <i>Renamed PP6 as above</i>	01/07/2011	30/06/2012	Budget awaited																
19/4	PP8 - Nkwankowa East Integrated Human Settlement	01/07/2011	30/06/2012	R 19 000 000																
19/4	PP4 - Broadband Rural Connectivity	01/07/2011	30/06/2012	R 5 332 635	not available yet	R 150 000	R 203 518	R 4 023 000	R 450 000	R 410 000	R 100 000								NDPG	
<b>Total (PED)</b>				R 39 982 635	R 150 700	R 248 036	R 511 554	R 4 121 036	R 3 689 336	R 758 036	R 198 036	R 98 036	R 98 036	R 98 036	R 98 036	R 348 036	R -	R -	R -	
<b>Grand Total</b>				R 180 239 035																

NB - The PP6 and Project Management projects cashflow is based on the approved and gazetted amount of 2011/12 (i.e. R14m)







**Compatibility Report for 2nd Quarter GTM SDBIP Template 201112.xls**  
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